



## SEVIS Transfer-In Verification Form

### Part 1: To be completed by student

|                             |                              |              |
|-----------------------------|------------------------------|--------------|
| Last Name:                  | First Name:                  |              |
| Date of Birth (mm/dd/yyyy): | SEVIS ID: N                  |              |
| Transfer Semester:          | Fall      Spring      Summer | Year (yyyy): |

*I authorize a Designated School Official (DSO) at my current school to release my SEVIS file and relevant student information to Cayuga Community College.*

|                    |                    |
|--------------------|--------------------|
| Student Signature: | Date (mm/dd/yyyy): |
|--------------------|--------------------|

### Part 2: To be completed by a DSO of the current school

|  |        |
|--|--------|
| School Name:   |        |
| SEVIS School Code:                                       |        |
| Address:   |        |
| DSO/RO Name:   | Title: |
| Email:   |        |
| Phone Number:  | Fax:   |
| Expected Student's SEVIS File Release Date (mm/dd/yyyy): |        |

Please check one.

|  |                    |
|--|--------------------|
| The Student's SEVIS file is active                                 |                    |
| The Student's SEVIS file is terminated and needs to be reinstated. |                    |
| Termination date (mm/dd/yyyy):                                     |                    |
| Reason:  |                    |
| The student has been out of status more than 5 months              |                    |
| Approved for Optional Practical Training (mm/dd/yyyy)              |                    |
| From:  | To:                |
| DSO Signature:   | Date (mm/dd/yyyy): |

Please email the completed form to: [admissions@cayuga-cc.edu](mailto:admissions@cayuga-cc.edu)

Admissions | 197 Franklin Street, Auburn, New York 13021 | (315) 255-1743

Office Use Only: Date Received: \_\_\_\_\_ Advisor's Initials: \_\_\_\_\_