Cayuga Community College Board of Trustees
Auburn, New York

Minutes of the annual and regular meeting of the Board of Trustees held **May 7, 2026.**

Auburn Campus:	Mr. Tony Franceschelli, Chair	Dr. Linda Van Buskirk, Trustee
	Ms. Marian Brown, Trustee	Ms. Agnes Crothers, Trustee
	Ms. Angela Winfield, Trustee	Dr. Brian M. Durant, President
	Dr. Cathy Dotterer, VPSA	Dr. Keiko Kimura, Provost & VPAA
	Ms. Kelly Albrecht, CFO & Treasurer	Mr. Debdulal Bagchi, CIO
	Ms. Mary Driscoll	Ms. Lindsey Suppes, HR Director
	Mr. Guy Cosentino, Foundation Dir.	Mr. Andrew Poole
	Ms. Annette LeFever	
Via Zoom:	Ms. Stephanie Hutchinson, Trustee	Mr. Eric Zizza
	Ms. Rebecca Devendorf	Mr. Dan O'Neil
	Ms. Misty Digaetano	
Absent:	Mr. Mark Coleman, Vice Chair	Ms. Heidi Nightengale, Trustee
	Ms. Hannah Iozzio, Trustee	Mr. Jeffrey Pirozzolo, Trustee

Chair Franceschelli called the Meeting to order at 8:02 AM.

1.0 PUBLIC COMMENTS

None.

2.0 **CONSENT AGENDA**

Mr. Franceschelli stated the Board Minutes from the March 2026 meeting and monthly Invoice and Stipend Reports were included with the agenda packet. Dr. Van Buskirk made a motion to approve, Ms. Brown seconded. The motion carried with all in favor.

3.0 BOARD EDUCATION

Professor Mary Driscoll attended the meeting to discuss the newly announced Nursing pathway programs. The partnership with Upstate Medical University College of Nursing (CON) includes both an Accelerated Bachelor of Science in Nursing (ABSN) program and an Associate of Applied Science in Nursing to Bachelor of Science in Nursing (AAS to BSN) pathway. The ABSN program will allow students to complete their degree in five semesters through concurrent enrollment at CCC and CON. The AAS to BSN pathway can be completed in nine semesters through sequential enrollment, beginning at CCC and continuing at CON. Courses in both programs will be taught collaboratively by CCC and CON faculty members.

4.0 FINANCE & AUDIT COMMITTEE MEETING NOTES

Ms. Hutchinson noted that the meeting minutes from the April committee meeting were included in the agenda packet. She relayed the committee has two resolutions for consideration this month.

4.1 Resolution Approve Investment Advisor Contract Extension
Ms. Hutchinson read the resolution and made a motion to approve, Ms. Brown seconded the motion. The motion carried by a roll call vote of 6:0.

4.2 Resolution to Approve Faculty Promotion, McGrath
Ms. Hutchinson read the resolution and made a motion to approve, Dr. Van Buskirk seconded the motion. The motion carried by a roll call vote of 6:0.

5.0 **<u>GOVERNANCE & PLANNING COMMITTEE MEETING NOTES</u>**
Dr. Van Buskirk stated that the meeting minutes from the April 2026 committee meeting were included in the agenda packet. She summarized her attendance at the Spring NYCCT convening. She encouraged trustees to review the NYCCT website for information regarding the Fall conference. Dr. Van Buskirk presented three resolutions.

5.1 **Resolution to Discontinue Fulton Early Childhood A.A.S. Certificate.**
Dr. Van Buskirk read the resolution and made a motion to approve, Ms. Brown seconded the motion. The motion carried with all in favor.

5.2 Bundle two resolutions:
Resolution to Deactivate and Discontinue Engineering Science A.S. and Resolution to Deactivate and Discontinue Drafting Certificate
Dr. Van Buskirk read the resolution and made a motion to approve, Ms. Crothers seconded the motion. The motion carried with all in favor.

6.0 **<u>COLLEGE REPORTS</u>**
6.**1** **President's Report**
Dr. Durant commented that the end-of-semester rush is underway. He noted that the college is still awaiting passage of the State Budget. While the State Budget does not directly affect the college's budget planning process, it does have some impact on the County budget.

Dr. Durant also recapped the recent visit from SUNY Chancellor John King and new COO Anne Bink. Senator May attended the visit as well, which focused on SUNY Reconnect students. According to Dr. Durant, students provided an authentic description of both the benefits of the program and the barriers they face as adult learners.

Following the campus visit, the Chancellor and his team traveled to SUNY Upstate Medical University for the Nursing Pathways press event. Senator John Mannion was also in attendance, and Dr. Durant shared that he had the opportunity to personally thank Senator Mannion for his financial support of the Auburn Science Lab renovations.

Finally, Dr. Durant announced that Cayuga has been named Nonprofit of the Year by the Cayuga County Chamber of Commerce. He accepted the award at a luncheon held yesterday.

6.2 Provost & Vice President of Academic Affairs
Dr. Kimura reported that earlier this week Cayuga hosted a MSCHE Prison Education site visit. The visit marked the final step in the substantive change application submitted last year. Dr. James Brown served as the peer facilitator and provided helpful and positive feedback during the visit.

Dr. Kimura also thanked the trustees for supporting the faculty promotion of Kassie McGrath and shared a list of Professor McGrath's recent accomplishments. She went on to highlight achievements by several other faculty members, including recent publications by Professor Sheila Myers and K–12 Academic Coach Marsha Decker.

In recognition of Earth Day, Dr. Kimura shared that students from the Art Club, accompanied by Professor Melissa Johnson, attended a Trash Audit at SUNY ESF. The purpose of the audit was to collect data on campus waste streams and share best practices aimed at achieving zero-waste outcomes.

Dr. Kimura also reported that six students from the Honors Program recently presented their research at a SUNY Upstate conference. She noted that the event provided an excellent opportunity for students to showcase their work and expressed appreciation for the dedicated faculty involved in the program.

6.3 Vice President of Student Affairs

Dr. Dotterer provided an update on enrollment, reporting that Fall applications are up 20% compared to last year. She attributed this increase to a series of high school application events held on both the Auburn and Fulton campuses, as well as the continued outreach efforts of Admissions staff at local high school events.

Interest in summer courses also remains strong. Dr. Dotterer noted that much of the enrollment growth is driven by EOP and ASAP students taking summer courses to stay on track with their academic completion plans. In addition, SUNY has recently issued updated guidance allowing SUNY Reconnect funds to be applied toward summer courses. SUNY Transformational funds are also now eligible to support summer enrollment for CPEP students.

Dr. Dotterer shared that financial aid regulations continue to evolve, including new rules related to loan proration that may affect students' future aid eligibility if they drop a course. To better understand these changes and develop guidance for advisors, the Financial Aid Directors will attend a conference this summer focused on these updates and best practices for supporting students. Trustees asked questions regarding the modality of summer enrollment, which continues to be primarily online. There was also discussion regarding Pell Grant eligibility for summer courses.

Finally, Dr. Dotterer announced that the Cayuga Baseball team will be heading to the playoffs this weekend and extended best wishes to the team.

6.4 CFO/Treasurer

Ms. Albrecht included the February financial statements in the agenda packet. She thanked the trustees for supporting the extension of the Investment Advisor Resolution, noting the benefits the project has provided to the college during its first trial year.

She also shared an update on the timing of student account letters, summer billing, and the preparations currently underway for the distribution of Fall bills. Finally, Ms. Albrecht provided a brief update on facility improvements taking place now and continuing throughout the summer. Her report focused primarily on window and door replacements, as well as preparations for landscaping projects planned for the summer months.

6.5 Student Trustee

Ms. Iozzio was not in attendance at this meeting. Dr. Durant shared that a student musical will be held this Friday at 6:00 p.m. and invited trustees to attend. He also reported that the Student Government Organization conducted elections last month and has selected a new slate of officers for the coming year. This includes the election of a new Student Trustee, Edward Fagen, who will be invited to attend the June meeting as a guest and will be formally sworn in at the July meeting.

6.6 College Foundation

Mr. Cosentino thanked the trustees for attending the joint Board session on capital planning held last week. He noted that the next joint Board session is planned for October and will focus on planned giving. He shared that feedback from the Food Truck events on both campuses has been very positive. Mr. Cosentino also announced that the *Spartan Extra* publication has been distributed and that donations resulting from the publication are already being received.

In addition, he reported that the Foundation supported the annual student trip to New York City and that the event was enjoyed by all who attended. Finally, Mr. Cosentino announced the Alumni of the Year award recipients are Chief Matthew Androsko ’04, Kevin Hamm ’06 and Dean Jennifer Nichols ’01

7.0 <u>OLD BUSINESS</u>

None

8.0 <u>NEW BUSINESS</u>

None

9.0 <u>INFORMATIONAL FORMS INCLUDED</u>

9.1 2025 - 2026 Board of Trustees Contact List
9.2 2025 – 2026 Board and Committee Meeting Dates
9.3 25 - 2026 Attendance at County Legislature Meetings
9.4 Acronyms and Their Meanings
9.5 Open Meeting Executive Session Law

9.0 <u>EXECUTIVE SESSION</u>

Mr. Franceschelli stated there was a need to enter executive session for the purpose of discussing contractual matters. He stated there would be no further business conducted after executive session. Dr. Van Buskirk made the motion to enter executive session, Ms. Brown seconded the motion, which carried with all in favor. Executive Session began at 9:01 AM.

Dr. Van Buskirk made a motion to end executive session, Ms. Crothers seconded. Executive Session ended at 9:40 AM.

10.0 <u>ADJOURNMENT</u>

With all business complete, Mr. Franceschelli made a motion to adjourn the meeting. Ms. Winfield seconded the motion which carried with unanimous consent.

The meeting adjourned at 9:40 AM.

Recorded & transcribed by:
Annette LeFever, Secretary to the Board

Respectfully submitted:
Jeffrey Pirozzolo, Board Secretary

Regular session: Quorum Calls **May 7, 2026**	Present	Consent Agenda	4.1 Resolution Extend Investment Advisor Contract	4.2 Resolution Faculty Promotion	5.1 Resolution Discontinue Fulton Early Childhood AAS & Cert.	5.2 Resolution Deactivate & Discontinue Engineering & Drafting Certificate
Recorded by: Annette LeFever, Secretary to the Board of Trustees		Van Buskirk	Hutchinson	Hutchinson	Van Buskirk	Van Buskirk
		Brown	Brown	Van Buskirk	Brown	Brown
Ms. Brown (Marian)	P	All In Favor	Y	Y	All in Favor	All in Favor
Mr. Coleman (Mark)	A		-	-		
Ms. Crothers (Aggie)	P		Y	Y		
Mr. Franceschelli (Tony)	P		Y	Y		
Ms. Hutchinson (Stephanie)	Z		Y	Y		
Ms. Iozzio (Hannah)	A		-	-		
Ms. Nightengale (Heidi)	A		-	-		
Mr. Pirozzolo (Jeffrey)	A		-	-		
Dr. Van Buskirk (Linda)	P		Y	Y		
Ms. Winfield (Angela)	P		Y	Y		