



**Student Financial Services Office • 197 Franklin St. Auburn, NY 13021**  
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## Consortium Agreement

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As allowed in Part 668.19, Student Assistance General Provisions, and Part 690.9, Pell Grant Program, Code of Federal Regulations, this Consortium Agreement is entered into between Cayuga Community College (Home Institution) and \_\_\_\_\_ (Host Institution) for financial assistance to the student named below.

This completed form must be on file with all concerned parties before the start of instruction and before Cayuga Community College will disburse any financial aid funds. Once you have completed the student section and met with your academic advisor you will need to forward this form to the Host Institution. Students must be registered for at least three credits at CCC when requesting a Consortium Agreement.

**Payment of tuition and fees at the Host Institution will be the responsibility of the student.**

### *To be completed by Student*

Name of Student _____	
Last 4-digits of Social Security # _____	
C # _____	
Home Address _____ _____	
Academic Year _____	Period of Enrollment: From _____ to _____
List the courses to be taken at the Host Institution:	
Course #	Course Title
_____	_____
_____	_____
_____	_____
_____	_____

### *To be completed by CCC Registrar*

I certify that the courses that the student intends to take are eligible for the student's degree program and will be accepted by Cayuga Community College as transfer credit(s).	
Registrar's Signature _____	
Date _____	

***To be completed by Host Institution***

Pell Grant Cost of Attendance for Academic Year	\$ _____
Institutional Cost of Attendance for Consortium Period	\$ _____
Tuition Charge for Consortium Period	\$ _____
Number of Credits _____	
Length of Enrollment Period _____	
Dates of Enrollment: From _____ to _____	

***Certification***

1. The Host Institution certifies that the above referenced student is enrolled for the period indicated.
2. The Host Institution agrees that it will NOT pay the student a Pell Grant and/or any campus based funds and that it will NOT certify a Federal Direct Loan during the Consortium period.  
Further, the Host Institution agrees that, if awarded, it will inform Cayuga Community College if the student withdraws before the end of the period of attendance.
3. Cayuga Community College agrees to accept the credits earned at the Host Institution.
4. Cayuga Community College agrees to provide payment to the student, if eligible, for the appropriate period of time.
5. Cayuga Community College agrees to monitor the student's program pursuit and satisfactory academic progress and to be responsible for disbursing funds to the student, and for administering the appropriate refund policy.

Cayuga Community College  
Signature

Host Institution  
Signature

\_\_\_\_\_

\_\_\_\_\_

Title \_\_\_\_\_

Title \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_