

**Cayuga County Community College
Auburn, New York**

Minutes of the regular meeting of the Board of Trustees held **Thursday, August 22, 2024.**

Auburn Campus:	Mr. Tony Franceschelli, Chair Ms. Angela Winfield, Trustee	Ms. Marian Brown, Vice Chair Mr. Jeffrey Pirozzolo, Trustee
	Dr. Brian M. Durant, President Dr. Ron Cantor, Provost/VPAA	Ms. Lindsey Suppes, HR Director Ms. Annette LeFever
Via Zoom:	Ms. Stephanie Hutchinson, Trustee Dr. Linda Van Buskirk, Trustee	Mr. Mark Coleman, Secretary
	Mr. Eric Zizza Ms. Rebecca Devendorf	Ms. Misty Digaetano
Excused:	Ms. Heidi Nightengale, Trustee Dr. Cathy Dotterer, VPSA	Dr. Keiko Kimura, VP for Workforce Ms. Kelly Albrecht, CFO & Treasurer

Chairperson Franceschelli called the meeting to order at 8:01 AM

1.0 PUBLIC COMMENTS

None.

2.0 CONSENT AGENDA

Mr. Franceschelli presented the Board Minutes from the July 2024 meeting and the monthly Invoice and Stipend Reports. Ms. Brown made a motion to approve and Mr. Pirozzolo seconded. The motion carried by unanimous voice vote.

3.0 FINANCE & AUDIT COMMITTEE MEETING NOTES

Ms. Winfield stated that while there was no meeting this month, there are two resolutions included in the agenda pack.

3.1 Informational Resolution to Approve Non-bargaining Salary Increase.

Dr. Durant explained that this resolution was signed under our two-signature provision, with the Board Chair and Finance Committee Chair signing. This was done to meet payroll deadlines. The Resolution was included as an informational item. No vote was necessary.

3.2 Resolution to Remove Tuition Liability for the 2024-25 Prison Education Program

Dr. Durant described the process the college is undertaking regarding the reinstatement of PELL for incarcerated students. The college has secured the proper permissions from MSCHE, DOCCS and SUNY. The final step to reinstate Pell is approval from the NYSDOE. Applications have been

submitted but we are still awaiting their final approval. This resolution would allow the program to continue without interruption to students. Trustees asked about the timeframe for tuition to be waived. Dr. Durant explained that this is temporary and is being requested for this academic year only.

Mr. Pirozzolo made a motion to accept the resolution, Mr. Franceschelli seconded. The resolution carried by a roll count vote of 7:0.

4.0 **GOVERNANCE & PLANNING COMMITTEE MEETING NOTES**

Dr. Van Buskirk stated there was no committee meeting held this month. She stated the NYCCT Annual conference is planned for October 4-5 in Saratoga Springs. Her schedule does not allow her to attend this year but she encouraged fellow trustees to attend and noted how valuable this would be for our student trustee to attend.

5.0 **OLD BUSINESS**

None.

6.0 **NEW BUSINESS**

None.

7.0 **INFORMATIONAL FORMS INCLUDED**

- 9.1 2024 - 2025 Trustee Attendance at County Legislature Meetings
- 9.2 2024-25 Board of Trustees Roster
- 9.3 Video & Phone Conference Procedure for Board of Trustee Meetings
- 9.4 2024 – 2025 Board and Committee Meeting Dates
- 9.5 Acronyms and Their Meanings
- 9.6 Open Meeting Executive Session Law

8.0 **ADJOURNMENT**

With all business complete, Mr. Franceschelli made a motion to adjourn. Ms. Winfield seconded the motion which carried by unanimous voice vote.

The meeting adjourned at 8:08 AM

Recorded & transcribed by:
Annette LeFever, Secretary to the Board

Respectfully submitted:
Jeffrey Pirozzolo, Board Secretary

Regular session: Quorum Calls August 22, 2024	Present	Consent Agenda	3.2 Remove Tuition Liability PEP		
Recorded by: Annette LeFever, Secretary to the Board of Trustees		Brown	Pirozzolo		
		Pirozzolo	Franceschelli		
Ms. Brown (Marian)	P	All In Favor	Y		
Mr. Coleman (Mark)	Z		Y		
Mr. Franceschelli (Tony)	P		Y		
Ms. Hutchinson (Stephanie)	Z		Y		
Ms. Nightengale (Heidi)	E		-		
Mr. Pirozzolo (Jeffrey)	P		Y		
Dr. Van Buskirk (Linda)	Z		Y		
Ms. Winfield (Angela)	P		Y		