BOMB THREAT CONTACT SHEET

COMPLETE AS FULLY AS POSSIBLE – REMAIN CALM – KEEP THE PERSON TALKING – WRITE DOWN ALL INFORMATION – HAVE ANOTHER STAFF MEMBER LISTEN IN SILENTLY, IF POSSIBLE

TIME CALL RECEIVED __________________________

TIME CALL TERMINATED __________________________

QUESTIONS TO ASK:
1. When is bomb going to explode?  Sex of the Caller: __________________________
2. Where is it right now?  Age: __________________________
3. What does it look like?  Race / Nationality: __________________________
4. What kind of bomb is it?  Number at which call is received: _______________
5. What will cause it to explode?  
6. Did you place the bomb?  
7. Why?  
8. The college is occupied; why would you want to kill someone?  
9. What is your address?  
10. What is your name?

EXACT WORDING OF THE THREAT: ____________________________________________

___________________________________________________________________________

CALLER’S VOICE:  BACKGROUND SOUNDS:
[ ] Calm  [ ] Nasal  [ ] Street Noise  [ ] Factory Machinery
[ ] Angry  [ ] Stutter  [ ] Dishes  [ ] Animal Noises
[ ] Excited  [ ] Lisp  [ ] Voices  [ ] Clear
[ ] Slow  [ ] Raspy  [ ] PA system  [ ] Static
[ ] Rapid  [ ] Deep  [ ] Music  [ ] Local
[ ] Soft  [ ] Ragged  [ ] Housing Noises  [ ] Long Distance
[ ] Loud  [ ] Clearing Throat  [ ] Motor  [ ] Booth
[ ] Laughing  [ ] Deep Breathing  [ ] Office Machinery
[ ] Crying  [ ] Cracking Voice  [ ]  
[ ] Normal  [ ] Disguised  [ ]  
[ ] Distinct  [ ] Accent  [ ]  
[ ] Slurred  [ ] Familiar  [ ]  
[ ] Whispered  [ ]  

If the voice is familiar, who did it sound like?  Other Background Sounds: __________________________

___________________________________________________________________________

THREAT LANGUAGE:  REPORT TO THE SHIFT SUPERVISOR IMMEDIATELY
[ ] Well Spoken (Educated)  [ ] Incoherent  Reported To: __________________________
[ ] Foul  [ ] Taped  Time: __________________________
[ ] Irrational  [ ] Message Read by Recipient Signature: __________________________
Call Received By (Print): __________________________
Witness (Print): __________________________

REMARKS: __________________________

Witness Signature: __________________________

Date of Call: __________________________

___________________________________________________________________________

THIS CARD ASSIGNED TO EXTENSION: __________________________