



APPLICATION FOR STUDENT EMPLOYMENT

REQUIREMENTS:

- File the Free Application for Federal Student Aid (FAFSA)
- Complete federal verification requirements if needed
- Be matriculated, in good academic standing and maintaining satisfactory progress toward a degree
- Be enrolled at Cayuga Community College
- Not be in default on any student loan or owe repayment on a federal grant
- Not possess a BA degree

Note: International Students are not eligible to participate in our FWS student employment program.

(PLEASE PRINT - IN INK)

NAME _____

C# _____ DATE _____

LOCAL ADDRESS _____
(STREET) (CITY) (STATE) (ZIP)

PHONE # _____

EMAIL: _____

PERIOD REQUESTING EMPLOYMENT - FALL _____ SPRING _____ SUMMER _____

COLLEGE MAJOR: _____

PREVIOUS WORK EXPERIENCE _____

I UNDERSTAND THAT I AM NOT EMPLOYED YET AND THAT I CANNOT BEGIN WORKING UNTIL AN OFFICIAL AUTHORIZATION, I-9 VERIFICATION WITH ID'S, AND W-4 ARE SIGNED AND RECEIVED BY HUMAN RESOURCES.

(SIGNATURE)

(DATE)

OFFICE USE ONLY FWS _____ CWS _____

ACADEMIC YEAR _____ AUBURN _____ FULTON _____

PLEASE COMPLETE THE SECTION ON THE BACK OF THIS FORM

NAME _____

C# _____

PLEASE COMPLETE EACH SECTION BELOW

WHICH CAMPUS ARE YOU APPLYING TO WORK AT? _____ AUBURN _____ FULTON

SKILLS: _____ OFFICE (TYPING, ANSWERING PHONE, PHOTOCOPYING, FILING, ETC)

_____ CUSTOMER SERVICE

_____ TECHNICAL _____

_____ COMPUTERS _____

_____ MECHANICAL _____

LIST OTHER SPECIFIC SKILLS _____

JOB INTEREST: _____ OFFICE _____ SCIENCE LAB _____ TUTOR/NOTE TAKER

_____ ATHLETICS _____ CRIMINAL JUSTICE _____ BUILDINGS/GROUNDS

_____ COMPUTER LAB _____ MUSIC _____ LIBRARY

_____ ART LAB _____ PRESCHOOL

_____ WELLNESS CENTER _____ TELCOM

_____ ENGLISH/COLLEGIAN

CAN YOU WORK EVENINGS? YES _____ NO _____

WHAT DAYS AND TIMES ARE YOU AVAILABLE TO WORK?

MONDAY _____

TUESDAY _____

WEDNESDAY _____

THURSDAY _____

FRIDAY _____

WEEKENDS _____

STUDENT EMPLOYMENT PAYROLL SCHEDULE 2023-2024

YEAR	PAYROLL #	START DATE	END DATE	PAY DATE
2023	19	8/19/2023	9/1/2023	9/15/2023
2023	20	9/2/2023	9/15/2023	9/29/2023
2023	21	9/16/2023	9/29/2023	10/13/2023
2023	22	9/30/2023	10/13/2023	10/27/2023
2023	23	10/14/2023	10/27/2023	11/10/2023
2023	24	10/28/2023	11/10/2023	11/24/2023
2023	25	11/11/2023	11/24/2023	12/8/2023
2023	26	11/25/2023	12/8/2023	12/22/2023
2024	1	12/9/2023	12/22/2023	1/5/2024
2024	2	12/23/2023	1/5/2024	1/19/2024
2024	3	1/6/2024	1/19/2024	2/2/2024
2024	4	1/20/2024	2/2/2024	2/16/2024
2024	5	2/3/2024	2/16/2024	3/1/2024
2024	6	2/17/2024	3/1/2024	3/15/2024
2024	7	3/2/2024	3/15/2024	3/29/2024
2024	8	3/16/2024	3/29/2024	4/12/2024
2024	9	3/30/2024	4/12/2024	4/26/2024
2024	10	4/13/2024	4/26/2024	5/10/2024
2024	11	4/27/2024	5/10/2024	5/24/2024
2024	12	5/11/2024	5/24/2024	6/7/2024
2024	13	5/25/2024	6/7/2024	6/21/2024
2024	14	6/8/2024	6/21/2024	7/5/2024
2024	15	6/22/2024	7/5/2024	7/19/2024
2024	16	7/6/2024	7/19/2024	8/2/2024
2024	17	7/20/2024	8/2/2024	8/16/2024
2024	18	8/3/2024	8/23/2024	9/6/2024