



**Student Financial Services Office • 197 Franklin St. Auburn, NY 13021**  
**Phone 315-294-8470 • Fax 315-252-2185** [financialservices@cayuga-cc.edu](mailto:financialservices@cayuga-cc.edu)

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## WAIVER REQUEST FOR A SECOND DEGREE

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**Student's Printed Name**

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**C#**

**This form cannot be approved until after you have been granted your 1<sup>st</sup> Degree**

Students enrolled at Cayuga Community College have 90 credit hours to complete their Associate Degree. Some students wish to obtain a second degree from CCC. Before you make this decision, you should be aware:

1. There are presently limitations to the number of Pell Grants a student can receive while enrolled in an undergraduate program. These regulations are applied regardless of the number of degrees you are pursuing. Students can only receive the equivalent of six school years of Pell Grant funding toward their Bachelor's Degree. Pell used at the Associate's level will be applied to this total if you decide to transfer to a four-year college for your Bachelor's Degree.
2. The State of New York limits the number of TAP Grant payments to the equivalent of six semesters at a community college regardless of the number of degrees you are pursuing. There is no waiver available to extend this limitation.
3. There is a maximum undergraduate student loan debt a student can accumulate while in pursuit of a Bachelor's degree. If you plan on pursuing a Bachelor's Degree at some time in the future, you will not be able to increase this maximum loan debt because you used more at the Associate's level.

**Please complete the questions below:**

**You received your 1<sup>st</sup> degree in what major?** \_\_\_\_\_

**What is the 2<sup>nd</sup> degree you plan to pursue?** \_\_\_\_\_

**What is your reason for pursuing a 2<sup>nd</sup> degree?**

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**You have completed the Student Academic Plan with a Student Engagement Counselor and attached this form with your waiver request. YES\_\_\_\_\_ NO\_\_\_\_\_**

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**Student's Signature**

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**Date**



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## STUDENT ACADEMIC PLAN

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**Student Name** \_\_\_\_\_ **C#** \_\_\_\_\_

***Only to be completed by students who (1) who have attempted 90 credits or more and in the previous semester was in Good Academic Standing or on an Academic Plan or (2) requesting to receive a 2<sup>nd</sup> Degree at Cayuga Community College.***

**This form is to be completed with a Student Engagement Counselor or Student Success Advocate.**

List all coursework required to complete your degree/certificate program at Cayuga Community College AND the corresponding semesters you will register for these courses. Include all coursework for which you are currently registered. Your 2<sup>nd</sup> Degree Waiver will end at the completion of your last semester listed. You may attach an additional sheet if necessary.

**Student's Intended Major** \_\_\_\_\_

| COURSE # | Semester/Year | COURSE # | Semester/Year |
|----------|---------------|----------|---------------|
|          |               |          |               |
|          |               |          |               |
|          |               |          |               |
|          |               |          |               |
|          |               |          |               |
|          |               |          |               |

**I understand that I will not have any withdrawals (W's), failing grades (F's) or incomplete grades (I's) and I must obtain a semester GPA of 2.0 each semester while on a 2<sup>nd</sup> Degree Waiver. Failure to do this will result in my waiver being denied for future terms.**

\_\_\_\_\_  
**Student's Signature**

\_\_\_\_\_  
**Date**

### **Student Engagement/Student Success Certification**

The Financial Aid Waiver Committee requests the assistance of the Student Engagement Office in assessing the viability of the outlined plan of study. We understand that the advisor can only determine if the student will earn their degree/certificate IF the plan of study is successfully completed by the student.

In your assessment, does the plan outlined above meet the requirements for the degree/certificate program in which the student is currently enrolled in at Cayuga?           **YES**           **NO**

**Comments/Qualifying Statements:** \_\_\_\_\_

**Advisor Signature** \_\_\_\_\_

**Date** \_\_\_\_\_