

Cayuga Community College Board of Trustees  
**A u b u r n , N e w Y o r k**

Minutes of the annual and regular meeting of the Board of Trustees held **March 25, 2026**.

Auburn Campus:	Mr. Mark Coleman, Vice Chair Ms. Angela Winfield, Trustee Mr. Jeffrey Pirozzolo, Trustee Dr. Brian M. Durant, President Mr. Guy Cosentino, Foundation Dir. Ms. Annette LeFever	Ms. Heidi Nightengale, Trustee Dr. Linda Van Buskirk, Trustee Ms. Agnes Crothers, Trustee Ms. Kelly Albrecht, CFO & Treasurer Mr. Andrew Poole
Via Zoom:	Ms. Stephanie Hutchinson, Trustee Ms. Rebecca Devendorf Ms. Misty Digaetano Ms. Breanna Gulbe	Ms. Lindsey Suppes, HR Director Mr. Eric Zizza Mr. Dan O'Neil
Absent:	Mr. Tony Franceschelli, Chair Ms. Hannah Iozzio, Trustee Dr. Keiko Kimura, Provost & VPAA	Ms. Marian Brown, Trustee Dr. Cathy Dotterer, VPSA Mr. Debdulal Bagchi, CIO

Vice Chair Mark Coleman called the Meeting to order at 8:00 AM.

**1.0 PUBLIC COMMENTS**

None.

**2.0 CONSENT AGENDA**

Mr. Coleman stated the Board Minutes from the February 2026 meeting and monthly Invoice and Stipend Reports were included with the agenda packet. Mr. Pirozzolo made a motion to approve, Dr. Van Buskirk seconded. The motion carried with all in favor.

**3.0 FINANCE & AUDIT COMMITTEE MEETING NOTES**

Ms. Hutchinson noted that the meeting minutes from the March committee meeting were included in the agenda packet. She announced the committee has two resolutions for consideration this month.

**3.1 Resolution to Extend the Audit Contract Through FY 2028**

Ms. Hutchinson read the resolution and made a motion to approve, Mr. Pirozzolo seconded the motion. The motion carried by unanimous voice vote.

**3.2 Resolution to Approve the 2026-27 Tuition & Fee Schedule**

Dr. Durant reviewed the changes included to the tuition and fee schedule. A tuition increase of 3% is requested. The Cayuga Bound Book fee has increased from \$27 to \$30 per credit hour. There is a \$2 increase to the Technology Fee. Finally, based on SUNY Guidance we are removing the \$5 per credit Online Fee.

Ms. Hutchinson asked if there were any questions or discussion, hearing none she made a motion to approve, Mr. Coleman seconded the motion. The motion carried by a roll call vote of 6:0.

#### 4.0 **GOVERNANCE & PLANNING COMMITTEE MEETING NOTES**

Dr. Van Buskirk stated that the meeting minutes from the March 2026 committee meeting were included in the agenda packet. She offered a recap of the Enrollment Data presentation at the committee meeting. She thanked the President and Dr. Rudnick in IR for the thorough data presentation. The presentation video and PP slides are filed in BoardEffect if anyone cares to review them. Dr. Van Buskirk stated the committee is continuing to work on updates to the Board Policy and Procedures document but will need at few more meetings to finalize any changes.

#### 5.0 **COLLEGE REPORTS**

##### 5.1 **President's Report**

Dr. Durant thanked trustees for their support and leadership during the campus security threat closure earlier this month. He expressed appreciation for local law enforcement and school officials who were all in contact as the information became available, as well as for local media who did a good job of reporting the facts as they developed and encouraging the public not to rely on rumors. He thanked Andrew Poole for his role in communication with internal and external groups. Dr. Durant was able to address the campus just two days after the incident to share the timeline of the information he was given and the decision to close campus for the day. Ultimately, the police determined there was no threat to any school in the area. He stated this has been a renewed opportunity to discuss safety and security with several campus groups and reassure staff and students that their safety is our top priority.

Dr. Durant offered a few additional updates on recent Open Houses, noting enrollment remains strong. Both Fall and Spring targets have been met. Summer enrollment is expected to meet or exceed targets. Dr. Durant shared some staffing updates. He announced that Dr. Robert Humphrey has been named the new STEM Division Chair, this change took effect as Professor Jennifer Nichols has transitioned to the Dean of Academic Affairs position. Finally, Dr. Durant reminded trustees that the college will be closed for Spring Break from tomorrow through April 6<sup>th</sup>. When we return there will be a flurry of activity with finalizing the budget, end of semester activities and gearing up for Commencement.

##### 5.2 **Provost & Vice President of Academic Affairs**

Dr. Kimura was not in attendance at this meeting.

##### 5.3 **Vice President of Student Affairs**

Dr. Dotterer was not in attendance at this meeting.

##### 5.4 **CFO/Treasurer**

Ms. Albrecht provided the January 2026 Financial Statements. She thanked Trustees for supporting the resolution to extend the Audit contract with the current auditing firm, noting their expertise in community college auditing is a great asset to her and her department. Finally, she reported that the Auburn Wellness Center HVAC instillation will be completed over Spring Break. This project has been delayed several times due to supply chain interruptions. Work on the Nature Trail will begin as soon as weather allows.

**5.6 Student Trustee**

Ms. Iozzio was not in attendance at this meeting.

**5.7 College Foundation**

Mr. Cosentino thanked trustees for supporting the Alumni Scholarship fund. He noted the Spartan extra will be mailed in the coming days and finally, he shared the dates for several upcoming events including:

- There will be a joint Board/Foundation training session offered on April 28<sup>th</sup> at the workforce development center focused on capital fund development.
- The Brunel Visiting Scholar, Dudley Edmondson will be on campus for a community presentation on April 14<sup>th</sup>. More information will be emailed.
- Spring Food Truck dates have been scheduled for May 4<sup>th</sup> in Fulton and May 5<sup>th</sup> in Auburn.
- The President's Circle dinner is scheduled for July 15<sup>th</sup>, location is still to be determined.

**6.0 OLD BUSINESS**

None

**7.0 NEW BUSINESS**

None

**8.0 INFORMATIONAL FORMS INCLUDED**

- 8.1 2025 - 2026 Board of Trustees Contact List
- 8.2 2025 – 2026 Board and Committee Meeting Dates
- 8.3 2025 - 2026 Attendance at County Legislature Meetings
- 8.4 Acronyms and Their Meanings
- 8.5 Open Meeting Executive Session Law

**9.0 EXECUTIVE SESSION**

Mr. Coleman stated there was a need to enter executive session for the purpose of discussing contractual matters. He stated there would be no further business conducted after executive session. Mr. Pirozzolo made the motion to enter executive session, Dr. Van Buskirk seconded the motion, which carried with all in favor. Executive Session began at 8:29 AM.

Dr. Van Buskirk made a motion to end executive session, Ms. Nightengale seconded. Executive Session ended at 8:56 AM.

**10.0 ADJOURNMENT**

With all business complete, Mr. Coleman made a motion to adjourn the meeting. Ms. Winfield seconded the motion which carried with unanimous consent.

The meeting adjourned at 8:56 AM

Recorded & transcribed by:  
Annette LeFever, Secretary to the Board

Respectfully submitted:  
Jeffrey Pirozzolo, Board Secretary

Regular session: Quorum Calls March 25, 2026	Present	Consent Agenda	3.1 Resolution Extend Audit Contract	3.2 Resolution FY 2026-27 Tuition & Fees
Recorded by: Annette LeFever, Secretary to the Board of Trustees		Pirozzolo	Hutchinson	Hutchinson
		Van Buskirk	Pirozzolo	Coleman
Ms. Brown (Marian)	A	All In Favor	-	-
Mr. Coleman (Mark)	P		Y	Y
Ms. Crothers (Aggie)	P		Y	Y
Mr. Franceschelli (Tony)	A		-	-
Ms. Hutchinson (Stephanie)	Z		Y	Y
Ms. Iozzio (Hannah)	A		-	-
Ms. Nightengale (Heidi)	P		-	-
Mr. Pirozzolo (Jeffrey)	P		Y	Y
Dr. Van Buskirk (Linda)	P		Y	Y
Ms. Winfield (Angela)	P		Y	Y

\*Ms. Nightengale arrived just after votes taken.