



REQUEST FOR PROPOSAL

Renovation of Suite 13 -11 River Glen Drive Fulton, New York

FOR CAYUGA COMMUNITY COLLEGE

SOLICITATION NUMBER: 2025-09

Please refer all inquiries regarding this RFP to the following point of contact:

NAME: DOUGLAS KINNEY

EMAIL: DOUG.KINNEY@CAYUGA-CC.EDU

PHONE: 315-255-1743 X2411

ISSUE DATE: 06/23/2025

PRE BID MEETING: N/A

BIDS DUE: 07/14/2025

BID OPENING: 07/15/2025, 10AM

CONTRACT MEETING: Pending Board

Approval

PROJECT BEGINS: ASAP

ISSUED BY:

Cayuga Community College

197 Franklin Street

Auburn, New York

Voice: 315-255-1743 x2206

E-Mail: businessoffice@cayuga-cc.edu

TIMELINE

This section lists the key events associated with this RFP. Schedule changes, when required, will be indicated here. No Pre-Bid meetings are required but can be arranged if requested. Bid Opening will be held on the Auburn Campus in the Business and Industry Center.

The timeline is an approximation of the dates that will take place. Changes to this timeline will be made available via addenda before the proposal submission. Any changes to the timeline during the review period will be posted as timeline updates.

INSTITUTIONAL BACKGROUND

Founded in 1953, Cayuga Community College is one of 64 accredited institutions that make up the State University of New York (SUNY) system. Cayuga offers open access and an affordable gateway to higher education, with courses and degree programs offered at campuses in Auburn and Fulton, NY and online. Cayuga Community College provides a strong liberal arts foundation for further study and career preparation. The College also addresses identified community needs through targeted training and personal enrichment programs. By sustaining academic excellence within a supportive learning environment, the College, a careful steward of human and fiscal resources, serves as a valuable asset to the development of our local, regional, and global communities.

PROJECT SCOPE

Cayuga Community College (Cayuga) seeks proposals from qualified vendors Renovation of Suite 13 Cayuga Community College 11 River Glen Drive Fulton, New York

- See Bid Set below Issued by King and King Architects

PROPOSAL SUBMISSION GUIDELINES

1. Contractors desiring to provide services shall submit their response to this Request for Proposals (RFP) in a sealed envelope. Responses must be *received no later than 1:00pm (EST), Monday, July 14, 2025, to the attention of: Douglas Kinney Director of Facilities Services and Public Safety

In Person: 197 Franklin Street Auburn, NY 13021 at Room M-211 or in Room M-212A in the Main Building

By Mail: 197 Franklin Street Auburn, New York 13021.

2. Respondents must indicate on the outside of their sealed response envelope the following information: Date of Submittal, Name of Contractor, Return Address of Contractor.
3. The respondent must provide three (3) copies, of the full proposal.
4. The respondent shall assume the full responsibility for timely delivery at the location designated above. Cayuga Community College assumes no responsibility for the delivery of any solicitation, addendum, solicitation response, or any other such correspondence by the US Postal Service, or any other delivery method. Responses received after the due date and time stated above will not be considered.
5. Questions concerning the RFP must be directed to Douglas Kinney via email at **doug.kinney@cayuga-cc.edu**, and must be received no later than 4:00 p.m., Wednesday, July 9, 2025.

PROPOSAL CONTENT

1. Knowledge of the Field and Related Experience: Respondent should submit a minimum of three customer references for projects of similar scope. These should include company name, contact name and contact email and telephone number.
2. Proposed Pricing: Proposed cost of the entire project and a method for determining same (all proposals not quoting firm, fixed prices should give a "not to exceed" figure).

INSURANCE REQUIREMENTS

The vendor agrees to obtain and maintain General Liability Insurance, including Comprehensive Form, Premises Operations, Products/Completed Operations, Blanket Broad Form Contractual, Independent Contractors, and Broad Form Property Damage Coverage with minimum limits of not less than one million dollars (\$1,000,000) Combined Single Limit for Bodily Injury and Property Damage.

The vendor also agrees to obtain and maintain Automobile Liability Insurance for owned, hired, and non-owned vehicles with minimum limits of not less than one million dollars (\$1,000,000) Combined Single Limit for Bodily Injury and Property Damage.

In addition, the vendor will agree to maintain the appropriate professional liability insurance coverage with minimum limits of not less than one million dollars (\$1,000,000) per occurrence.

The vendor further agrees to comply with the New York State Workers' Compensation Board requirements regarding proof of compliance with the New York State Workers' Compensation Law. The New York State Workers' Compensation Board requires the College to obtain from Contractors proof of Workers Compensation insurance coverage, Self- Insurance, or exemption from the requirement of obtaining Workers' Compensation Insurance coverage. Evidence must be submitted to the College on forms specified by the Workers' Compensation Board and stamped as received by the Workers' Compensation Board.

The required insurance policies shall be endorsed to include Cayuga Community College and Cayuga County as additional insured. They will also include the provision that the issuing company(s) will notify the Certificate of Insurance Holder, which shall be Cayuga Community College, by certified mail thirty (30) days before any change diminishing coverage, limits, cancellation, or non-renewal of the insurance policies. For the duration of this contract, the issuing company(s) shall notify the Certificate of Insurance Holder upon renewal of the policies.

The vendor must provide current and up-to-date certificates of insurance listing the following coverage. The College and the County of Cayuga will be listed as

Kind of Insurance	Limits of Liability
Workman's Compensation	Statutory/Employer's Liability \$1,000,000
Disability Benefits Law	Statutory
Comprehensive General Insurance	CSL/\$1,000,000
Comprehensive Auto Liability	CSL/\$1,000,000 \$5,000,000 per Occurrence/\$5,000,000 Aggregate
Umbrella Liability	

■ Statutory Compliance

The successful respondent will be required to agree with the following:

- ▶ The vendor will covenant and agree to comply in all respects with all Federal, State, and County laws which pertain hereto, including but not limited to Worker's Compensation and Employers' Liability Insurance, hours of employment, wages, non-discrimination, and human rights.
- ▶ The vendor and subcontractor(s) shall abide by the regulations of [41 CFR 60-741.5\(a\)](#) and [41 CFR 60-300.5\(a\)](#). This regulation prohibits discrimination against qualified protected veterans and qualified individuals based on disability. It requires affirmative action by covered prime contractors and subcontractors to employ and advance in employment-qualified protected veterans and individuals with disabilities.

TERMINATION

■ Cause

For a material breach that remains uncured for more than fifteen (15) days or other specified period after written notice to the vendor, this contract may be terminated by Cayuga Community College at the vendor's expense where the vendor becomes unable or incapable of performing, or meeting any requirements or qualifications outlined in the contract, or for non-performance, or upon a determination by Cayuga that the vendor is non-responsible. Such termination shall be upon written notice to the vendor. In such event, Cayuga may complete the contractual requirements in any manner it deems advisable and pursue available legal or equitable remedies for breach. The vendor will reimburse Cayuga Community College for the actual costs to complete the services in excess of the contract fees provided in this agreement. Any such act by Cayuga will not be deemed a waiver of any other right or remedy of Cayuga, including, without limitation, Cayuga's right to consequential damages caused directly or indirectly by the vendor's default.

■ Authorization of Funds

If the term of this agreement extends into fiscal year(s) subsequent to that in which it is signed, it is understood that the continuation of this contract is subject to the authorization of sufficient funding for such purpose by the State of New York, County of Cayuga, and/or State University of New York. If sufficient funds are not so authorized, the parties mutually agree that the contract may be terminated or amended as appropriate in response to the reduction in funding. If the agreement is terminated, the vendor agrees to take back any affected equipment, products, software, or hardware furnished under this contract, and relieve Cayuga Community College of any further obligation, except for Cayuga's obligation to pay for services already performed pursuant to this agreement.

■ Convenience

Cayuga Community College may terminate this contract at any time for convenience upon thirty (30) days written notice without penalty or other early termination charges due. Cayuga shall remain liable for all accrued but unpaid costs incurred until the termination date if the contract is terminated according to this subdivision.

■ Automatic Termination

This agreement will automatically terminate on the occurrence of any of the following events: (a) bankruptcy or insolvency of either party; (b) failure to comply with federal, state or local laws, regulations or requirements; or (c) expiration of the term.

■ Violation of Sections 103-d of General Municipal Law

Cayuga Community College reserves the right to terminate the contract if it is found that the certification filed by the vendor per [Section 103-d of the General Municipal Law](#) (Certificate of Non-Collusion) was intentionally false or intentionally incomplete. Upon such finding, Cayuga may exercise its termination right for cause.

Cayuga Community College reserves the right to terminate the contract in the event it is found that the certification filed by the vendor in accordance with [§5-a of the Tax Law](#) is not timely filed during the term of the contract or the certification furnished was intentionally false or intentionally incomplete. Upon such finding, Cayuga may exercise its termination right for cause.

			<div>IBC ENGINEERING 3445 WINTON PLACE, SUITE 219 ROCHESTER, NY 14623 p 585 292-1590</div>	<div>king + king ARCHITECTS</div> <div>358 West Jefferson Street Syracuse, NY 13202 p 315 671-2400 f 315 671-7891 www.kingarch.com</div>	<div>Citi BOCES 179 COUNTY ROUTE 64 MEXICO, NY 13114</div>	CONSTRUCTION DOCUMENTS	06/04/2025
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ARCHITECT'S CERTIFICATION
THE UNDERSIGNED CERTIFIES THAT TO THE BEST OF THEIR KNOWLEDGE, INFORMATION AND BELIEF, THE PLANS AND PROJECT MANUAL ARE IN ACCORDANCE WITH APPLICABLE REQUIREMENTS OF THE NEW YORK STATE UNIFORM FIRE PREVENTION AND BUILDING CODE, THE STATE ENERGY CONSERVATION CONSTRUCTION CODE, CONSTRUCTION STANDARDS OF THE STATE EDUCATION DEPARTMENT, AND, IF APPLICABLE, THE NEW YORK STATE DEPARTMENT OF LABOR INDUSTRIAL CODE RULE #56.



LOCATION MAP



DRAWING INDEX

COVERPAGE

ARCHITECTURAL

A0.00 CODE COMPLIANCE, SPECIFICATIONS, AND DETAILS
A1.01 FLOOR PLANS AND REFLECTED CEILING PLAN

MEP/FP

P1.01 PLANS, GENERAL NOTES & LEGENDS - PLUMBING
E1.01 PLANS, GENERAL NOTES & LEGENDS - ELECTRICAL

KING+KING PROJECT NUMBER: 25-44-8996

SED PROJECT NUMBERS:
A: SUITE 13: 46-90-00-00-9-070-001

Citi BOCES
CCC SUITE 13 RENOVATIONS

RATED PARTITION LEGEND:

- SMOKE PARTITION
- 1 HR. FIRE RATED PARTITION
- 2 HR. FIRE BARRIER

CONSTRUCTION TYPE DESIGNATIONS:

- MINIMAL / NO WORK
- ALTERATION L1
- ALTERATION L2

OCCUPANCY LEGEND:

- NON-ASSEMBLY SPACES
- ROOM OCCUPANCY
- ROOM NUMBER
- CLASSROOM
- ROOM GROSS SQUARE FOOTAGE
- MINIMUM REQUIRED EXIT
- MAXIMUM OCCUPANCY

GENERAL NOTES

GENERAL NOTES - ALL TRADES

- G-1 ALL PASSAGES OF EXISTING AND NEW PIPES, CONDUITS, CABLES, WIRES, AIR DUCTS, AND SIMILAR BUILDING SERVICE EQUIPMENT THROUGH EXISTING OR NEW FIRE OR SMOKE BARRIERS (WALLS, FLOORS, AND ROOF) WHETHER EXPOSED OR CONCEALED SHALL BE PROTECTED FOLLOWS.
- a. THE SPACE BETWEEN THE PENETRATING ITEM AND THE FIRE/SMOKE BARRIER SHALL BE FILLED WITH A MATERIAL, CAPABLE OF MAINTAINING THE FIRE/SMOKE RESISTANCE OF THE FIRE/SMOKE BARRIER, DESIGNED FOR THE SPECIFIC PURPOSE, AND CAPABLE OF MAINTAINING AN AIR TIGHT CONDITION.
- b. WHERE THE PENETRATING ITEM USES A SLEEVE TO PENETRATE THE FIRE/SMOKE BARRIER, THE SLEEVE SHALL BE SOLIDLY SET IN THE FIRE/SMOKE BARRIER AND THE SPACE BETWEEN THE ITEM AND THE SLEEVE SHALL BE FILLED WITH A MATERIAL, CAPABLE OF MAINTAINING THE FIRE/SMOKE RESISTANCE OF THE FIRE/SMOKE BARRIER, DESIGNED FOR THE SPECIFIC PURPOSE, AND CAPABLE OF MAINTAINING AN AIR TIGHT CONDITION.
- G-2 ALL OTHER AREAS OF THE BUILDING WHERE ANY WORK IS TO BE DONE SHALL REMAIN IN USE DURING CONSTRUCTION, THEREFORE, SPECIAL CARE SHALL BE TAKEN TO CLEAN UP AFTER ALL OPERATIONS IN ORDER TO KEEP THE AREA AND SITE AS CLEAN AS POSSIBLE AND TO THE OWNER'S SATISFACTION.
- G-3 ALL EXISTING FINISHES, WORK, EQUIPMENT, AND STRUCTURE TO REMAIN ARE TO BE PROTECTED FROM DAMAGE. ALL EXISTING SURFACES, WORK, EQUIPMENT, AND STRUCTURE WHICH ARE DAMAGED OR REMOVED DUE TO DEMOLITION OR NEW WORK SHALL BE REPAIRED AND PATCHED WITH MATCHING CONSTRUCTION AND FINISHES.
- G-4 NOTED EXISTING AND NEW SURFACES ARE TO BE PREPARED TO RECEIVE NEW FINISHES, INCLUDING FINISH PATCHING OF NEW AND EXISTING HOLES, Voids, CRACKS, CLEANING OF SURFACES AS PER MANUFACTURER'S INSTRUCTIONS, ETC.
- G-5 CONTRACTOR IS TO COORDINATE WITH ARCHITECT AND OWNER THE EXACT LOCATION OF NEW OR RELOCATED ITEMS.
- G-6 CONTRACTOR TO PATCH AND REPAIR TO MATCH EXISTING AREAS OF CEILINGS, WALLS, AND FLOORS DISTURBED FOR THE INSTALLATION OF MECHANICAL AND ELECTRICAL ITEMS.
- G-7 WHERE EQUIPMENT, ETC. HAS BEEN REMOVED BY OWNER, CONTRACTOR TO PATCH SURFACES TO MATCH EXISTING AND PREPARE SURFACES FOR NEW FINISH.
- G-8 WORK SHALL NOT INTERFERE WITH LEGAL FIRE EXITS. ALL CORRIDORS AND EXIT STAIRS SHALL BE MAINTAINED AT ALL TIMES.
- G-9 PATCH ALL OPENINGS (NEW AND EXISTING) IN WORK AREA WHETHER EXPOSED OR CONCEALED IN EXISTING FLOORS AND WALLS WITH CONSTRUCTION AND FINISH TO MATCH EXISTING. ALL OPENINGS SHALL BE SEALED AIR TIGHT, AND WHERE APPLICABLE, FIRE RATINGS MAINTAINED OR RESTORED.
- G-10 ALL PENETRATIONS INTO RENOVATED ROOMS SHALL BE SEALED AND ALL SURFACES, JOINTS, ETC. SHALL BE EASILY CLEANABLE.

MATERIAL SPECIFICATIONS

DIVISION 07 - THERMAL AND MOISTURE PROTECTION

- 072100 - MINERAL WOOL BLANKET INSULATION
 - Manufacturers: Subject to compliance with requirements, provide products by one of the following:
 - Fibrex Insulations Inc., Owens Corning, Royal Inc., Thermalflex.
 - Unfaced, Mineral-Wool Blanket Insulation: ASTM C 665, Type I (blankets without membrane facing); consisting of fibers; with maximum flame-spread and smoke-developed indexes of 25 and 50, respectively, per ASTM E 84; passing ASTM E 136 for combustion characteristics.
- 078413 - PENETRATION FIREPROOFING
 - Penetrations in fire-resistance-rated walls.
 - Provide penetration fireproofing that is produced and installed to resist spread of fire according to requirements indicated, resist passage of smoke and other gases, and maintain original fire-resistance rating of construction penetrated. Penetration fireproofing systems shall be compatible with one another, with the substrates forming openings, and with penetrating items if any.
 - Penetrations in Fire-Resistance-Rated Walls: Provide penetration fireproofing with ratings determined per ASTM E 814 or UL 1479, based on testing at a positive pressure differential of 0.01-inch w.g. (2.49 Pa).
 - F-Rating: Not less than the fire-resistance rating of constructions penetrated.
 - Exposed Penetration Fireproofing: Provide products with flame-spread and smoke-developed indexes of less than 25 and 450, respectively, as determined per ASTM E 84.
 - Accessories: Provide components for each penetration fireproofing system that are needed to install fill materials and to maintain ratings required. Use only those components specified by penetration fireproofing manufacturer and approved by qualified testing and inspecting agency for fireproofing indicated.
 - Permanent forming/damming/backing materials, including the following:
 - Slag-wool-fiber or rock-wool-fiber insulation.
 - Sealants used in combination with other forming/damming/backing materials to prevent leakage of fill materials in liquid state.
 - Fire-rated form board.
 - Fillers for sealants.

DIVISION 08 - OPENINGS

- 081113 - Hollow Metal Door Frames
 - Provide one of the following manufacturers: Ceco Door, Republic Doors & Frames, Steelcraft.
 - Interior Frames: Fabricated from cold-rolled steel sheet, comply with ANSI/SDI 250.8.
 - Frames shall be fully welded.
 - Frames: 0.053-inch-thick steel sheet (16 gauge).
 - Frames shall be formed with double backends to prevent cutting into drywall.
 - Doors and Frames shall be labeled as scheduled and as required by code.
- 081416 - Wood Doors
 - Solid Core doors with flush wood-veneer face construction (refer to drawings for locations and layout).
 - Where required by drawings, fire rated doors shall comply with NFPA 80 and be labeled by a qualified testing agency.
 - Warranty: Life of installation, for failed materials or workmanship.
 - Provide one of the following manufacturers: Marshfield, VT Industries, or equal.
 - Provide WDMA L-5 1-A Performance grade; Heavy Duty.
 - ARCHI architectural
 - ASSY assembly
 - AWP average
 - AWP acoustic wall panel
 - BD board
 - BLDG building
 - BLKG blocking
 - BM bench mark
 - BOT bottom
 - BO bottom of
 - BR bumper rail
 - BS backslashboth sides
 - BSMT basement
 - BUR built-up roof
 - C courses
 - CL center line
 - CB chalkboard
 - CC cubical curtain
 - CFMF cold form metal framing
 - CF cubic foot
 - CG corner guard
 - CJ control joint
 - CL closet
 - CLD ceiling
 - CLR clear
 - CMT ceramic mosaic tile
 - COL column
 - CMC concrete
 - CONC construction
 - CONT continue or continuous
 - CONV convector
 - COORD coordinate
 - CPT carpet
 - CSWK casework
 - CT ceramic tile
 - CTR counter
 - CW curtainwall
 - CWT ceramic wall tile
 - CYD cubic yard
 - DF drinking fountain
 - DHW domestic hot water
 - DIA diameter
 - DIM dimension
 - DN down

DIVISION 09 - FINISHES

- General: Refer to architectural finish schedule and legend for interior finishes.
- 092216 - Non-Structural Metal Framing
 - Non-load bearing steel framing members for interior framing systems extending to underside of structure unless otherwise noted (e.g. supports for partition walls, framed soffits, furring etc) and interior suspension systems (e.g. supports for ceilings, suspended soffits, etc.).
 - Steel framing for framed assemblies:
 - All steel studs, runners, and hat-shaped furring channels to have a minimum base metal thickness of 0.0259 inch (20 gauge) except where otherwise indicated.
 - Slip-Type Head Joints: Where partitions extend to structure above, provide deflection or firestop tracks depending upon the fire rating of the wall.
 - Flat Strap and Backing Plate: Provide steel sheet for blocking and bracing for all wall mounted equipment, accessories, or casework. Minimum base-metal thickness to be 0.0312 inch.
 - 092900 - Gypsum Board
 - Interior Gypsum Board: Provide interior gypsum board at all drywall partitions and ceilings. Core to be 5/8" thick, Type 'X' on walls, and 1/2" thick, Type 'X' on ceilings.
 - At all partitions, extend drywall to underside of structure and floor above, unless otherwise noted.
 - Provide all trim accessories required for finished appearance of edges. Material to be either hot-dip galvanized steel sheet or rolled zinc.

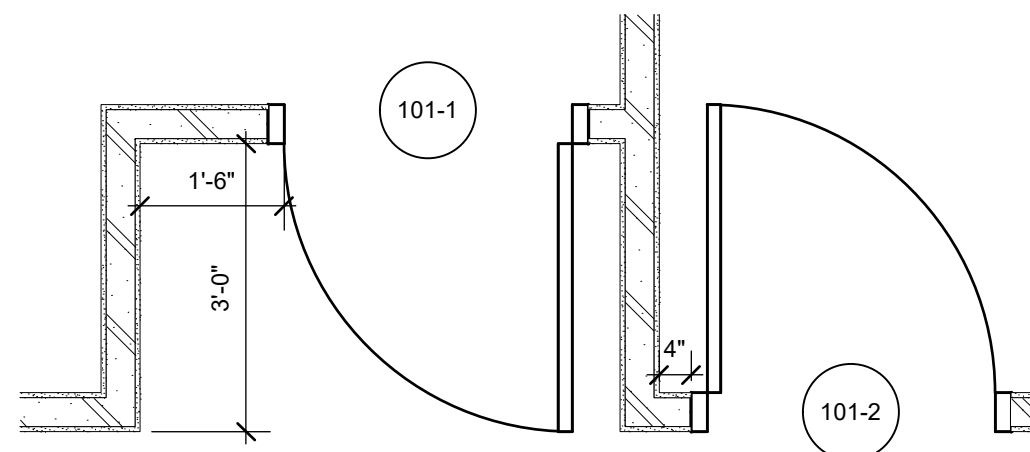
PARTITION TYPES

GENERAL NOTES:

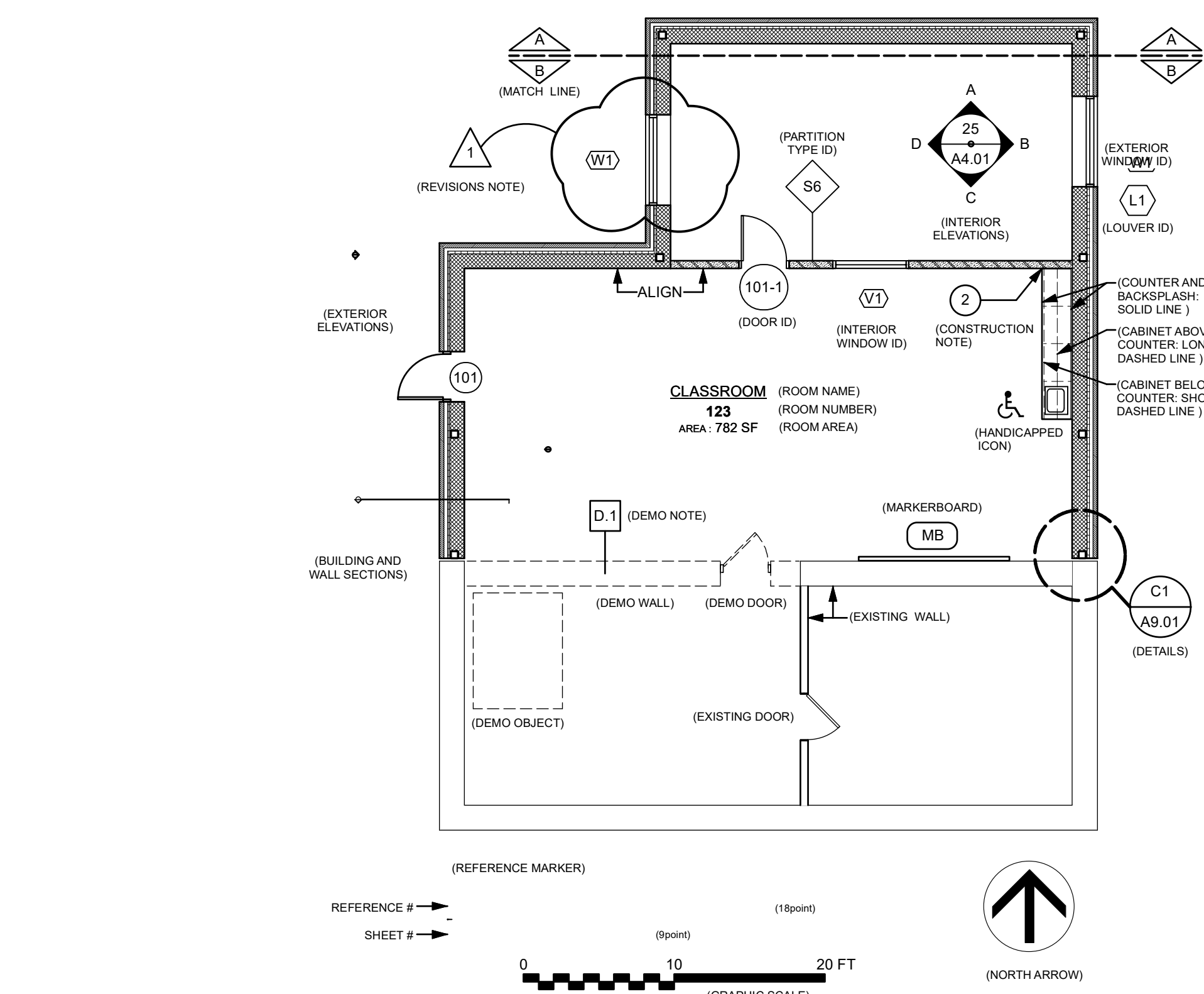
- ALL NEW PARTITIONS ARE DIMENSIONED FROM FACE OF STEEL STUD OR FACE OF BLOCK, UNLESS OTHERWISE NOTED.
- EXTEND ALL PARTITIONS, STUDS, AND GPW TO DECK ABOVE, UNLESS NOTED OTHERWISE.
- ALL DRYWALL TO BE 5/8" THICK, UNLESS NOTED OTHERWISE.
- SEE FINISH SCHEDULE FOR FINISHES INCLUDING PAINT, SPECIALTY COATINGS, TILE, VINYL WALL COVERINGS, ETC.
- REFER TO CODE COMPLIANCE DRAWINGS FOR LOCATION OF RATED WALLS.
- AT DEFLECTION TRACK LOCATIONS OF RATED WALLS, PROVIDE CHANNEL AND CLIP BRIDGING OR STRAPPING AT 1'-0" MAXIMUM BELOW STRUCTURE ABOVE.

- 6 1/8"
- 3 5/8" METAL STUDS
- 2 LAYERS 5/8" GPWV TYPE 'X' ON BOTH SIDES
- 1 1/2" SOUND BATT INSULATION BETWEEN STUDS
- STC: 46
- UL RATING - UL-U411, 2-HOUR

TYPICAL DOOR DIMENSIONS



GRAPHIC SYMBOLS



DOOR SCHEDULE										
DOOR		FRAME					ASSEMBLY			
DOOR NO.	TYPE	WIDTH	HEIGHT	THICK.	MATERIAL	TYPE	HEAD DETAIL	JAMB DETAIL	WALL DEPTH	LABEL
FIRST FLOOR										
03	P-F	6'0"	7'0"	1 3/4"	HM	A	B6/A0.00	B5/A0.00	6 1/8"	120
GENERAL NOTES										
A. NOTE: FRAME DEPTHS = WALL DEPTH + 1", UNLESS OTHERWISE NOTED.										
B. 'P-' INDICATES PAIR OF DOOR LEAVES IN SINGLE OPENING.										

DRAWING COORDINATE SYSTEM:

THE DRAWING COORDINATE SYSTEM IS USED TO STANDARDIZE NUMBERING FROM DRAWING TO DRAWING AND FROM PROJECT TO PROJECT.

EACH SHEET SIZE IS BROKEN INTO COLUMNS AND ROWS STARTING AT THE BOTTOM LEFT CORNER OF THE SHEET. EACH QUADRANT IS NUMBERED ACCORDING TO ITS LOCATION ON THE GRID. THE ROW IS THE FIRST CHARACTER, AND IS ALWAYS A LETTER. THE COLUMN IS THE SECOND CHARACTER, AND IS ALWAYS A NUMBER.

	COLUMNS					
	1	2	3	4	5	6
ROWS	E1	E2	E3	E4	E5	E6
	D1	D2	D3	D4	D5	D6
	C1	C2	C3	C4	C5	C6
	B1	B2	B3	B4	B5	B6
	A1	A2	A3	A4	A5	A6

ABBREVIATIONS

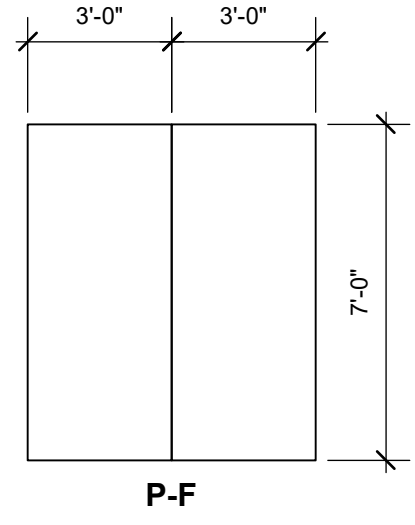
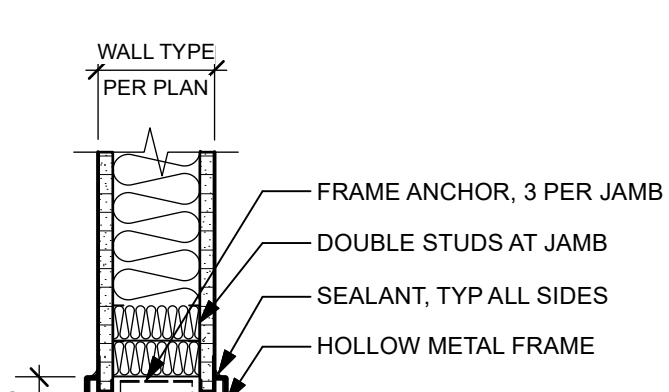
- @ at
- ACM asbestos containing material
- ACT acoustical ceiling tile
- AD access door
- AJU adjustable
- AFF above finish floor
- AL aluminum
- ALT alternate
- AP access panel
- APPROX approximate
- ARCH architectural
- ASSY assembly
- AWP average
- AWP acoustic wall panel
- BD board
- BLDG building
- BLKG blocking
- BM bench mark
- BOT bottom
- BO bottom of
- BR bumper rail
- BS backslashboth sides
- BSMT basement
- BUR built-up roof
- C courses
- CL center line
- CB chalkboard
- CC cubical curtain
- CFMF cold form metal framing
- CF cubic foot
- CG corner guard
- CJ control joint
- CL closet
- CLD ceiling
- CLR clear
- CMT ceramic mosaic tile
- COL column
- CMC concrete
- CONC construction
- CONT continue or continuous
- CONV convector
- COORD coordinate
- CPT carpet
- CSWK casework
- CT ceramic tile
- CTR counter
- CW curtainwall
- CWT ceramic wall tile
- CYD cubic yard
- DF drinking fountain
- DHW domestic hot water
- DIA diameter
- DIM dimension
- DN down
- DIV division
- DPCO deck plate clean out
- DR door
- DTL or DET detail
- DWG drawing
- E east
- EA each
- EB expansion bolt
- EF existing fan
- EIFS exterior insulation finish system
- EL or ELEV elevation
- ELEC electric
- ENGR engineer
- EPDM ethylene propylene diene monomer
- EO equal
- EQU EQUIP equipment
- EXC excavation
- EWC electric watercolor
- EJ expansion joint
- EXC excavation
- EXT existing
- EXP expansion
- EXT exterior
- FAB fabric
- FD floor drain
- FE fire extinguisher
- FEC fire extinguisher cabinet
- FF finish floor
- FIN finish
- FIN FLR finished floor
- FLG flashing
- FLR floor
- FND foundation
- FO face of
- FP fireproof
- FR fire rated
- FRG fire rated glass
- FRP fiber reinforced panel
- FSYM fasten
- FTG footing
- FUR furred
- FWC fabric wall covering
- GA gauge
- GB grab bar
- GCT glazed ceramic tile
- GD, GR grade
- GL glass
- GPWV gypsum drywall
- GV or GALV galvanized
- GWT glazed wall tile
- GYP gypsum
- HM hollow metal
- HORIZ horizontal
- HPC high performance coating
- HR hour
- HTD height
- HVAC heating, ventilating & air conditioning
- HW hardware
- HWD hardwood
- ID inside diameter
- IG insulating glass
- INS INSUL insulation
- IN interior
- INV invert
- ITD insulated temp. float glass
- INFO information
- IBW interactive white board
- JST joint
- JAN janitor's closet
- JT joint
- KP kickplate
- LIN linoleum
- LKR locker
- LOC location
- LLH long leg horizontal
- LL long leg vertical
- MAS masonry
- MAX maximum
- MB markerboard
- MEMB membrane
- MEJ masonry expansion joint
- MET metal
- MFR manufacture(er)(ed)
- ML 1/1600"
- MIN minimum
- MISC miscellaneous
- MO masonry opening
- MS machine screw
- MT, MTD mounted
- MTG mounting
- MTL material
- N north
- NAT natural
- NIC not in contract
- NOM nominal
- NS, SQIN square inch
- NYS not to scale
- OC on center
- OD outside diameter
- OFI owner furnished, contractor installed
- OH opposite hand
- OH overhead door
- OPG opening
- OPP opposite
- PD piece
- PAR parallel
- PC piece
- PCC precast concrete
- PCT porcelain tile
- PRFAB prefabricated
- PFK prefinished
- PLAM plastic laminate
- PLAS plaster
- PLMB plumbing(er)
- PL plate
- PNL panel
- PT paint
- PR pressure treated
- PRF preformed
- PSI pounds per square inch
- PWD, PLWVD plywood
- QT quarry tile
- RAD radius
- RD roof drain
- RE reinforcement(ing)
- REF reference
- REQD required
- RFT revision(s), revised
- RFT rubber floor tile
- RFG roofing
- RM room
- RO rough opening
- RSP resilient sports flooring
- RSI rubber stair risers
- RSR rubber stair risers
- RT rubber tile
- RVC rubber stair treads
- RVC rubber stair treads
- S south
- SC stained concrete
- SCH SCHED schedule
- SECT section
- SFCMU split face cmu
- SF, SQFT square foot
- SGT structural glazed facing tile
- SHT sheet
- SHTG sheathing
- SIM similar
- SIN, SQIN square inch
- SK sink
- SPC specification
- SQ square
- SS solid surface
- SST stainless steel
- ST steel
- STA station
- STD standard
- STN stair
- STN stain
- STRUCT structural
- SUSP suspended
- SVF sheet vinyl flooring
- SY, SQYD square yard
- T read
- TB backboard
- T&B top and bottom
- T&G tongue and groove
- TEMP temperature
- TEFR, TZ tenazero
- TH, THD threshold
- THD threshold
- TLT TOL tablet
- TO top of
- TOC, T/C top of concrete
- TOP, T/F top of footing
- TQJ top of joist
- TOM top of masonry
- TOS top of steel
- TP translucent panel
- TPD thermoplastic polyolefin
- TYP typical
- UL Underwriter's Laboratories, Inc.
- UNO unless noted otherwise
- VAT vinyl asbestos tile
- VB vapor barrier
- VCT vinyl composition tile
- VERT vertical
- VEST vestibule
- VIF verify in field
- VWF vinyl wall fabric
- VIN vinyl
- VWC vinyl wall covering
- W, wide, width
- WI, without
- WOV wall covering
- WD wood
- WDV wood veneer finish
- WI wrought iron
- WIN window
- WS, WSQIN square inch
- weatherstripping
- WP wall production
- WSCT wainscot
- WT weight
- WWS welded wire mesh

MATERIAL INDICATION

- ACOUSTIC TILE
- ALUMINUM
- BRICK
- CERAMIC TILE
- CONCRETE
- CONCRETE BLOCK
- DRYWALL CEILING
- EARTH (UNDISTURBED)
- EARTH (DISTURBED)
- GLASS
- GLAZED STRUCTURAL TILE
- GRAVEL
- GYPSUM DRYWALL
- LIGHT WEIGHT CONCRETE
- METAL STUD PARTITION
- PATCHING
- PLASTER
- PLYWOOD
- RIGID INSULATION
- STEEL
- WOOD BLOCKING
- WOOD SHIM
- WOOD FINISHED
- EXISTING CONSTRUCTION

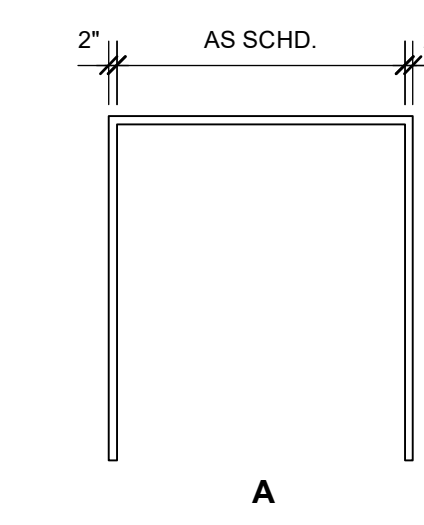
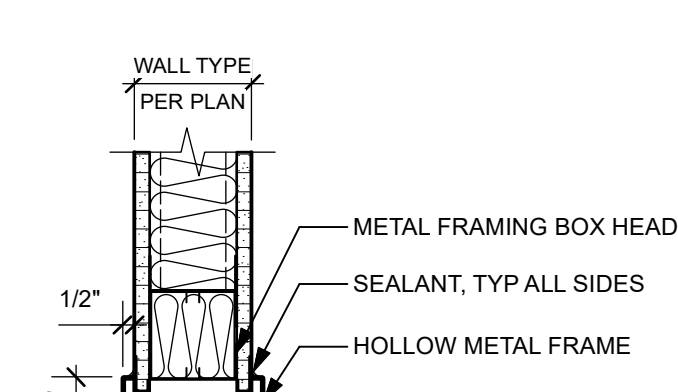
HM DOOR JAMB DETAIL

Scale: 1 1/2" = 1'-0"



HM DOOR HEAD DETAIL

Scale: 1 1/2" = 1'-0"



DOOR TYPE

Scale: 1 1/2" = 1'-0"

DOOR FRAME

Scale: 1 1/2" = 1'-0"

CITI BOCES
CCC SUITE 13 RENOVATIONS

11 RIVER GLEN DRIVE SUITE 13
FULTON, NY 13069

KING + KING PROJ. NO.: 25-44-8996

SED PROJECT NUMBERS:
A. SUITE 13: 46-36-30-04-4-079-001



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SCALE: Sheet Scale
DRAWING TITLE:

CODE COMPLIANCE, SPECIFICATIONS, AND DETAILS

A0.00

A1
A0.00 CODE COMPLIANCE PLAN - SUITE 13
Scale: 1/4" = 1'-0"



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CONSTRUCTION DOCUMENTS

DRAWING DATE: 06/04/2025

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SCALE: Sheet Scale

FLOOR PLANS AND
REFLECTED CEILING
PLAN

GENERAL DEMOLITION NOTES

GN-1 PENETRATIONS, OPENINGS, CHASES, ETC. FOR MECHANICAL, PLUMBING, ELECTRICAL AND ROOFING WORK ARE SHOWN FOR COORDINATION PURPOSES ONLY. DIMENSIONS AND LOCATIONS MUST BE VERIFIED AND COORDINATED WITH OTHER TRADES PRIOR TO CONSTRUCTION.

GN-2 ALL EXISTING STRUCTURE, FINISHES, AND EQUIPMENT TO REMAIN SHALL BE PROTECTED FROM DAMAGE. EXISTING STRUCTURE, FINISHES, AND EQUIPMENT DAMAGED OR REMOVED DUE TO DEMOLITION OR NEW WORK SHALL BE REPAIRED AND/OR PATCHED WITH MATCHING CONSTRUCTION AND FINISHES.

GN-3 REFER TO DRAWING A0.00 FOR SYMBOLS THAT APPLY TO THIS SHEET AS WELL AS DEMOLITION DRAWINGS.

KEYED DEMOLITION NOTES

G. CEILING DEMOLITION

CAREFULLY REMOVE A PORTION OF LAY-IN CEILING AND SUSPENSION SYSTEM AS REQUIRED FOR NEW WORK. HATCH INDICATES APPROXIMATE SIZE AND LOCATION OF REMOVALS. COORDINATE WITH CONSTRUCTION DRAWINGS, STORE SUSPENSION SYSTEM AND TILE IN SAFE PLACE FOR REINSTALLATION AT COMPLETION OF WORK. EXISTING SUSPENSION SYSTEM AND TILES TO BE REWORKED TO ACCOMMODATE NEW CONSTRUCTION. CC IS RESPONSIBLE FOR REPLACING ANY DAMAGED TILE OR GRID TO MATCH EXISTING.

K. FLOOR DEMOLITION

K.1 REMOVE BUILT UP PLYWOOD PLATFORM UNDER SINK, PATCH AND PAINT WALLS, FLOORING, AND WALL BASE AS REQUIRED TO MATCH EXISTING.

M. MISCELLANEOUS DEMOLITION

REMOVE ALL WALL MOUNTED ITEMS INCLUDING (BUT NOT LIMITED TO): CHALKBOARD, MARKER BOARD, AND TACK STRIPS, MAP HOOKS, SHELVES, PAPER TOWEL DISPENSERS AND MISCELLANEOUS EQUIPMENT MOUNTING BACKBOARDS AND HARDWARE. LEAVING ONLY THE BARE WALL FINISH. STONE ON SITE WHERE DIRECTED BY OWNER. PATCH WALL SURFACES AS NECESSARY TO PREPARE FOR NEW FINISH AS SCHEDULED.

M.2 REMOVE FULL HEIGHT WALL-MOUNTED PLANT CASEWORK COMPLETE. PATCH AND PAINT WALLS TO MATCH EXISTING. PATCH FLOORING AND WALL BASE AS REQUIRED TO MATCH EXISTING.

M.3 REMOVE UTILITY SINK COMPLETE. REFER TO PLUMBING DRAWINGS FOR ASSOCIATED WORK.

M.4 REMOVE DOOR LEAF AND HARDWARE COMPLETE. PATCH HOLLOW METAL DOOR FRAME TO REMOVE HARDWARE PREP AREAS, AND SAND SMOOTH TO CREATE CLEAN, EVEN SURFACE.

GENERAL CONSTRUCTION NOTES

GN-A CONTRACTOR TO FIELD VERIFY ALL DIMENSIONS PRIOR TO CONSTRUCTION.

GN-B ALL DIMENSIONS ARE TAKEN FROM FACE OF STUD. AT EXG. PARTITIONS DIMENSIONS ARE TAKEN FROM FACE OF EXG. FINISH.

GN-C PATCH WALLS, FLOORS AND CEILINGS WHERE M.E.P. EQUIPMENT IS BEING REMOVED. REFER TO M.E.P. DRAWINGS FOR QUANTITY AND LOCATIONS. PATCH AS REQUIRED TO RECEIVE NEW FINISHES.

GN-D WHERE WALLS WERE REMOVED, PATCH WALLS AND FLOORS TO MATCH ADJACENT EXISTING SURFACES OR TO RECEIVE NEW FINISHES AS SCHEDULED.

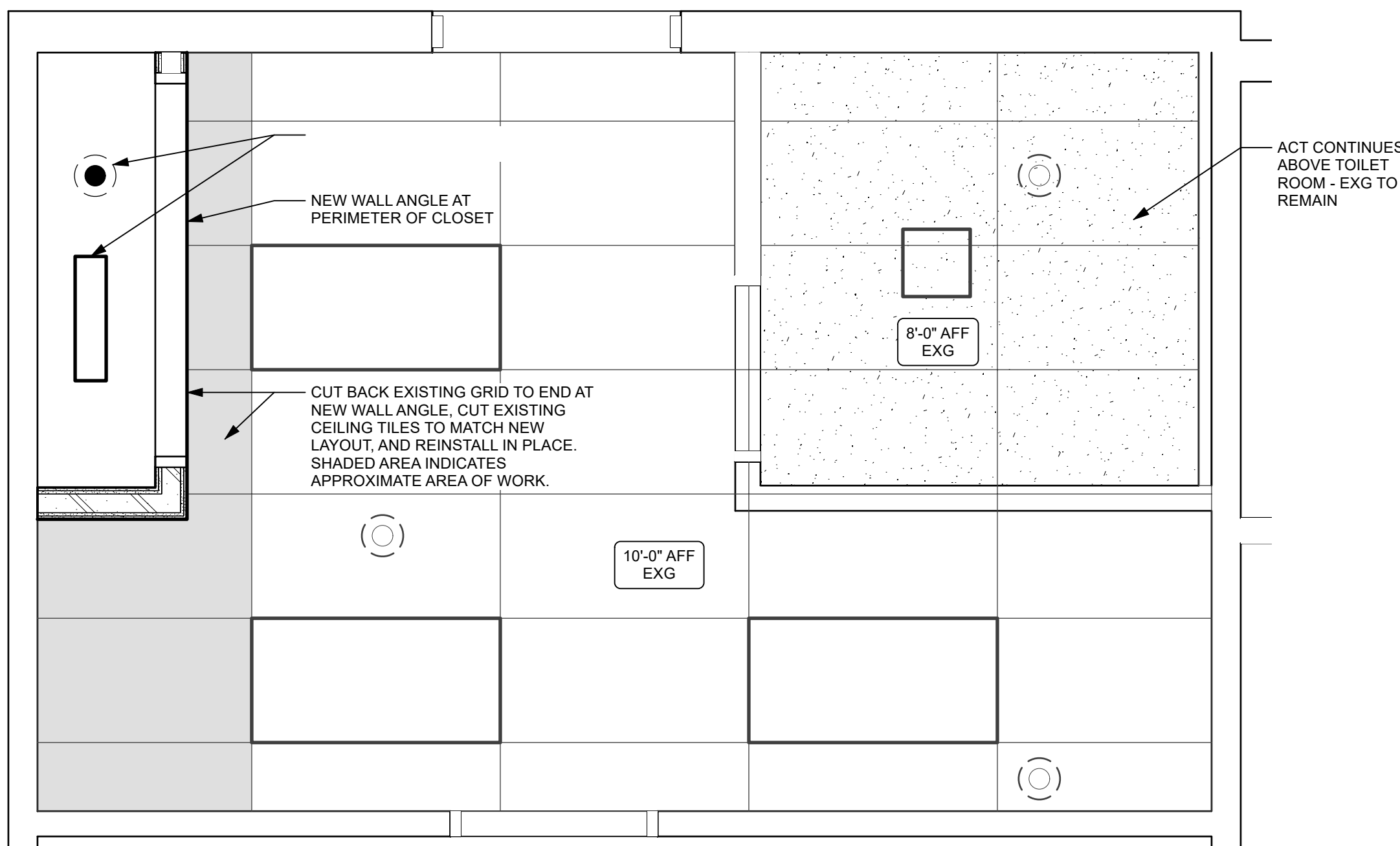
GN-E FIRE SEAL BETWEEN TOP OF WALL AND METAL DECK FLUTES TO PROVIDE 1-HR TENANT SEPARATION. DESIGN BASIS: 3M FIRE BARRIER SEALANT "CP 20WB".

KEYED CONSTRUCTION NOTES

- NEW FREESTANDING SINK. BASIS OF DESIGN: ADRINFLY 5 GALLON FREESTANDING LAUNDRY/UTILITY SINK, 28.3 IN W x 19 IN D x 32.3 IN H WITH HEAVY DUTY CERAMIC BASIN AND BUILT IN WASHBOARD, OR EQUAL. SINK BASIN DEPTH MAX 6". INSTALL BUILDING-STANDING PAPER TOWEL DISPENSER AND SOAP DISPENSER.
- PATCH AND PAINT ALL WALLS TO MATCH EXISTING.
- PAINT BOTH SIDES OF DOOR FRAME TO MATCH EXISTING.

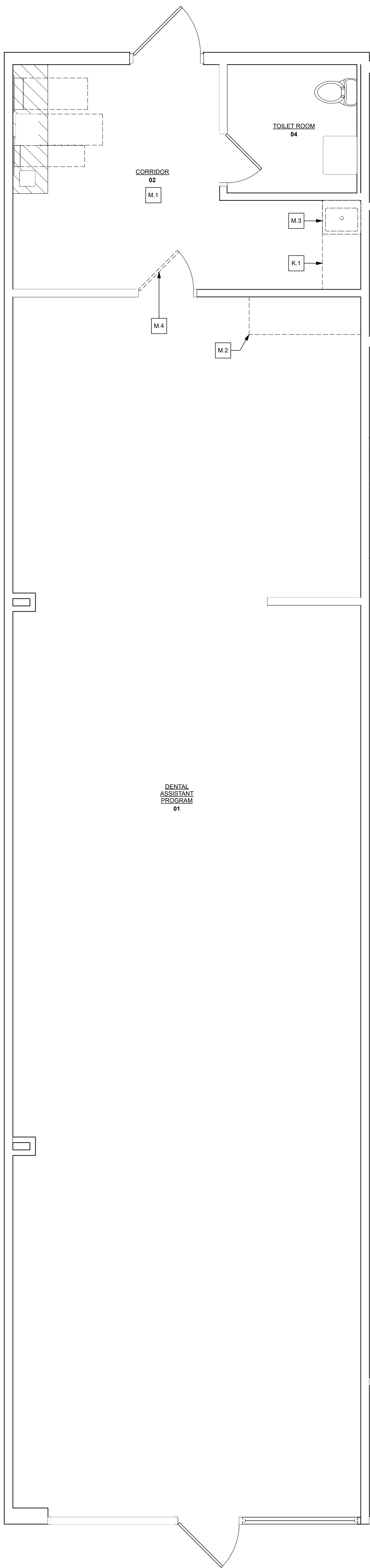
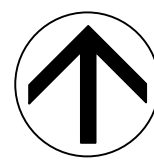
FIRST FLOOR FINISH LEGEND/SCHEDULE

ROOM NO.	ROOM NAME	FLOOR FINISH	BASE FINISH	NORTH WALL FINISH	EAST WALL FINISH	SOUTH WALL FINISH	WEST WALL FINISH	CEILING FINISH	KEYED NOTES
FIRST FLOOR									
02	CORRIDOR	EXG	RB-1	PT-1	PT-1	PT-1	PT-1	EXG	
03	ELEC CL	EXG	RB	PT-1	PT-1	PT-1	PT-1	EXP	
FINISH LEGEND									
PT-1 - TO MATCH EXISTING									
EXG - EXISTING									
EXP - EXPOSED									

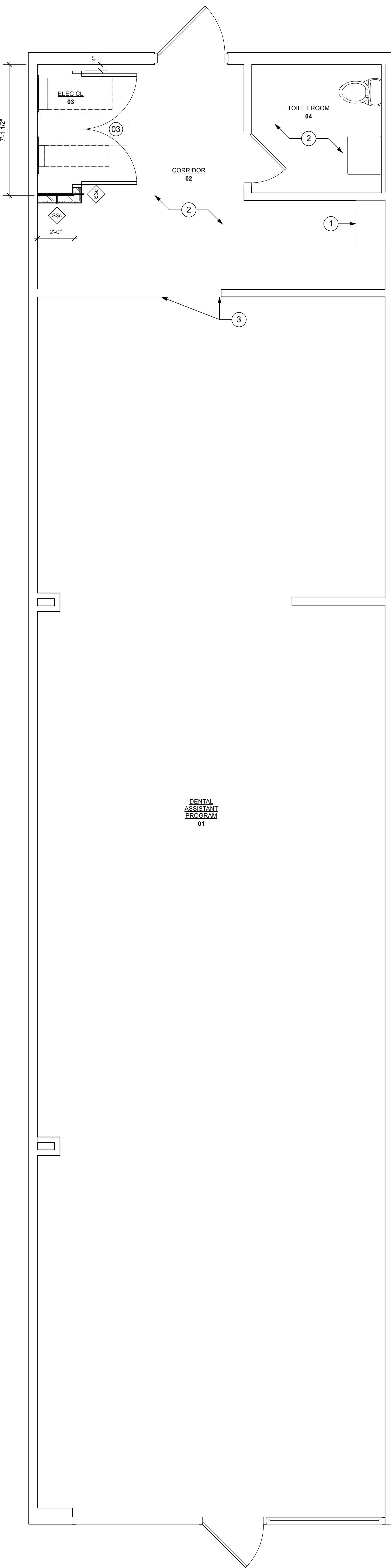


BS A1.01 REFLECTED CEILING PLAN - SUITE 13
Scale: 1/2" = 1'-0"

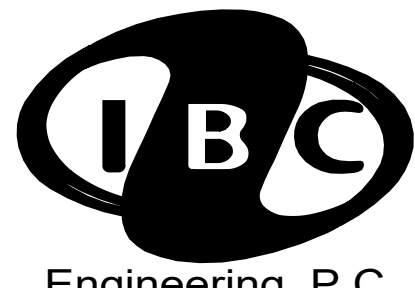
KEY PLAN



A1 A1.01 DEMOLITION PLAN - SUITE 13
Scale: 3/8" = 1'-0"



A3 A1.01 CONSTRUCTION PLAN - SUITE 13
Scale: 1/2" = 1'-0"



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MARK	DATE	DESCRIPTION
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DRAWING DATE: 6/04/2023		
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DRAWN BY: JCH/DC		
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SCALE: AS NOTED		
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DRAWING TITLE:		
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PLANS, GENERAL NOTES & LEGENDS - PLUMBING		
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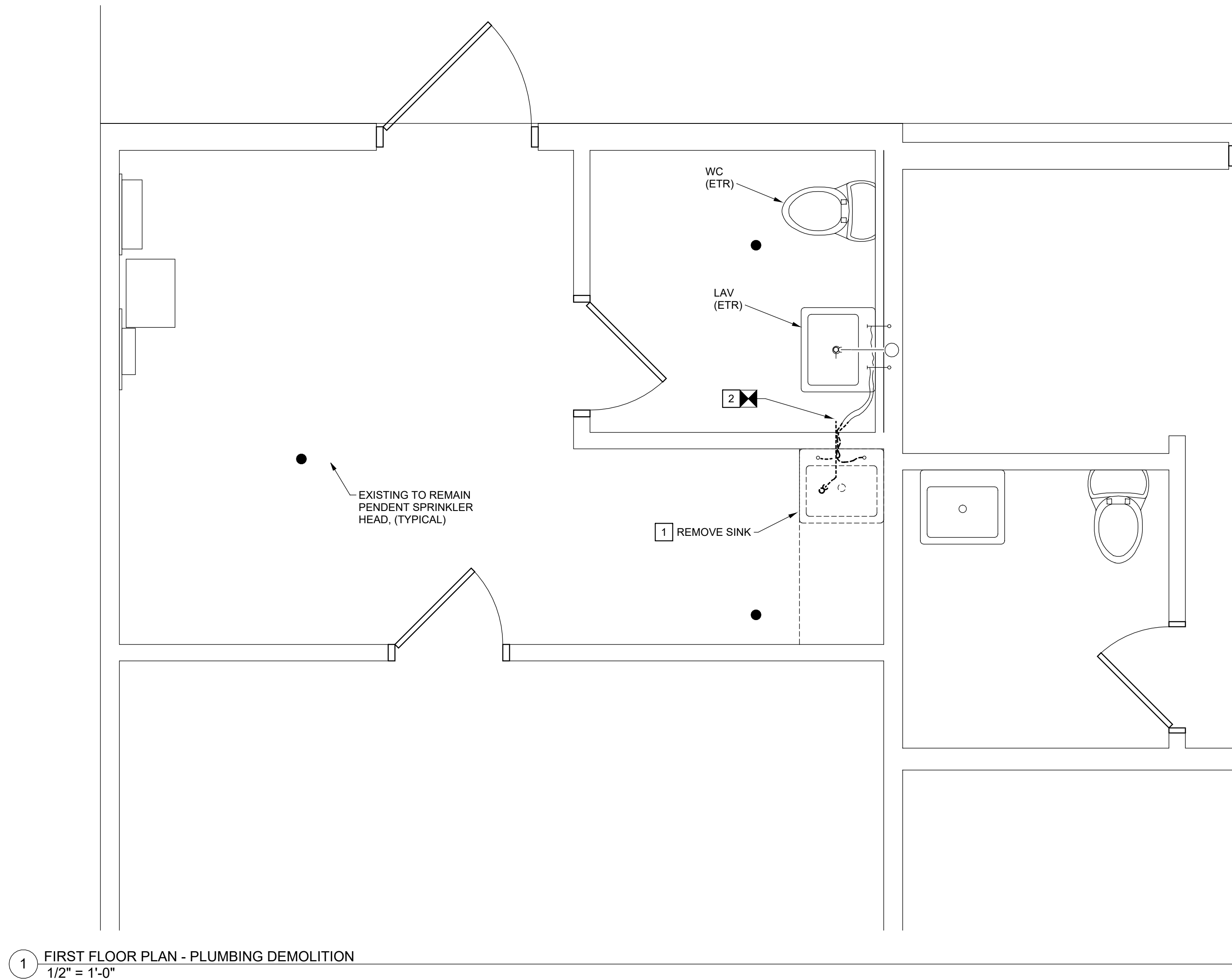
LEGEND			
SYMBOL	DESCRIPTION	SYMBOL	DESCRIPTION
	NEW TO EXISTING CONNECTION		BALANCE VALVE
	REMOVE TO THIS POINT		ANGLE VALVE
	WORK TO BE REMOVED		PRESS. OR TEMP. RELIEF VALVE
	DOMESTIC COLD WATER		PLUG VALVE
	DOMESTIC HOT WATER		PRESSURE REGULATING VALVE
	DOMESTIC HOT WATER RECIRCULATION		SOLENOID VALVE
	VENT (V)		VALVE WITH TAMPER SWITCH
	SANITARY (SAN)		FLOW SWITCH
	STORM (ST)		3-WAY VALVE
	INDIRECT WASTE		REGULATOR
	GREASE WASTE		BUTTERFLY VALVE
	OIL WASTE		BUTTERFLY VALVE WITH TAMPER SWITCH
	NATURAL GAS		AQUASTAT
	ACID WASTE		WALL HYDRANT
	ACID VENT		HOSE BIBB
	COMPRESSED AIR		STRAINER
	FIRE PROTECTION MAIN		SHOCK ABSORBER
	WATER MAIN (EXTERIOR)		THERMOMETER
	DEIONIZED WATER		PRESSURE GAUGE
	PURE WATER		CAP OR PLUG
	REVERSE OSMOSIS WATER		UNION
	OXYGEN		BACKFLOW PREVENTER
	NITROGEN		FLOOR DRAIN (FD)
	NITROUS OXIDE		ROOF DRAIN (RD)
	VACUUM		PUMP
	MEDICAL AIR		WPCO WALL PLATE CLEANOUT
	FUEL OIL SUPPLY		DPCO DECK PLATE CLEANOUT
	FUEL OIL RETURN		N.O. NORMALLY OPEN
	FUEL OIL VENT		N.C. NORMALLY CLOSED
	FUEL OIL FILL		FLOOR SINK
	CLEANOUT (CO)		ABOVE FINISHED FLOOR
	P-TRAP		EXISTING TO REMAIN
	RUNNING TRAP		VENT THROUGH ROOF
	ROLL DOWN		PUMP DISCHARGE
	DIRECTION OF FLOW		PLUMBING CONTRACTOR
	ELBOW UP, ELBOW DOWN		FIRE PROTECTION CONTRACTOR
	TEE - TOP CONNECTION		MECHANICAL CONTRACTOR
	TEE - BOTTOM CONNECTION		ELECTRICAL CONTRACTOR
	BALL VALVE		GENERAL CONTRACTOR
	GATE VALVE		SITE CONTRACTOR
	CHECK VALVE		REDUCED PRESSURE ZONE
	REFERENCE TO DRAWING NOTE		BACKFLOW PREVENTER
	REFERENCE TO REMOVAL NOTE		MIXING VALVE
	DETAIL/PLAN REFERENCE SYMBOL		ZONE VALVE BOX
	AAP		AREA ALARM PANEL
	PENDENT SPRINKLER HEAD		

GENERAL PLUMBING NOTES:

- A. PIPING SHOWN ON THIS DRAWING IS BASED ON LIMITED RECORD DRAWINGS AND CONDITIONS VIEWED DURING FIELD INVESTIGATIONS. THE CONTRACTOR SHALL CONFIRM EXISTING PIPING AND SIZES. NOTIFY THE OWNER'S REPRESENTATIVE AND THE ENGINEER OF SIGNIFICANT DISCREPANCIES PRIOR TO COMMENCEMENT OF WORK.
- B. DEMOLITION SHALL INCLUDE REMOVAL OF PIPING, HANGERS, RODS, INSULATION, SUPPORTS, FIXTURES, CARRIERS, TRIM, VALVES AND RELATED WORK. DEMOLITION SHALL INCLUDE LEGAL DISPOSAL OF ALL ITEMS REMOVED.
- C. PROVIDE ALL WORK IN COMPLIANCE WITH ALL LOCAL, STATE AND FEDERAL CODES. OBTAIN ALL REQUIRED PERMITS.
- D. PITCH ALL SANITARY, WASTE AND STORM PIPING SHOWN ON THESE DRAWINGS AS FOLLOWS: PIPING 3" AND SMALLER, PITCH AT 2 PERCENT (1/4" PER FOOT) MINIMUM, PIPING 4" AND LARGER, PITCH AT 1 PERCENT (1/8" PER FOOT) MINIMUM.

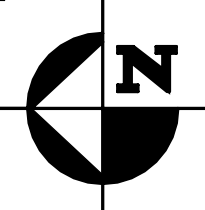
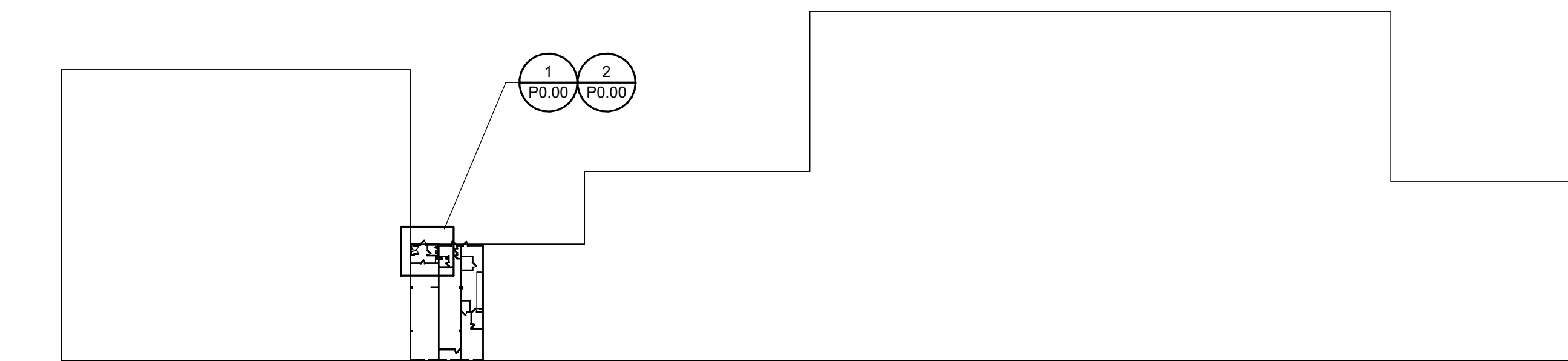
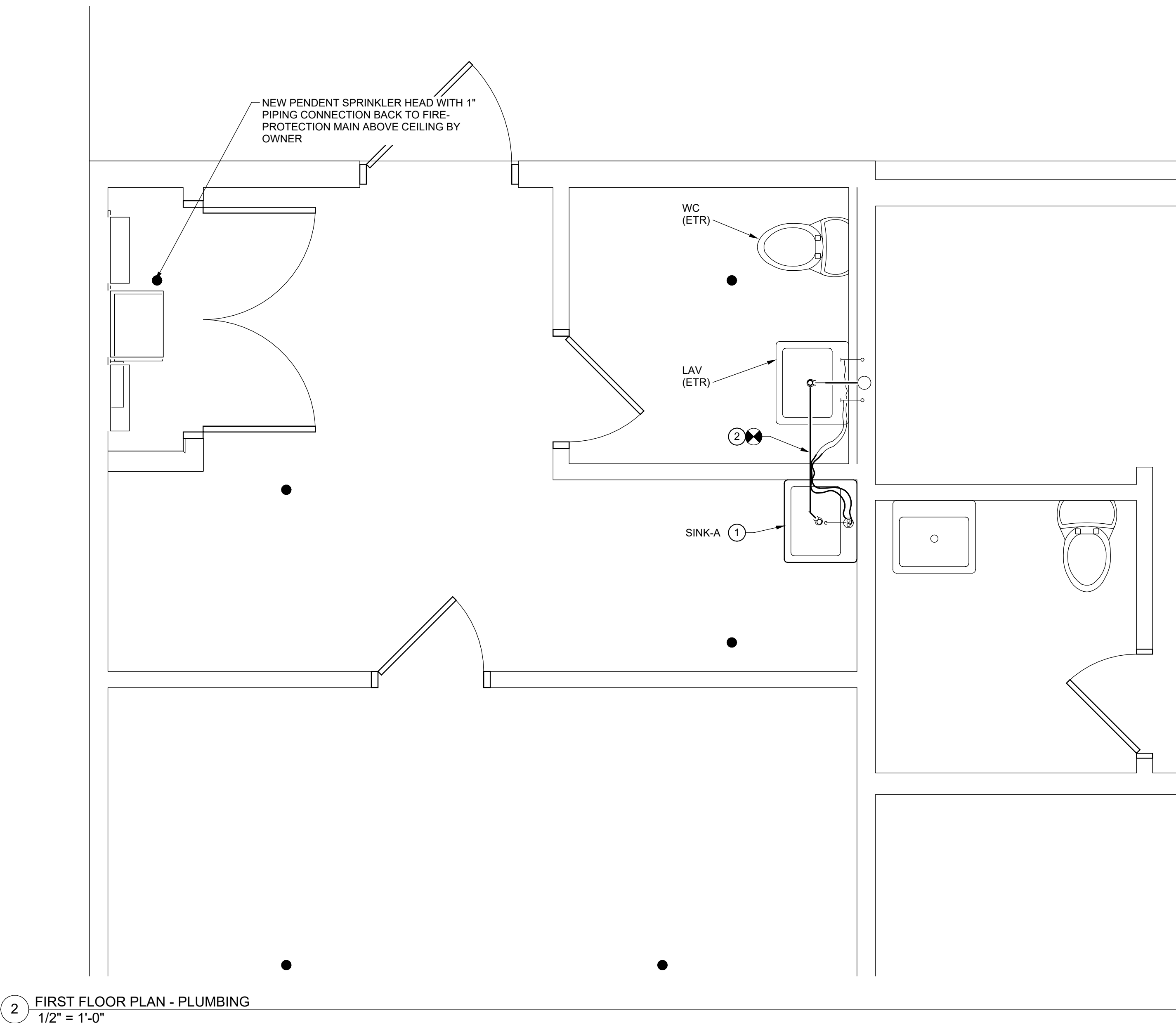
REMOVAL NOTES:

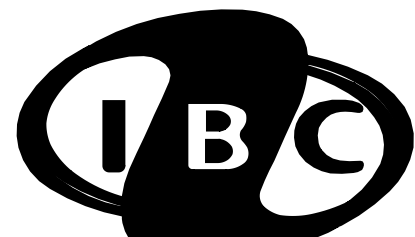
- DISCONNECT AND REMOVE THE EXISTING SINK, CABINET AND FAUCET, COMPLETE.
- DISCONNECT AND REMOVE THE EXISTING SINK SERVICES, REMOVE 1 1/2" DRAIN, AND 3/8" H&C FLEX PIPING TO ALLOW FOR REMOVAL OF SINK. PREP FOR RECONNECTION.



DRAWING NOTES:

- SINK-A WITH FAUCET IS FURNISHED BY THE GC. PROVIDE PVC P-TRAP AND DRAIN PIPING. PROVIDE 3/8" H&C FLEX PIPING TO THE FAUCET.
- PROVIDE RECONNECTION OF THE 1 1/2" PVC DRAIN, & 3/8" H&C SS FLEX PIPING AND EXTEND TO THE NEW SINK LOCATION. (IF PROPER DRAIN SLOPE CAN NOT BE ACHIEVED, PROVIDE REMOVAL OF THE LAV P-TRAP AND INSTALL WYE FITTING AT THE WALL DRAIN CONNECTION AND RE-PIPE THE TRAPS FOR EACH SINK.)





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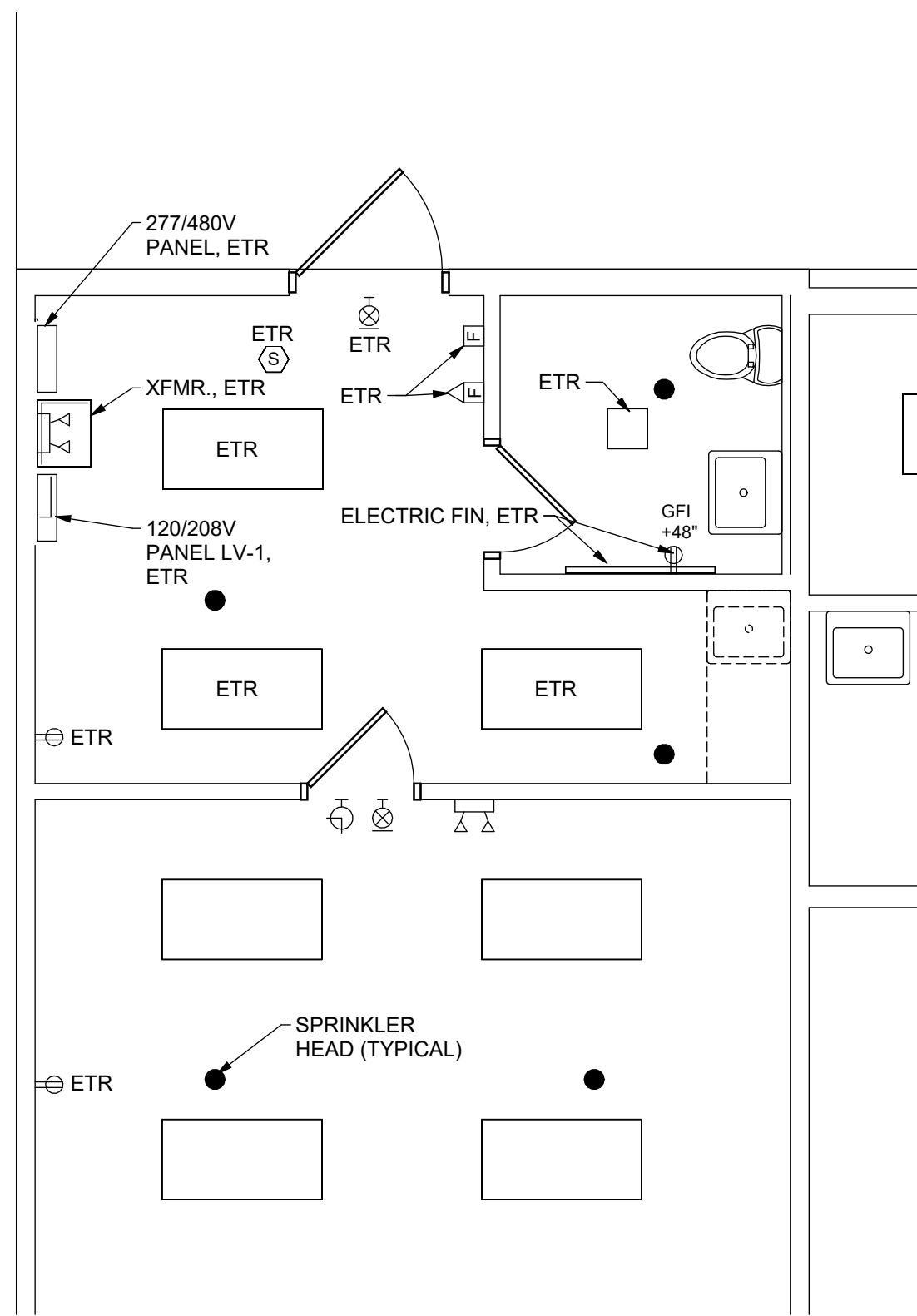
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100% CONSTRUCTION DOCUMENTS
DRAWING DATE: 6/04/2023
DRAWN BY:
SCALE: AS NOTED
DRAWING TITLE:
PLANS, GENERAL NOTES &
LEGENDS - ELECTRICAL

GENERAL ELECTRICAL NOTES:

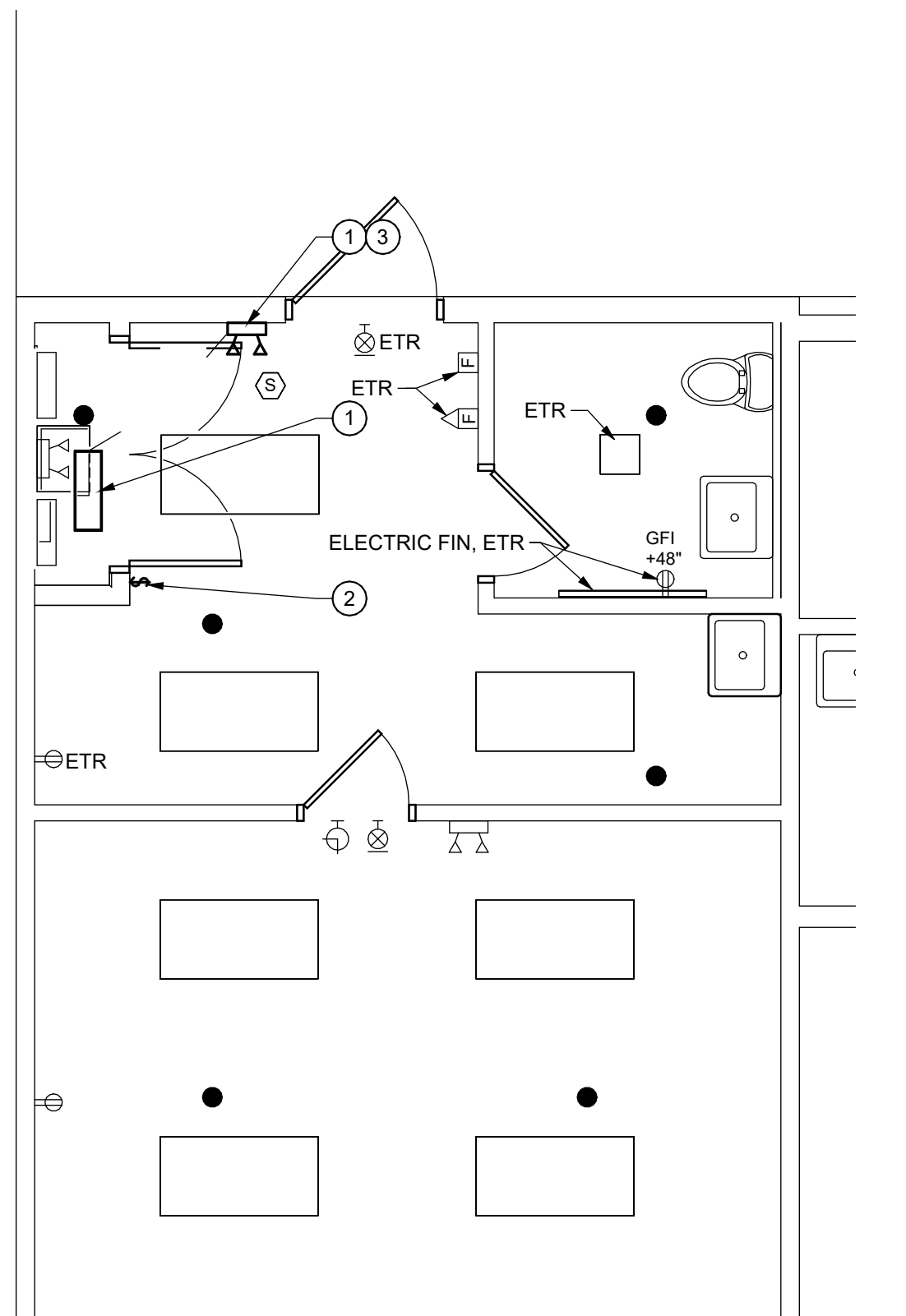
- A. DISCONNECT AND REMOVE ALL EXISTING ELECTRICAL EQUIPMENT, WIRING, AND RACEWAYS IN DASHED LINE STYLE UNLESS NOTED TO REMAIN OR BE RELOCATED. DISCONNECT AND REMOVE ALL EXISTING LIGHT FIXTURES, HVAC EQUIPMENT, STARTERS, WIRING DEVICES, SPECIAL SYSTEMS DEVICES (PUBLIC ADDRESS, FIRE ALARM, TELECOM, SECURITY), AND ALL ASSOCIATED BRANCH CIRCUIT WIRING, SPECIAL SYSTEMS WIRING, AND RACEWAYS WHERE EXISTING DEVICES ARE NOT BEING REUSED, THEY AND THEIR ASSOCIATED WIRING AND RACEWAYS SHALL BE COMPLETELY REMOVED BACK TO SOURCE.
- B. DISCONNECT AND REMOVE ALL EMPTY AND ABANDONED RACEWAYS UNLESS NOTED OTHERWISE. CUT FLUSH WITH FLOOR WHERE APPLICABLE AND PLUG WITH GROUT.
- C. COORDINATE ALL REMOVAL WORK WITH OTHER TRADES. PROVIDE ALL WIRING AND CONNECTIONS REQUIRED TO MAINTAIN BRANCH CIRCUIT OR SPECIAL SYSTEMS CIRCUIT CONTINUITY TO DEVICES AND EQUIPMENT TO REMAIN WHETHER LOCATED WITHIN OR OUTSIDE OF THE PROJECT BOUNDARY.
- D. PARTIAL BRANCH CIRCUIT WIRING DENOTING EXISTING CIRCUITING OR CONTROL IS SHOWN FOR REFERENCE ONLY, AND IS NOT INTENDED TO ILLUSTRATE COMPLETE WIRING SYSTEM. FIELD VERIFY EXISTING WIRING AND CONNECTIONS.
- E. ALL DATA, CATV, AND TELEPHONE CABLEING SHALL BE REMOVED BACK TO PORT ON TERMINATION EQUIPMENT UNLESS OTHERWISE INDICATED. DO NOT CUT CABLE AND LEAVE COILED UNLESS OTHERWISE CALLED FOR. UPDATE PORT SCHEDULE WITH NEW SPARE PORTS.
- F. "ETR" ADJACENT TO A DEVICE, FIXTURE, OR PIECE OF EQUIPMENT INDICATES ITEM SHALL REMAIN. MAINTAIN EXISTING ELECTRICAL CONNECTIONS UNLESS OTHERWISE NOTED.
- G. "REL" ADJACENT TO A DEVICE, FIXTURE, OR PIECE OF EQUIPMENT INDICATES EXISTING ITEM SHALL BE RELOCATED. DISCONNECT AND REMOVE, REINSTALL AT NEW LOCATION AND RECONNECT ITEM AS REQUIRED.

DRAWING NOTES:

1. PROVIDE LUMINAIRE AS INDICATED ON LUMINAIRE SCHEDULE.
2. PROVIDE LIGHTING SWITCH FLUSH IN NEW WALL WITH 12/2 MC CABLE CONCEALED IN WALL CAVITY FROM UNSWITCHED SIDE OF ROOM LIGHTING CIRCUIT TO NEW INDICATED SURFACE LIGHT IN NEW ELECTRICAL CLOSET.
3. PROVIDE 12/2 MC CABLE FROM NEW INDICATED EMERGENCY LIGHT BACK TO UNSWITCHED SIDE OF ROOM LIGHTING CIRCUIT.



1 FIRST FLOOR PLAN - ELECTRICAL DEMOLITION
1/4" = 1'-0"



2 FIRST FLOOR PLAN - POWER & SYSTEMS
1/4" = 1'-0"

ABBREVIATIONS	
ABBREV	DESCRIPTION
A	AMPERE
AC	ALTERNATING CURRENT
AC	ABOVE COUNTER
AC	ABOVE FINISHED FLOOR
AG	ABOVE FINISHED GRADE
AFCI	ARC FAULT CIRCUIT INTERRUPTER
AL	AMPERES INTERRUPTING CAPACITY
AL	ALUMINUM
ASYM	ASYMMETRICAL
ATS	AUTOMATIC TRANSFER SWITCH
AWG	AMERICAN WIRE GAUGE
BR	BRANCH
C	CONDUIT
CAB	CABINET
CATV	CABLE TELEVISION
CB	CIRCUIT BREAKER
CCTV	CLOSED CIRCUIT TELEVISION
CER	COMMUNICATIONS EQUIPMENT ROOM
CKT	CIRCUIT
CLG	CEILING
CONT	CONTACTOR
CP	CONTROL PANEL
CT	CURRENT TRANSFORMER
CU	COPPER
CUH	CABINET UNIT HEATER
DC	DIRECT CURRENT
Δ	DELTA CONNECTED
DISC	DISCONNECT
DF	DRINKING FOUNTAIN
DPST	DOUBLE POLE, SINGLE THROW
DPDT	DOUBLE POLE, DOUBLE THROW
EC	ELECTRICAL CONTRACTOR
EG	EQUIPMENT GROUND
EM	EMERGENCY
EPR	ETHYLENE PROPYLENE RUBBER
EQUIP	EQUIPMENT
ETR	EXISTING TO REMAIN
ERL	EXISTING TO BE RELOCATED
EXIST	EXISTING
(E)	EXISTING
EXP	EXPLOSION PROOF
ELECT	ELECTRIC
EMT	ELECTRIC METALLIC TUBING
EW	ELECTRIC WALL HEATER
FC	FOOTCANDLE
FCAN	FULL CAPACITY ABOVE NORMAL
FCBN	FULL CAPACITY BELOW NORMAL
FLUOR	FLUORESCENT
FVNR	FULL VOLTAGE, NON-REVERSING
FVR	FULL VOLTAGE, REVERSING
FA	FIRE ALARM
FACP	FIRE ALARM CONTROL PANEL
FLA	FULL LOAD AMPERES
GEN	GENERATOR
GF	GROUND FAULT
GFI	GROUND FAULT CIRCUIT INTERRUPTER
GND	GROUND
GRS	GALVANIZED RIGID STEEL
HOA	HAND-OFF-AUTOMATIC
HP	HORSEPOWER
HPS	HIGH PRESSURE SODIUM
HV	HIGH VOLTAGE
HZ	HERTZ
INCAD	INCANDESCENT
IG	ISOLATED GROUND
IC	INTERCOM
IMC	INTERMEDIATE METAL CONDUIT
JB	JUNCTION BOX
KAIC	THOUSAND AMPERE INTERRUPTING CAPACITY
KV	KILOVOLT
KVA	KILOVOLT-AMPERE
KW	KILOWATT
K	KILO (THOUSAND)
KCM	THOUSAND CIRCULAR MILS
KCMIL	THOUSAND CIRCULAR MILS
L	PILOT LIGHT
LTO	LIGHTING
LV	LOW-VOLTAGE
M	MEGA (MILLION)
MATV	MASTER ANTENNA TELEVISION
MFS	MAIN FUSED SWITCH
MCB	MAIN CIRCUIT BREAKER
MCC	MOTOR CONTROL CENTER
MH	METAL HALIDE
MLO	MAIN LUGS ONLY
MTS	MANUAL TRANSFER SWITCH
MV	MEDIUM VOLTAGE
MVA	MEGAVOLT-AMPERE
NEC	NATIONAL ELECTRICAL CODE
NC	NORMALLY CLOSED
NO	NORMALLY OPEN
NL	NIGHT LIGHT (UNSWITCHED)
N	NEUTRA
NF	NON-FUSED
NC	NOT IN CONTRACT
NTS	NOT TO SCALE
OL	OVERLOAD
OH	OVERHEAD
PB	PULLBOX
PF	POWER FACTOR
PNL	PANEL
PT	POTENTIAL TRANSFORMER
PVC	POLYVINYL CHLORIDE
Ø	POLE
PH	PHASE
PL	PILOT LIGHT
PP	POWER PANEL
PWR	POWER
PKG	PACKAGED
RVNR	REDUCED VOLTAGE, NON-REVERSING
RM	ROOM
RMS	ROOT MEAN SQUARED
SE	SERVICE ENTRANCE
SPD	SURGE PROTECTIVE DEVICE
SS	SURGE SUPPRESSION
SW	SWITCH
SWBD	SWITCHBOARD
SYM	SYMMETRICAL
STR	STARTER
TDR	TIME DELAY RELAY
TYP	TYPICAL
TCP	TEMPERATURE CONTROL PANEL
TSTAT	THERMOSTAT
TV	TELEVISION
UG	UNDERGROUND
UH	UNIT HEATER
UV	UNIT VENTILATOR
V	VOLT
VA	VOLT-AMPERE
VP	VAPORPROOF
W	WATT
WG	WIRE GUARD
WP	WEATHERPROOF
XFMR	TRANSFORMER
XLP	CROSS LINKED POLYETHYLENE
XP	EXPLOSION PROOF
Y	WYE CONNECTED

LEGEND	
FIRE ALARM	
SYMBOL	DESCRIPTION
⊙	SMOKE DETECTOR
⊙ _D	DUCT MOUNTED SMOKE DETECTOR
⊙ _{TS}	DUCT SMOKE DETECTOR TEST SWITCH
⊙	CARBON MONOXIDE DETECTOR
⊙	HEAT DETECTOR
⊙ _{TR}	BEAM SMOKE DETECTOR TRANSMITTER
⊙ _R	BEAM SMOKE DETECTOR RECEIVER
⊙ _A	AIR SAMPLING HEAD
⊙	MANUAL PULL STATION
⊙ _V	WALL MOUNTED AUDIBLE/VISUAL NOTIFICATION APPLIANCE (CANDELA OUTPUT SHALL BE 75 UNLESS NOTED OTHERWISE ON PLAN ADJACENT TO DEVICE)
⊙ _V	CEILING MOUNTED AUDIBLE/VISUAL NOTIFICATION APPLIANCE (CANDELA OUTPUT SHALL BE 75 UNLESS NOTED OTHERWISE ON PLAN ADJACENT TO DEVICE)
⊙ _V	WALL MOUNTED VISUAL NOTIFICATION APPLIANCE (CANDELA OUTPUT SHALL BE 75 UNLESS NOTED OTHERWISE ON PLAN ADJACENT TO DEVICE)
⊙ _V	CEILING MOUNTED VISUAL NOTIFICATION APPLIANCE (CANDELA OUTPUT SHALL BE 75 UNLESS NOTED OTHERWISE ON PLAN ADJACENT TO DEVICE)
⊙ _V	CARBON MONOXIDE VISUAL NOTIFICATION APPLIANCE
⊙ _V	WALL MOUNTED AUDIBLE NOTIFICATION APPLIANCE (SPEAKER)
⊙ _V	CEILING MOUNTED AUDIBLE NOTIFICATION APPLIANCE (SPEAKER)
⊙ _V	FIRE DEPARTMENT PHONE
⊙ _V	ELECTROMAGNETIC DOOR HOLD OPEN
⊙ _V	CONNECTION TO FIRE PROTECTION SYSTEM FLOW SWITCH. PROVIDE WITH ADDRESSABLE INPUT MODULE
⊙ _V	CONNECTION TO FIRE PROTECTION SYSTEM PRESSURE SWITCH. PROVIDE WITH ADDRESSABLE INPUT MODULE
⊙ _V	CONNECTION TO FIRE PROTECTION SYSTEM TAMPER SWITCH. PROVIDE WITH ADDRESSABLE INPUT MODULE
⊙ _V	CONNECTION TO SMOKE DAMPER. PROVIDE WITH ADDRESSABLE OUTPUT MODULE
⊙ _V	CONNECTION TO ELEVATOR CAPTURE CONTROL. PROVIDE WITH ADDRESSABLE OUTPUT MODULE
⊙ _V	ELEVATOR BLINKING HAT CONNECTION. PROVIDE WITH ADDRESSABLE OUTPUT MODULE
⊙ _V	CONNECTION TO ROOF MOUNTED SMOKE HATCH OR WALL MOUNTED LOUVER. PROVIDE WITH ADDRESSABLE OUTPUT MODULE
⊙ _V	FAN SHUTDOWN RELAY
⊙ _V	ADDRESSABLE INPUT MODULE
⊙ _V	ADDRESSABLE OUTPUT MODULE
⊙ _V	ZONE ADDRESSABLE MODULE
⊙ _V	INDICATES AUXILIARY CONTACTS ON FIRE ALARM DEVICE
⊙ _V	ADJACENT LABEL INDICATES TYPE OF PANEL: FACP = FIRE ALARM CONTROL PANEL FATC = FIRE ALARM TERMINAL CABINET NAC = NOTIFICATION APPLIANCE CIRCUIT PANEL RAP = REMOTE ANNUNCIATOR PANEL VCCP = VOICE COMMUNICATION CONTROL PANEL
MISCELLANEOUS	
SYMBOL	DESCRIPTION
○	REFERENCE TO DRAWING NOTE
□	REFERENCE TO REMOVAL NOTE
○	REFERENCE TO FEEDER SCHEDULE
○	DETAIL/PLAN REFERENCE SYMBOL

LINE STYLES	
SYMBOL	DESCRIPTION
—	INDICATES NEW DEVICE OR EQUIPMENT
—	INDICATES EXISTING DEVICE OR EQUIPMENT
-----	INDICATES EXISTING DEVICE OR EQUIPMENT TO BE REMOVED
—E—	ELECTRIC
—UE—	UNDERGROUND ELECTRIC
—ET—	ELECTRIC/TELECOMMUNICATIONS
—UE/T—	UNDERGROUND ELECTRIC/TELECOMMUNICATIONS
—T—	TELECOMMUNICATIONS
—UT—	UNDERGROUND TELECOMMUNICATIONS
—OF—	OPTICAL FIBER CABLEING
—UOF—	UNDERGROUND OPTICAL FIBER CABLEING
▬	CABLE TRAY
▬	LADDER RACK
▬	SURFACE RACEWAY
POWER	
SYMBOL	DESCRIPTION
⊙	DUPLEX RECEPTACLE
⊙	DOUBLE DUPLEX RECEPTACLE
⊙	SPLIT DUPLEX RECEPTACLE
⊙	EMERGENCY POWER DUPLEX RECEPTACLE
⊙	EMERGENCY POWER DOUBLE DUPLEX RECEPTACLE
⊙	RECESSED, SINGLE SERVICE FLOOR BOX
⊙	SPECIAL PURPOSE RECEPTACLE
⊙	HARD WIRED CONNECTION "X" INDICATES CIRCUIT NUMBER
⊙	COMMUNICATION/POWER POLE
⊙	JUNCTION BOX
⊙	MOTOR CONNECTION "X" DESIGNATION REFERS TO ELECTRIC EQUIPMENT CONTROL SCHEDULE
SM	MANUAL MOTOR STARTER OR MOTOR RATED SWITCH
⊙	NON-FUSED DISCONNECT SWITCH DESIGNATION REFERS TO ELECTRIC EQUIPMENT AND CONTROL SCHEDULE
⊙	FUSED DISCONNECT SWITCH DESIGNATION REFERS TO ELECTRIC EQUIPMENT AND CONTROL SCHEDULE
⊙	MAGNETIC MOTOR STARTER DESIGNATION REFERS TO ELECTRIC EQUIPMENT AND CONTROL SCHEDULE
⊙	COMBINATION MAGNETIC MOTOR STARTER AND DISCONNECT SWITCH DESIGNATION REFERS TO ELECTRIC EQUIPMENT AND CONTROL SCHEDULE
⊙	ADJUSTABLE-SPEED DRIVE DESIGNATION REFERS TO THE ADJUSTABLE-SPEED DRIVE SCHEDULE
⊙	ENCLOSED CIRCUIT BREAKER
⊙	HAND DRYER
⊙	PULLBOX
⊙	PLUG LOAD CONTROLLER
⊙	POWER SUPPLY
⊙	TELECOMMUNICATIONS MAIN GROUNDING BUS BAR
⊙	TELECOMMUNICATIONS GROUNDING BUS BAR
⊙	PUSHBUTTON
⊙	EMERGENCY POWER OFF PUSHBUTTON
⊙	BELL OR BUZZER
⊙	CORD REEL
⊙	DROP CORD
⊙	RELAY
⊙	THERMOSTAT
⊙	ELECTRIC METER
⊙	CEILING FAN
▬	EXISTING PANELBOARD
▬	PANELBOARD, REFER TO PANELBOARD SCHEDULES
⊙ ₂	EXAMPLE: INDICATES 20AMP BRANCH CIRCUIT CONNECTION FROM PANELBOARD, CIRCUIT #2 TO LUMINAIRE(S) AND CONTROLS, OR WIRING DEVICES(S). PROVIDE 2#12, 11#12EG IN RACEWAY FOR BRANCH CIRCUIT HOMERUNS
⊙ ₂	LOWER CASE LETTER ADJACENT TO LUMINAIRE INDICATES SWITCHING ARRANGEMENT
⊙ ₂	PREFIX: NO PREFIX = NORMAL BRANCH E = EMERGENCY BRANCH S = STANDBY BRANCH
⊙ ₂	REFER TO BRANCH CIRCUIT NOTES FOR ADDITIONAL INFORMATION

LIGHTING	
SYMBOL	DESCRIPTION
⊙	LINE VOLTAGE SWITCHES (ADJACENT LABEL INDICATES SWITCH TYPE: SWITCH TYPES MAY BE COMBINED, REFER TO DRAWINGS): 3 = 3-WAY SWITCH 4 = 4-WAY SWITCH D = DIMMER SWITCH OSD = WALL MOUNTED OCCUPANCY SENSOR SWITCH WITH DIMMER K = KEYED SWITCH T = INTERVAL TIMER SWITCH PL = SWITCH WITH PILOT LIGHT
⊙	LOW VOLTAGE SWITCHES (ADJACENT LABEL INDICATES SWITCH TYPE): LV = LOW-VOLTAGE TOGGLE SWITCH LD = LOW-VOLTAGE DIMMER SWITCH LK = LOW-VOLTAGE KEYED SWITCH
⊙	INDICATES MULTI-LEVEL SWITCHING
⊙	AUTOMATIC LOAD CONTROL RELAY
⊙	BRANCH CIRCUIT EMERGENCY LIGHTING TRANSFER SWITCH
⊙	DMX OUTLET
⊙	LIGHTING CONTACTOR
⊙	EXISTING CEILING MOUNTED OCCUPANCY SENSOR
⊙	CEILING MOUNTED PASSIVE INFRARED OCCUPANCY SENSOR
⊙	CEILING MOUNTED ULTRASONIC/PASSIVE INFRARED OCCUPANCY SENSOR
⊙	PHOTOSENSOR
⊙	PHOTOCELL
⊙	ROOM CONTROLLER
⊙	TIME CLOCK / SWITCH
⊙	2X4' LUMINAIRE (DESIGNATION REFERS TO LUMINAIRE SCHEDULE)
⊙	2X2' LUMINAIRE (DESIGNATION REFERS TO LUMINAIRE SCHEDULE)
⊙	1X4' LUMINAIRE (DESIGNATION REFERS TO LUMINAIRE SCHEDULE)
⊙	LINEAR LUMINAIRE (DESIGNATION REFERS TO LUMINAIRE SCHEDULE)
⊙	WALL MOUNTED LUMINAIRE (DESIGNATION REFERS TO LUMINAIRE SCHEDULE)
⊙	WALL SCONCE (DESIGNATION REFERS TO LUMINAIRE SCHEDULE)
⊙	ROUND DOWNLIGHT (DESIGNATION REFERS TO LUMINAIRE SCHEDULE)
⊙	ROUND WALLWASH DOWNLIGHT (DESIGNATION REFERS TO LUMINAIRE SCHEDULE)
⊙	ROUND ADJUSTABLE ACCENT DOWNLIGHT (DESIGNATION REFERS TO LUMINAIRE SCHEDULE)
⊙	SQUARE DOWNLIGHT (DESIGNATION REFERS TO LUMINAIRE SCHEDULE)
⊙	SQUARE WALLWASH DOWNLIGHT (DESIGNATION REFERS TO LUMINAIRE SCHEDULE)
⊙	SQUARE ADJUSTABLE ACCENT DOWNLIGHT (DESIGNATION REFERS TO LUMINAIRE SCHEDULE)
⊙	TRACKLIGHT (DESIGNATION REFERS TO LUMINAIRE SCHEDULE)
⊙	SINGLE FACE WALL MOUNTED EXIT SIGN. SOLID WEDGE INDICATES CHEVRON DIRECTIONS). (DESIGNATION REFERS TO LUMINAIRE SCHEDULE)
⊙	DOUBLE FACE WALL MOUNTED EXIT SIGN. SOLID WEDGE INDICATES CHEVRON DIRECTIONS). (DESIGNATION REFERS TO LUMINAIRE SCHEDULE)
⊙	SINGLE FACE CEILING MOUNTED EXIT SIGN. SOLID WEDGE INDICATES CHEVRON DIRECTIONS). (DESIGNATION REFERS TO LUMINAIRE SCHEDULE)
⊙	DOUBLE FACE CEILING MOUNTED EXIT SIGN. SOLID WEDGE INDICATES CHEVRON DIRECTIONS). (DESIGNATION REFERS TO LUMINAIRE SCHEDULE)
⊙	EMERGENCY BATTERY PACK (DESIGNATION REFERS TO LUMINAIRE SCHEDULE)
⊙	LUMINAIRE ON EMERGENCY BRANCH CIRCUIT. REFER TO FLOOR PLAN FOR CIRCUIT INFORMATION

LUMINAIRE SCHEDULE						
TYPE	DESCRIPTION	DRIVER	LOAD/DELIVER RED LUMENS/CT	VOLTAGE	DESIGN MAKE	ACCEPTABLE MANUFACTURER
EMA	WALL MOUNTED DUAL HEAD THERMOPLASTIC LED EMERGENCY LIGHT WITH SELF-DIAGNOSTICS AND TEST BUTTON, WHITE HOUSING	90-MINUTE UL924 LISTED BATTERY BACKUP	LED	120-277V UNV	COOPER LIGHTING SURELITE SEL	EATON
SA	STEEL SURFACE MOUNTED STRIP LED LIGHT WITH INTEGRAL DRIVER, ACRYLIC LENS, WHITE FINISH	LED DRIVER	1,200 LUMENS, 12 WATTS, 4000K	120-277V UNV	COOPER LIGHTING METALLUX 2ST1 SERIES	EATON

ATTACHMENT 1: NON-COLLUSIVE BIDDING

By submission of this proposal, each vendor and each person signing on behalf of any vendor certifies, and in the case of a joint bid, each party to that certifies as to its organization under penalty of perjury, that to the best of their

1. The prices of this proposal have been arrived at independently without collusion, consultation, communication, or agreement to restrict competition as to any matter relating to such prices with any other vendor or with any competitor;
2. Unless otherwise required by law, the prices which have been quoted in this proposal have not been knowingly disclosed by the vendor and will not knowingly be disclosed by the vendor prior to opening, directly or indirectly, to any other vendor or any competitor; and
3. No attempt has been made or will be made by the vendor to induce any other person, partnership, or corporation to submit or not to submit a proposal to restrict competition.

Name

Job

Signature

Date

ATTACHMENT 2: CONFLICT OF INTEREST STATEMENT

The vendor offering to provide services according to this solicitation as a contractor, joint venture contractor, subcontractor, or consultant, attests that its performance of the services outlined in this solicitation does not and will not create a conflict of interest with nor position the vendor to breach any other contract currently in force with Cayuga Community College. Furthermore, the vendor attests that it will not act detrimental to any College project on which the vendor is rendering

1. The fulfillment of obligations by the vendor, as proposed in the response, does not violate any existing contracts or agreements between the vendor and the College;
2. The fulfillment of obligations by the vendor, as proposed in the response, does not and will not create any conflict of interest, or the perception thereof, with any current role or responsibility that the vendor has regarding any existing contracts or agreements between the vendor and the College;
3. The fulfillment of obligations by the vendor, as proposed in the response, does not and will not compromise the vendor's ability to carry out its obligations under any existing contracts between the vendor and the College;
4. The fulfillment of any other contractual obligations that the vendor has with the College will not affect or influence its ability to perform under any contract with the College resulting from this solicitation;
5. During the negotiation and execution of any contract resulting from this solicitation, the vendor will not knowingly take any action or make any decision that creates a potential for conflict of interest or might cause a detrimental impact to the College, including, but not limited to, any action or decision to divert resources from one College project to another;
6. In fulfilling obligations under each of its College contracts, including any contract which results from this solicitation, the vendor will act in accordance with the terms of each of its College contracts and will not knowingly take any action or make any decision that might cause a detrimental impact to the College including, but not limited to, any action or decision to divert resources from one College project to another;
7. No former officer or employee of the College who is now employed by the vendor, nor any former officer or employee of the vendor whom the College now employs, has played a role concerning the administration of this contract procurement in a manner that may violate [section 73\(8\)\(a\) of the State Ethics Law](#); and
8. The vendor has not and shall not offer to any employee, member, or director of the College any gift, whether in the form of money, service, loan, travel, entertainment, hospitality, thing or promise, or any other form, under circumstances in which it could reasonably be inferred that the gift was intended to influence said employee, member or director, or could reasonably be expected to influence said employee, member or director, in the performance of the official duty of said employee, member or director or was intended as a reward for any official action on the part of said employee, member or director.
9. Steps will be taken to avoid the appearance of any impropriety or improper conduct.

Vendors responding to this solicitation should note that the College recognizes that conflicts may occur in the future because a vendor may have existing or new relationships. The College will review the nature of any such new relationship and reserves the right to terminate the contract for cause if, in its judgment, an actual or potential conflict of interest cannot be cured.

Name

Job

Signature

Date

ATTACHMENT 3: DIVERSITY PRACTICES

I, _____ as _____ of _____
FULL TITLE COMPANY

firm or company (hereafter referred to as the Company), swear and affirm under penalty of perjury that the answers submitted to the

1. Does your Company have a Chief Diversity Officer or other individuals tasked with supplier diversity initiatives?

☐ YES ☐ NO

2. What percentage of your Company's gross revenues (from your prior fiscal year) was paid to New York State certified minority or women- owned business enterprises as subcontractors, suppliers, joint-venturers, partners, or other similar arrangements for the provision of goods or services to your Company's clients or customers?

3. What percentage of your Company's overhead (i.e., those expenditures that are not directly related to the provision of goods or services to your Company's clients or customers) or noncontract-related expenses (from your prior fiscal year) was paid to New York State certified minority- and women-owned business enterprises as suppliers/contractors? ¹

4. Does your Company provide technical training ² to minority- and women-owned business enterprises?

☐ YES ☐ NO

If YES, describe such training, which should include, but not be limited to, the date the program was initiated, the names and the number of minority- and women-owned business enterprises participating in such training, the number of years such training has been offered and the number of hours per year for which such training occurs.

5. Is your Company participating in a government-approved minority- and women-owned business

☐ YES ☐ NO enterprise mentor-protégé program?

If YES, identify the governmental mentoring program in which your Company participates and provide evidence demonstrating the extent of your Company's commitment to the governmental mentoring program.

¹ Do not include onsite project overhead.

² Technical training teaches employees how to accurately and thoroughly perform the technical components of their jobs. Training can include technology applications, products, sales and service tactics, and more. Technical skills are job-specific as opposed to transferable soft skills.

6. Does your Company include specific quantitative goals for the utilization of minority- and women-owned ☐ YES ☐ NO business enterprises in its non-government procurements?

If YES, describe such non-government procurements (including time period, goal, scope, and dollar amount) and indicate the percentage of the goals attained.

7. Does your Company have a formal minority- and women-owned business enterprise supplier diversity program? ☐ YES ☐ NO

All information provided in connection with the questionnaire is subject to audit and any fraudulent statements are subject to criminal prosecution and debarment.

Signature of _____

Printed Name of _____

Title _____

Name of _____

Street _____

City, State, Zip: _____

ATTACHMENT 4: COST PROPOSAL TRANSMITTAL SHEET

NAME OF VENDOR: *(Legal name as it would appear on a contract)*

MAILING ADDRESS: *(Street address, P.O. Box, City, State, ZIP Code)*

FEDERAL EMPLOYEE IDENTIFICATION NUMBER:

IF NYS CERTIFIED:

☐ **MINORITY BUSINESS ENTERPRISE (MBE)** ☐ **WOMAN BUSINESS ENTERPRISE (WBE)**

PERSON AUTHORIZED TO ACT AS THE CONTACT FOR THIS FIRM IN MATTERS REGARDING THIS PROPOSAL:

PRINTED NAME: *(First Name, Last Name)*

TITLE:

TELEPHONE NUMBER:

FAX NUMBER:

E-MAIL ADDRESS:

PERSON AUTHORIZED TO OBLIGATE THIS FIRM IN MATTERS REGARDING THIS PROPOSAL OR THE RESULTING CONTRACT:

PRINTED NAME: *(First Name, Last Name)*

TITLE:

TELEPHONE NUMBER:

FAX NUMBER:

E-MAIL ADDRESS:

IF CORPORATION, NAME AND TITLE OF PERSON AUTHORIZED BY THE BOARD OF DIRECTORS TO SIGN THIS PROPOSAL ON BEHALF OF THE BOARD:

PRINTED NAME: *(First Name, Last Name)*

TITLE:

SIGNATURE OF VENDOR OR AUTHORIZED

DATE

By signing this form, the above vendor or authorized representative attests that the proposal price submitted will remain valid for a minimum of 90 days from the