

Cayuga Community College Board of Trustees

Auburn, New York

Minutes of the Annual and Regular Session meeting of the Board of Trustees held **August 27, 2026.**

Auburn Campus:	Ms. Marian Brown, Chair Mr. Tony Franceschelli, Trustee Ms. Agnes Crothers, Trustee Dr. Brian M. Durant, President Ms. Lindsey Suppes, HR Director Ms. Annette LeFever	Mr. Jeffrey Pirozzolo, Trustee Ms. Angela Winfield, Trustee Mr. Edward Fagan, Trustee Ms. Kelly Albrecht, CFO & Treasurer
Via Zoom:	Ms. Stephanie Hutchinson, Trustee Ms. Heidi Nightengale, Trustee Mr. Dan O'Neil Ms. Rebecca Devendorf Ms. Heather Crofoot	Dr. Linda Van Buskirk, Trustee Mr. Eric Zizza Mr. Debdulal Bagchi
Absent:	Mr. Mark Coleman, Trustee Dr. Cathy Dotterer, VPSA	Dr. Keiko Kimura, Provost & VPAA

Chairperson Marian Brown called the Annual Meeting to order at 8:01 AM.

1.0 PUBLIC COMMENTS

None.

2.0 OATH OF OFFICE

Chair Brown welcomed Edward Fagan to the meeting. Mr. Fagan was sworn in as the student Trustee.

3.0 CONSENT AGENDA

Ms. Brown stated the Board Minutes from the June 2026 meeting and monthly Invoice and Stipend Reports were included with the agenda packet. She asked if there was a motion to approve. Mr. Pirozzolo made the motion, Ms. Crothers seconded. The motion carried with all in favor.

4.0 FINANCE & AUDIT COMMITTEE MEETING NOTES

Ms. Hutchinson noted that the meeting minutes from the August committee meeting were included in the agenda packet and stated the committee has two resolution that require a vote, and three resolutions that are being presented as informational. The was no meeting July three resolutions were signed using the two-signature provision to meet contractual deadlines.

4.1 Resolution Approve Executive and MC Non-bargaining Employee Salary Increase

Ms. Hutchinson read the resolution and made a motion to approve, Ms. Crothers seconded the motion. The motion carried by a roll call vote of 9:0.

4.2 Resolution to Approve Institutional Pay Rates for PT & Variable Hours Positions

Ms. Hutchinson read the resolution and made a motion to approve, Mr. Pirozzolo seconded the motion. The motion carried by a roll call vote of 9:0

4.3 Informational: Resolution to Approve the Council 66 Successor Agreement

4.4 Informational: Resolution to Approve Faculty Appointment, Ahmed & Schmidt**4.5 Informational: Resolution to Approve Faculty Appointment, Wood****5.0 GOVERNANCE & PLANNING COMMITTEE MEETING NOTES**

Dr. Van Buskirk stated that the meeting minutes from the August 2026 committee meeting were included in the agenda packet. She stated there was just one resolution to put forth this month, but it represents a project that this committee has been working on for several months. She thanked her fellow committee members for their contributions to the Board Policy and Procedures document review.

5.1 Resolution to Adopt the Revised Board Policies & Procedures Document

Dr. Van Buskirk made a motion to approve, Ms. Crothers seconded the motion. The motion carried by unanimous voice vote

6.0 COLLEGE REPORTS**6.1 President's Report**

Dr. Durant expressed appreciation for faculty and staff members who have worked hard all summer to be ready for the start of the new semester. He noted that this summer's EOP cohort is the largest to date. He recognized Dr. Kimura and her fellow academic leaders for their continued work on the course schedule based on current enrollment patterns.

He thanked the Cayuga County Legislature and specifically Trustee Nightengale for supporting the College budget, including a 1.5% increase in County support, and for their support of the Council 66/Maintenance Successor Agreement.

Dr. Durant spent some time discussing institutional goals and strategic priorities for the 2026-27 academic year. He spoke about balancing current SUNY initiative project needs such as the Academic Momentum and Adult Learner priorities with advancing local priorities such as a new facility master plan. The SUNY and State priorities are well aligned with our local needs but he and his team are working through the goal development process to identify goals that are attainable in the coming academic year. A more detailed presentation on annual goals will be presented at the September Board meeting.

Dr. Durant ended on a positive note by discussing the current state of athletic programs at Cayuga is strong, having recently hired several coaching staff. Notably, Cayuga will have a women's Volleyball team this year after a several year hiatus.

Trustees asked questions about the Cayuga Bound textbook program. Dr. Durant stated the program is in its third year and has been successfully implemented.

6.2 Provost & Vice President of Academic Affairs

Dr. Kimura was not in attendance at today's meeting.

6.3 Vice President of Student Affairs

Dr. Dotterer was not in attendance at today's meeting.

6.4 CFO/Treasurer

Ms. Albrecht noted the Financial Report was included in the agenda pack. She reported that Crystal Gibson was recently named Comptroller and Mike Bennett has moved into the Assistant Comptroller position. Both internal candidates went through a full national search

process. She congratulated both. Ms. Gibson was able to attend this year's CC Business Officers Association meeting which served as an excellent orientation to her new role and a great networking opportunity to meet her peers across SUNY CC campuses. Ms. Albrecht spoke about the Fiscal year-end close out process that her team is working on now and preparing for the pre-audit work to begin as soon as the contracted accountants are ready to get started. She offered kudos to the Student Financial Services team who has been very busy with the deregistration process which was overhauled last year to pinpoint weak points in the process. She reported that work has paid off with a much smoother process this semester with the lowest number of de-registrations in recent history.

Finally, Ms. Albrecht recognized the facilities staff for their amazing work this summer. Summer is always a busy time for them but this year in particular they came through on several high impact projects including several office moves, building renovations work and summer cleaning projects.

6.5 College Foundation

Mr. Cosentino was not in attendance at today's meeting.

7.0 OLD BUSINESS

None

8.0 NEW BUSINESS

None

9.0 INFORMATIONAL FORMS INCLUDED

9.1 2025 - 2026 Board of Trustees Contact List

9.2 2025 – 2026 Board and Committee Meeting Dates

9.3 25 - 2026 Attendance at County Legislature Meetings

9.4 Acronyms and Their Meanings

9.5 Open Meeting Executive Session Law

10.0 EXECUTIVE SESSION

Ms. Brown stated there was a need to enter a brief executive session for the purpose of discussing personnel and contractual matters. She stated there would be no further business conducted after executive session. Mr. Pirozzolo made the motion to enter executive session, Mr. Franceschelli seconded the motion, which carried with all in favor. Executive Session began at 8:29 AM.

Ms. Crothers made a motion to end executive session, Ms. Winfield seconded. Executive Session ended at 8:52 AM.

10.0 ADJOURNMENT

With all business complete, Mr. Pirozzolo made a motion to adjourn the meeting. Mr. Fagan seconded the motion which carried with unanimous consent.

The meeting adjourned at 8:52 AM.

Recorded & transcribed by:
Annette LeFever, Secretary to the Board

Respectfully submitted:
Jeffrey Pirozzolo, Board Secretary

Annual & Regular session: Quorum Calls August 27, 2026	Present	Consent Agenda	5.1 Resolution Approve Exc. And MC Salary Increase	5.2 Resolution Approve PT & variable Hour rates	6.1 Resolution Approve Board Policies and Procedures
Recorded by: Annette LeFever, Secretary to the Board of Trustees		Pirozzolo	Hutchinson	Hutchinson	Van Buskirk
		Crothers	Crothers	Crothers	Crothers
Ms. Brown (Marian)	P	All in favor	Y	Y	Y
Mr. Coleman (Mark)	A		-	-	-
Ms. Crothers (Aggie)	P		Y	Y	Y
Mr. Franceschelli (Tony)	P		Y	Y	Y
Ms. Hutchinson (Stephanie)	Z		Y	Y	Y
Mr. Edward Fagan	P		Y	Y	Y
Ms. Nightengale (Heidi)	Z		Y	Y	Y
Mr. Pirozzolo (Jeffrey)	P		Y	Y	Y
Dr. Van Buskirk (Linda)	Z		Y	Y	Y
Ms. Winfield (Angela)	P		Y	Y	Y