CHECKLIST FOR SUCCESS for registered students

1. □ REGISTER FOR CLASSES
   WHEN? Completed!

2. □ ACCESS MYCAYUGA, EMAIL & VIRTUAL CHECKLIST
   HOW/WHERE? my.cayuga-cc.edu
   (Email user name & password sent 1-2 hours after registration to personal email address on your application. Your Cayuga email address is now your updated Cayuga user name).
   WHEN? Immediately
   NEED HELP? Contact IT at helpdesk@cayuga-cc.edu or 315-294-8568

3. □ APPLY FOR FINANCIAL AID OR CHECK YOUR FAFSA STATUS
   HOW/WHERE? Check your federal aid status at my.cayuga-cc.edu
   Federal Aid: studentaid.gov; School code:002861
   NYS Aid: hesc.ny.gov; (NYS residents only)
   School code:2005 or call 1-888-697-4372
   WHEN? Within 60 days of the start of classes, and no later than 14 days after the 1st day of class.

4. □ COMPLETE A CERTIFICATE OF RESIDENCY APPLICATION
   All non-Cayuga County, NYS residents
   (permits in-state tuition discount)
   HOW/WHERE? cayuga-cc.edu/admissions/tuition-and-fees/resident-costs
   WHEN? Before bill due date found in MyCayuga

5. □ SIGN UP FOR BILL REMINDERS BY TEXT
   HOW/WHERE? my.cayuga-cc.edu
   WHEN? After course registration

6. □ PAY YOUR TUITION BILL/SET UP A PAYMENT PLAN
   Payment plan is needed if aid does not cover costs
   HOW/WHERE? my.cayuga-cc.edu
   WHEN? Before bill due date found in MyCayuga

7. □ SUBMIT IMMUNIZATION RECORDS
   (MMR, Meningitis Response Form)
   Students with 6 credits or more on campus
   (See www.cayuga-cc.edu/coronavirus/ for COVID-19 vaccination requirements)
   HOW/WHERE? Health Services (315) 294-8503
   WHEN? Immediately (Before bill due date)

8. □ OBTAIN A STUDENT ID
   HOW/WHERE? Auburn: IT Help Desk; Fulton: Public Safety
   WHEN? Before 1st day of classes

9. □ BUY YOUR TEXTBOOKS & SUPPLIES
   HOW/WHERE? College Bookstore cayuga-cc.bncollege.com
   WHEN? Two weeks before classes begin

10. □ SIGN UP FOR RAVE ALERT/CLASS CANCELLATIONS
    HOW/WHERE? www.cayuga-cc.edu/public-safety/safety-alerts/
    WHEN? Before 1st day of classes

11. □ COMPLETE NEW STUDENT ORIENTATION
    (Mandatory)
    HOW/WHERE? cayuga-cc.edu/students/orientation
    WHEN? See website for details

12. □ ONLINE LEARNING FOR ALL COURSES
    (including on-campus) Familiarize yourself with the online component for ALL Cayuga courses
    HOW/WHERE? https://ccc.open.suny.edu/
    (use beginning of Cayuga email address without @cayuga-cc.edu to sign-in)
    WHEN? Before classes start

OTHER ITEMS

STUDENT-ATHLETES
Forward a current physical examination
HOW/WHERE? Athletics Office (315) 294-8861
Health Services (315) 294-8503 or wilson@cayuga-cc.edu
WHEN? Immediately

STUDENT-VETERANS
HOW/WHERE? Veteran-Certifying Official AUBURN & FULTON (315) 294-8841
WHEN? Immediately

STUDENTS WITH DISABILITIES
HOW/WHERE? Contact Accessibility Resources (315) 294-8422 AUBURN; (315) 593-9327 FULTON
WHEN? Immediately

STUDENTS SEEKING HOUSING
HOW/WHERE? Lattimore Hall lattimorehall.com
Additional housing cayuga-cc.edu/off-campus-housing

OFFICE OF STUDENT ENGAGEMENT AND ACADEMIC ADVISEMENT 315-294-8523 | studenteng@cayuga-cc.edu