

## HOW TO TAKE THE ATI TEAS REMOTE PROCTORED EXAM AT ATI

The ATI Test of Essential Academic Skills (ATI TEAS) Assessment measures your general knowledge in various content areas. Your performance indicates your readiness to begin a course of healthcare studies and is a predictive measure of your future success.

ATI is partnering with Proctorio to virtually proctor assessments. Proctorio is a remote proctoring platform that uses machine learning to proctor students from wherever they may be. Proctorio offers a variety of secure exam settings including video, audio, and screen recording designed to maintain the integrity of the assessment and ensure uncompromised exam results.

Follow the steps below to access and take the ATI TEAS Remote Proctored Assessment. Please make sure you have read and understand all of these requirements prior to your TEAS Exam Day.

- [STEP 1 – Check Technical Requirements](#)
- [STEP 2 – Register for the ATI TEAS Remote Proctored Exam at ATI](#)
- [STEP 3 – Install the Proctorio Chrome Extension](#)
- [STEP 4 – Perform the Pre-test Checklist](#)
- [STEP 5: Log into your ATI student account](#)
- [STEP 6 – Perform your System Diagnostic Tests](#)
- [STEP 7 – Take the ATI TEAS Assessment](#)

### STEP 1 – Check technical requirements prior to registering for the TEAS

You must:

- Use Google Chrome™ Version 77 or later
- Test on a PC or a Mac (a phone or tablet cannot be used):
  - PC – Windows 10 or later, minimum resolution 1024 x 600
  - Mac – Mac OS® X 10.11 or later, minimum resolution 1024 x 600
- Enable Javascript and cookies within your browser.
- Disable your popup blocker.
- Have a microphone – either internal or external.
- Have a webcam (minimum resolution 320x240 VGA) – either internal or external.
- Ensure that your internet speed is at least 0.5 - 1 Mbps. You can test your internet speed using [www.speedtest.net](http://www.speedtest.net).

A full list of ATI's technical requirements are available at <https://www.atitesting.com/technical-requirements>.

### STEP 2 – Register for the ATI TEAS Remote Proctored Exam at ATI

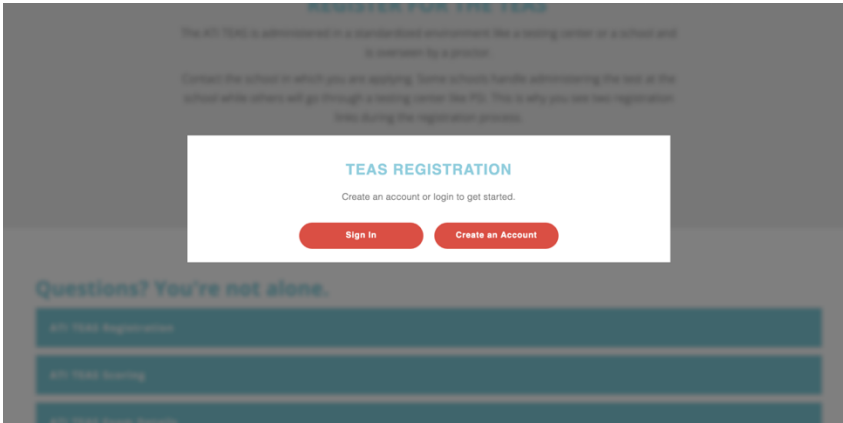
**About the ATI TEAS**  
Your first step into nursing and allied health school success.  
[REGISTER NOW](#)

**Individual Performance Profile**  
ATI TEAS  
Individual Name: JOHN D STUDENT  
Institution: Your Institution  
Program Type: ADN  
Test Date: 9/30/2016  
Attempt: 1 of 1  
Days Since Last Attempt: 0

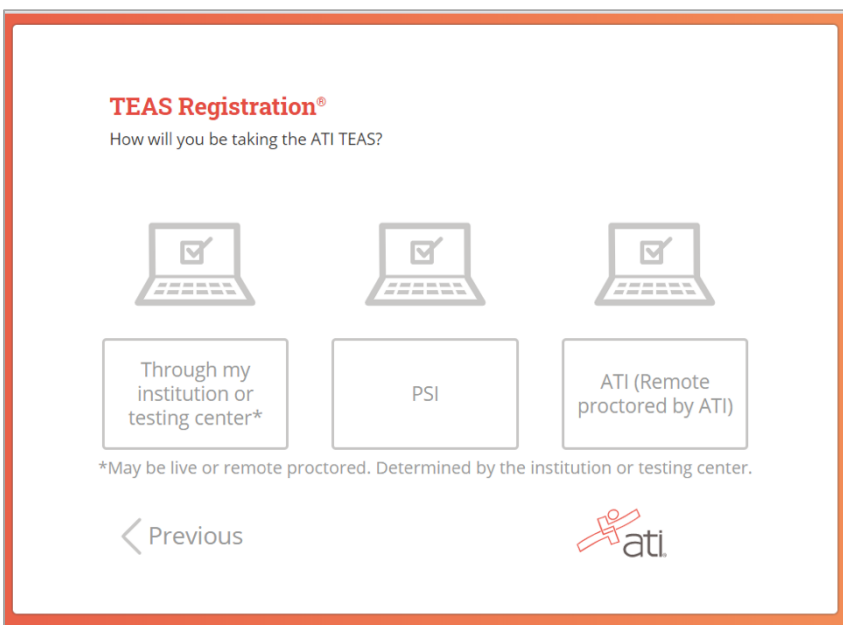
**Scores**  
Total Score: 79.3%  
Reading Score: 92.2%  
Math Score: 90.6%  
Science Score: 68.1%  
English and Language Usage Score: 70.8%

Percent of students who scored at or below your score:  
Reading: 92.2%  
Math: 90.6%  
Science: 68.1%  
English and Language Usage: 70.8%

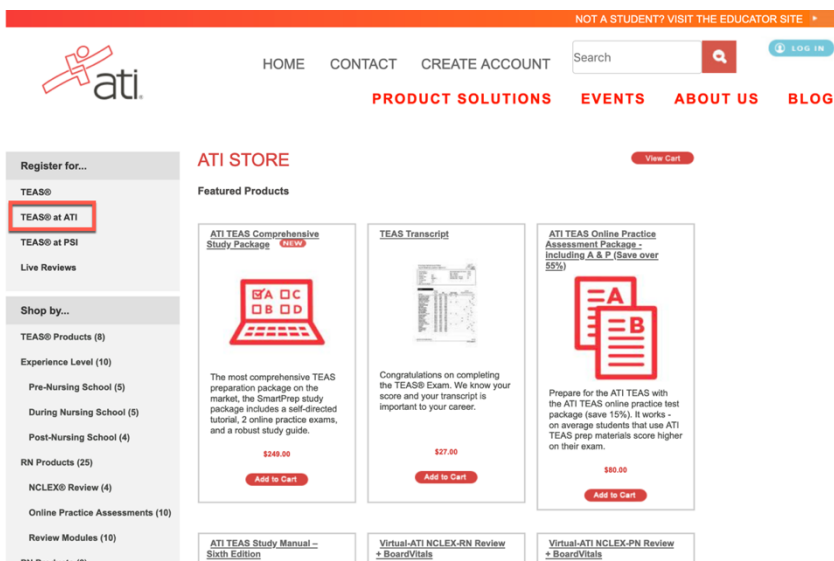
Visit [www.atitesting.com/teas/register](https://www.atitesting.com/teas/register) and click the “Register Now” button.



If you already have an account with ATI, click the sign-in button. If not, you will need to create an account by clicking “Create an Account.”



After you create an account, you can register for the TEAS Exam. If you are creating an ATI Account for the first time, you will see this screen with three registration options. For a TEAS Remote Proctored Exam at ATI, you will choose the ATI option.



If you already have an ATI log-in, you will register via the online store. The same three options will be available on the left-hand navigation. Choose TEAS at ATI.



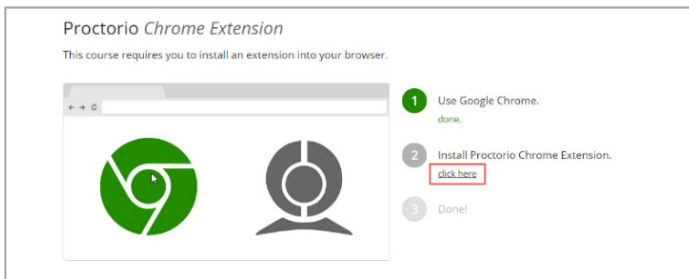
Choose the online TEAS session that works best in your schedule. Currently, sessions are being administered Monday – Friday at 9 am and 1 pm Central Time. **Please note:** test times are in Central Time.

After you register, you will receive an email confirmation from ATI as well as important test information such as system requirements, and most importantly, your TEAS Assessment/Product ID.

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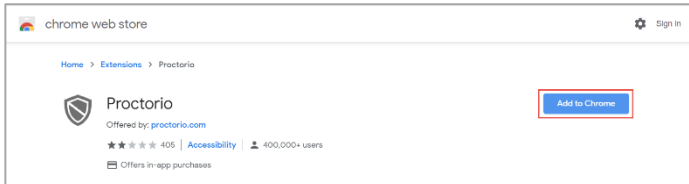
### STEP 3 – Install the Proctorio Chrome Extension prior to test day

ATI remote testing requires that the user install the Proctorio Chrome Extension, which can be downloaded either before attempting to access an assessment (recommended) or at the time of the assessment. **Note:** You must use the Google Chrome browser to complete this process.

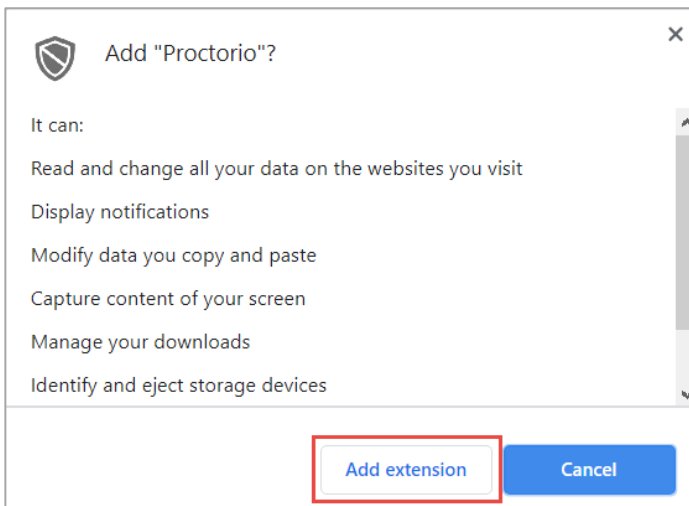


Navigate to the Proctorio *Chrome Extension* page either by:

- Entering the URL (<https://getproctorio.com/>) into the Chrome browser's address bar
- Opening your assessment card on the **MY ATI > TEST** tab.



On the Chrome Web Store, click **Add to Chrome**.



Review the list.

Click **Add extension**. When the download is complete, you will receive notification that Proctorio has been added to Google Chrome.

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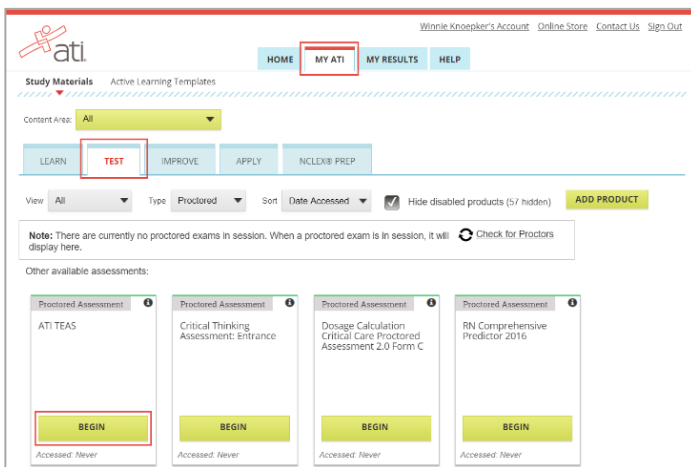
## STEP 4 – TEAS TEST DAY: Perform the pre-test checklist prior to exam start time

You must start your exam at the stated start time. **Please note: start and end times are in Central Time.** We recommend you start this process 30 minutes prior to the start of your TEAS exam. If you do not start the exam within 30 minutes of the official start time, you will not be able to test. Exams will not be refunded or rescheduled due to late arrival.

- Make sure you are using a fully charged or plugged-in laptop or desktop computer with a webcam and microphone.
- Install Google Chrome and the Google Chrome Extension on your device. You **will not** be able to take the remote version of the ATI TEAS Exam with any other browser.
- Have a government-issued photo ID card available.
- Find a well-lit space and be ready for a room scan prior to the assessment.
- Position your webcam from your shoulders up so that your face is fully visible.
- Prepare one piece of blank paper to be used during the exam. Please destroy the paper upon completion.
- Ensure that your internet speed is at least 0.5 - 1 Mbps. You can test your internet speed using [www.speedtest.net](http://www.speedtest.net).

Non-compliance with the above may invalidate your test attempt.

## STEP 5 – TEAS TEST DAY: Log into your ATI student account



Log in to your ATI student account and then click **MY ATI > TEST**.

You should have an ATI TEAS Proctored Assessment Card in this tab.

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## STEP 5A – If you do not have an ATI TEAS Card on the Test tab, enter the Assessment ID

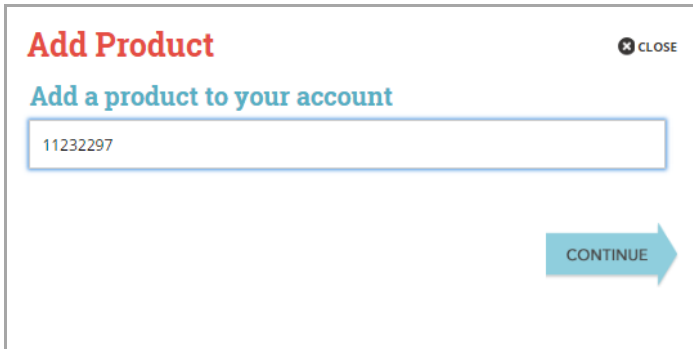
You will need to manually enter the assessment ID if the card doesn't automatically show up on the **Test tab**. If you are taking an ATI TEAS Remote Proctored Exam through ATI, you will get your assessment/product ID via email after registering. Please follow the steps on the next page to enter the ID.

If you did not receive an email from ATI with your assessment/product ID, please contact ATI Customer Service at 1-800-667-7531. An email should be sent upon registration and 24 hours prior to your TEAS exam.

## Manually add the assessment ID

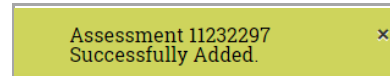


On the Student HOME page, click **Add Product** in the upper-right corner to open the **Add Product** window.



On the **Add Product** window, enter the Assessment ID provided by ATI via email.

Click **CONTINUE**. A confirmation message displays when your product has been added:



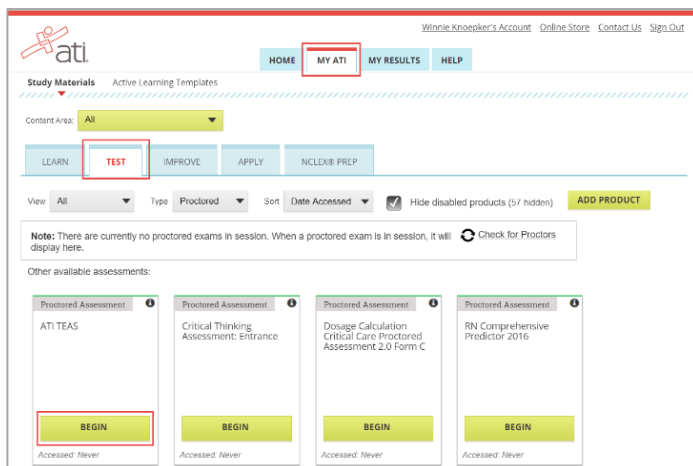
The Before you Begin page opens.

Go to STEP 6: Perform your System Diagnostic Tests

[Go back to the top](#)

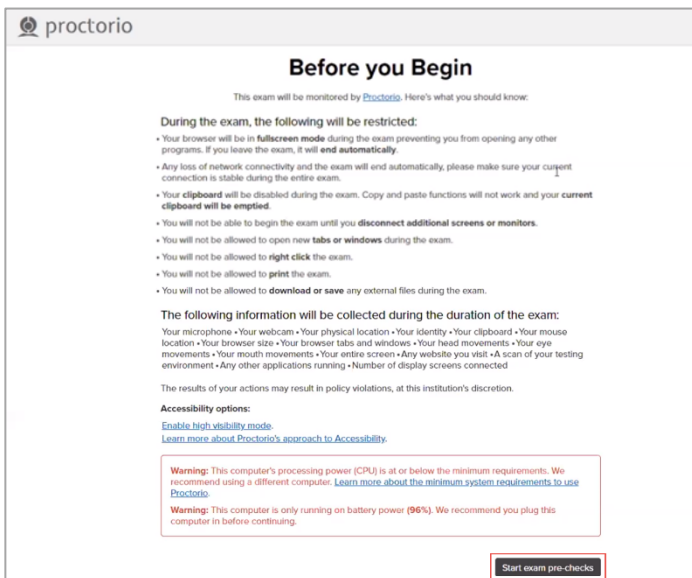
## STEP 6 – TEAS TEST DAY Perform your system diagnostic tests

It is essential that you perform the following steps completely, and in the order presented.



Log in to your ATI student account and then click **MY ATI > TEST**.

Locate your TEAS Assessment card and click **Begin**.



The **Before you Begin** page provides information about your remote proctoring experience, including instructions, restrictions, and data collected during the assessment. Be sure to read all the instructions on this page.

When you are ready to proceed, scroll to the bottom of the page and click **Start exam pre-checks**.

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➔ **IMPORTANT:** At the bottom of the page, you may see a warning regarding RAM or your CPU. We recommend closing all other programs and/or windows and plugging in your computer. You should be able to proceed to the exam pre-checks regardless of these warnings. However, if you choose to proceed after these warnings, test experience may not be optimal. Make sure you meet the system requirements before test day!

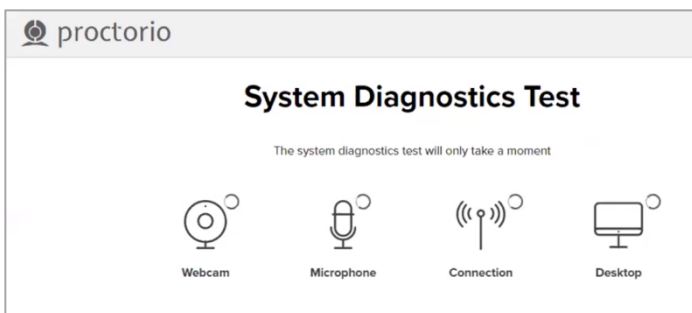
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**Warning:** Although your computer has enough RAM installed, only 1.16GB is available at this moment. This is at or below the minimum requirement of 2GB. We recommend restarting your computer or closing other programs before proceeding. [Learn more about what this means.](#)

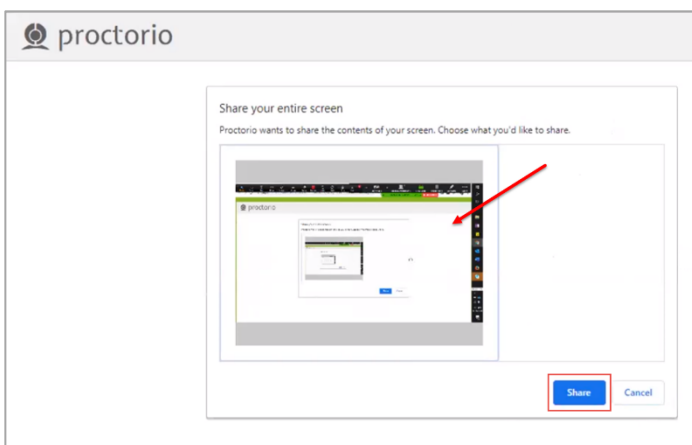
**By continuing, you acknowledge that your exam is likely to crash. Your exam administrator will be notified you skipped this warning.**

**Warning:** This computer's processing power (CPU) is at or below the minimum requirements. We recommend using a different computer. [Learn more about the minimum system requirements to use Proctorio.](#)

**Warning:** This computer is only running on battery power (96%). We recommend you plug this computer in before continuing.



On the **System Diagnostics Test** screen, Proctorio checks your camera, microphone, internet, and computer. After the system has completed its checks, click **Next** at the bottom of the screen.



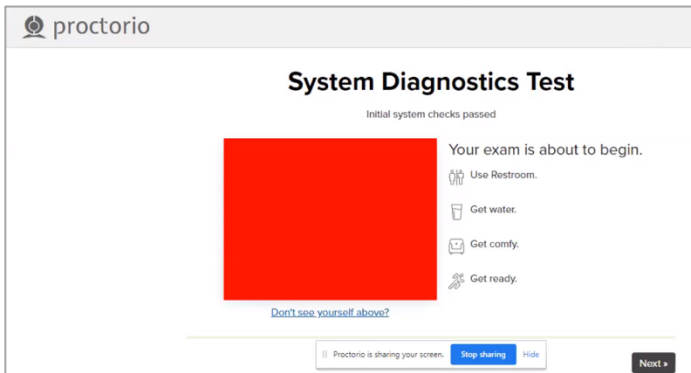
This screen is prompting you to allow screenshare. There are two steps to sharing your screen.

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➔ **IMPORTANT:** First, you must click the image of the screen to select it. This turns the **Share** button blue.

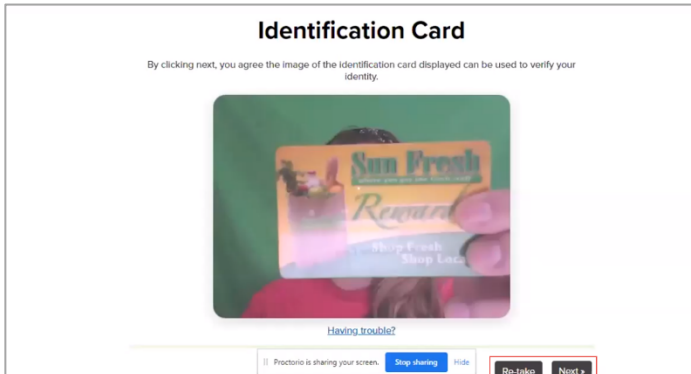
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Click **Share**.



This message displays when the system checks are complete.

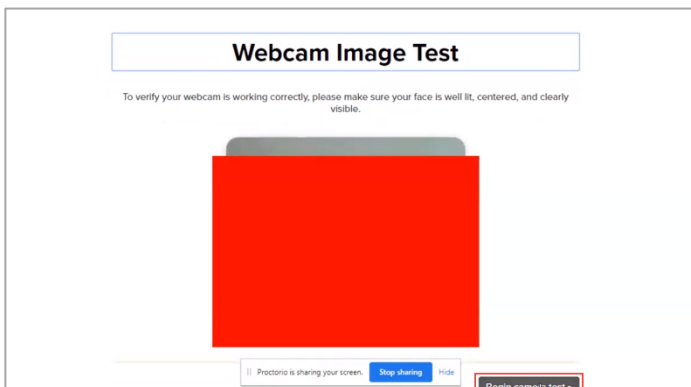
Click **Next**.



You will then be asked to show your photo ID to the camera. This scan is used to validate your identity.

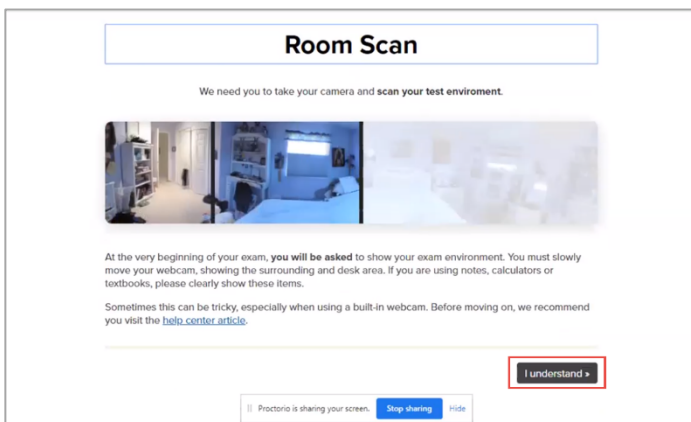
**Note:** If the system has trouble capturing the image, click **Having trouble** to scan the image manually.

Click **Next** to proceed.



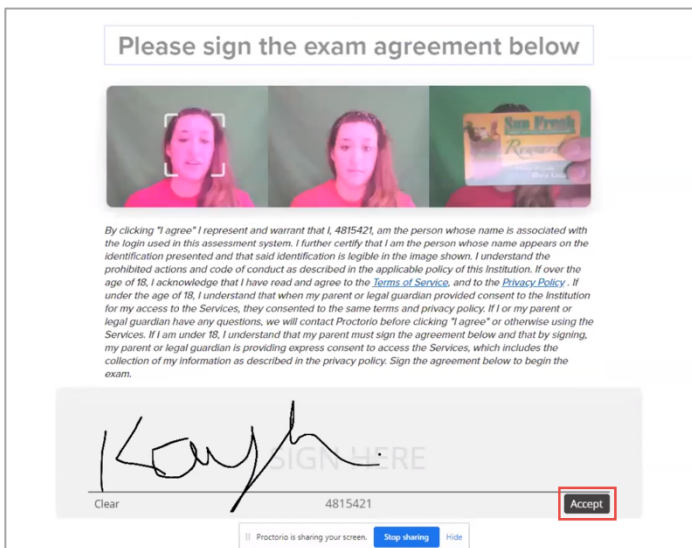
The site will conduct a webcam image test. The system will take five photos to verify that your webcam is working correctly. Click **Begin camera test**.

**Important:** Make sure that you are in a well-lit space with minimal glare on the camera. If you are not in a well-lit room, your camera might not be recognized, and you will not be able to proceed.



Next, you will be asked to show your exam environment by using your device's camera to scan the room in which you will be testing.

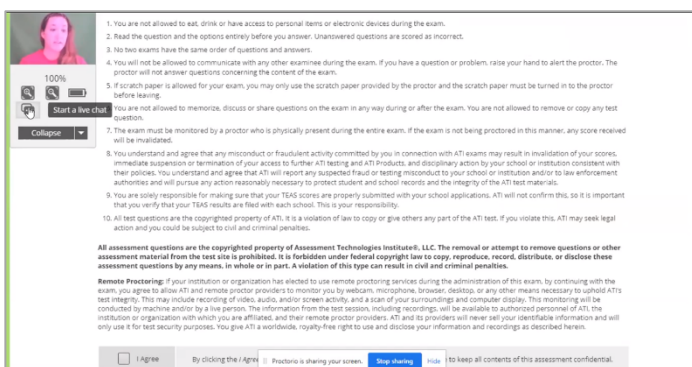
Click **I understand** to begin the room scan.



Finally, you'll be asked to sign the exam agreement.  
Click **Accept** to proceed to your exam instructions.

[Go back to the top](#)

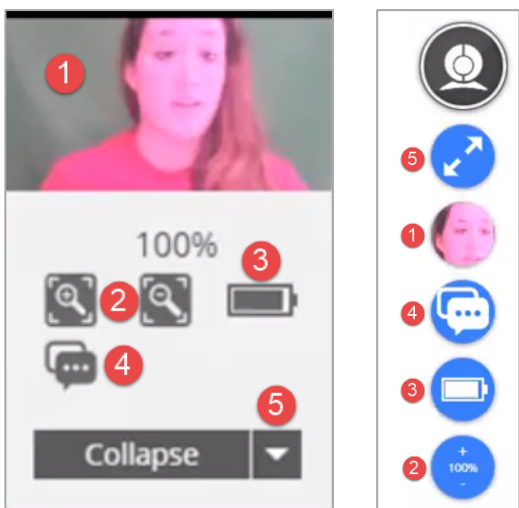
## STEP 7 – Take the ATI TEAS Assessment



Read all the information and instructions for the exam and then select **I agree** at the bottom of the page.

After your proctor approves you, the **Start/Resume** button appears at the bottom of the page. Click the **Start/Resume** button to launch your exam. (The Start/Resume button will not be available until the proctor approves you).

**Note:** You might have to move the screen sharing banner at the bottom of the screen to see the **Start/Resume** button.

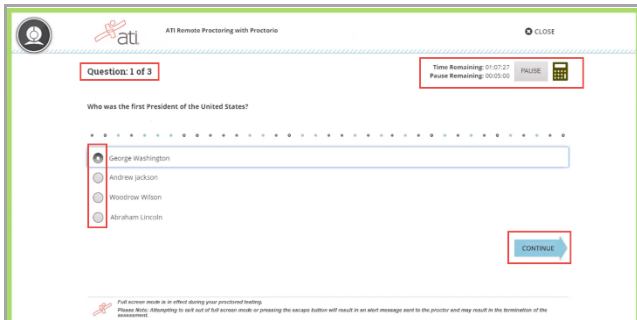


The Quiz Tools window on the left is the default display. If you choose to collapse the window, you will see the tool icons shown on the right.

- 1 Webcam feed
- 2 Zoom level
- 3 Battery status
- 4 Start a live chat (with Proctorio personnel)
- 5 Collapse/Expand quiz tools

Note that if you experience any issues with the system, you can begin a live chat with a Proctorio employee. This will not connect you with your instructor.



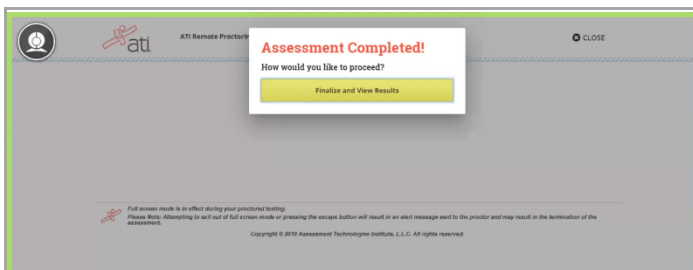


For the ATI TEAS assessment, all questions are multiple choice. In the upper-right corner, you will see your time remaining and the online calculator. Click the **Calculator** icon to access it.

For the multiple-choice questions:

- Radio buttons are placed to the left of each of your answer options.
- An answer is only submitted when you click **CONTINUE**.
- You can change your answer any number of times and to any option before you click **CONTINUE**.

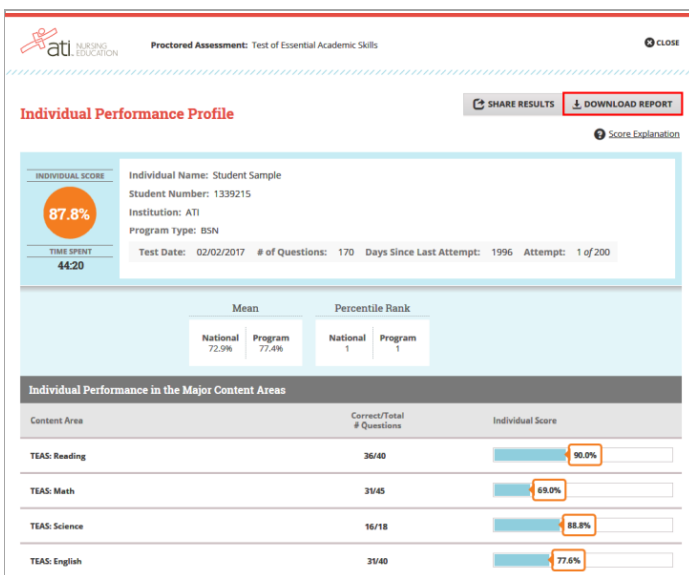
**IMPORTANT:** If you attempt to exit from full-screen mode or refresh your screen, or if you press the **Escape** button, an alert message will be sent to your proctor, potentially resulting in the termination of your assessment.



When you reach the last question of your assessment, the **Assessment Completed** window displays.

Click **Finalize and View Results** to complete your assessment.

When you complete the assessment, your Proctorio session will end, and your results will be available.



When you complete an ATI TEAS Assessment, your Individual Performance Profile (IPP) launches in a new window. The IPP summarizes the results from your assessment.

Click **DOWNLOAD REPORT** to view your results in a user-friendly PDF format that can be saved, printed, or e-mailed.

Click **Score Explanation** to help you understand the information in the IPP and how your scores were calculated.

Your IPP also provides your scores in the individual content areas, showing the number of questions you answered correctly and your scores as percentages.

The screenshot shows the 'My Results' page on the ATI website. At the top, there are navigation links: 'Student's Account', 'Online Store', 'Contact Us', and 'Sign Out'. Below these are tabs for 'HOME', 'MY ATI', 'MY RESULTS' (which is highlighted with a red box), and 'HELP'. The main heading is 'My Results' with a sub-heading 'View your full Student Transcript below' and a 'DOWNLOAD' button. Underneath is a section titled 'Proctored Assessments' containing a table with the following data:

Assessment Name	Date Completed	Individual Score	National Mean	National PR	Level	Focused Review
ATI TEAS	11/3/2016	80.7%	65.6%	89	Advanced	
Reading		80.0%	72.4%	75		
Math		93.8%	68.6%	96		
Science		74.5%	57.2%	86		
English and Language Usage		75.0%	66.3%	79		

At the bottom of the table, there is a 'Share Results' button.

Your Individual Performance Profile can also be accessed from the **MY RESULTS** tab.

Click an assessment's link to view the IPP for that assessment.

## ATI TEAS Remote Proctored Exam Support

**General customer service before exam day:** Contact ATI Support at 1-800-667-7531.

**Issues on exam day:** Contact ATI Test Security at 1-844-956-2790 (this number is only available during exam hours).

**Issues during the exam:** If you experience technical issues after you have launched your assessment, contact Proctorio directly via the chat option in the Quiz Tools window.

**NOTE:** You can print this document and have it available prior to the start of your TEAS Exam. However, you will need to remove this document from your test area just before starting the exam so it will not set off any red flags.