Cayuga County Community College Auburn, New York

Minutes of the Special Meeting of the Board of Trustees held Monday, November 30, 2015 in the Business Industry Center, James T. Walsh Regional Economic Center on the Auburn Campus.

Present: Mr. Jeffrey L. Edwards Excused: Mr. John Karpinski

Mr. John Camardo Ms. Melina Carnicelli Mr. John J. Klink Mr. Joseph Runkle Dr. Richard Stankus Dr. Linda P. Van Buskirk Mrs. Jane Bowen

Ms. Molly Sharples, Student Trustee

Also Present: Dr. Brian M. Durant, President

Dr. Dan DoBell, Vice President of Administration & Treasurer Dr. Anne Herron, Provost and Vice President for Academic Affairs

Jeffrey Rosenthal, Vice President of Student Affairs

John Lamphere, Associate Vice President, Dean - Fulton Campus

Guy Cosentino, Executive Director, CCC Foundation Kevin Drayer, Director of Capital Projects and Facilities

Pete Liddell, Athletic Director

Steve Keeler, Division Chair, School of Media and the Arts

Doug Hart, Technical and Media Services

Adam Williams, Webmaster

Pamela Heleen, Secretary to the Board

Mr. Edwards called the meeting to order at 3:30 p.m.

Mr. Edwards stated that the only item on the agenda was the approval of the final version of the Facilities Master Plan as prepared by Clark Patterson Lee in anticipation of its submission to SUNY. All Board members received the Plan Update in the mail prior to the meeting. Mr. Edwards asked Mr. Drayer to make introductory comments prior to open discussion.

Mr. Drayer stated that student housing and athletic fields are two of the initiatives that were identified in the previous Master Plan Update that have been carried forward to this Plan. In general, academic and student spaces are top priorities. The actual projects associated with the spaces can now be refined based on needs.

Mr. Camardo asked for a review of the three options associated with the Tech Building. Dr. Durant and Mr. Drayer summarized the choices - demolition and absorption of student spaces and offices into other spaces on campus, demolition and construction of a new, smaller building, or encapsulating the asbestos areas to extend the useful life of the building. Smart Edge is on hold until a choice is made. A decision is due by mid-December.

Ms. Carnicelli asked whether we should be "approving" or "adopting" the resolution. Her concern is that the Plan should be a road map, that the College should not be bound by a recommendation in the Plan. Dr. Durant pointed out that SUNY needs an approval of the Plan in resolution form.

Mr. Edwards pointed out several inconsistencies on page 22. Clarification needs to be made between references to "gas" and "natural gas." On page 28 and in several other places in the document, ownership of the properties in Fulton need to be specifically identified - Cayuga Community College or River Glen. Also, discussion to place concerning the condensation around HVAC system in Fulton - that it was not an installation problem, but the selection of the wrong system by the previous engineer.

Mrs. Bowen asked if a blue light safety system was part of the plan. She was assured that it was.

Some cost estimates were used from past projects (i.e., athletic fields). All cost estimates are covered for the Annual SUNY Capital Request/Plan that was passed by the Board on November 18th.

The CPL document needs to be proofread for typographical errors and other omissions (i.e., Dr. Durant's salutation and the Student Trustee's name are incorrect. Ms. Heleen will proof the document.

Mr. Edwards read the resolution into the record as a motion to approve:

Approval of 2015 Facilities Master Plan Update

Recorded & transcribed by:

- WHEREAS, the Cayuga Community College Board of Trustees recognizes the college's 2007 Facilities Master Plan and its subsequent updates (2012) need to be updated;
- WHEREAS, representatives of Clark Patterson Lee have worked with members of the college community including administrators, faculty, students and members of the Board of Trustees to develop an updated plan which encompasses the needs and future vision of the various college constituencies, and
- WHEREAS, the State University of New York requires a Facilities Master Plan for submission to the State of New York for the next five year funding plan in December, 2015, now, therefore be it
- **RESOLVED**, that the Cayuga Community College Board of Trustees does hereby adopt the 2015 Facilities Master Plan Update as presented.

Based on the previous discussion the motion was amended to be approved with corrections to names, clarifications of property ownership, and general typographical errors. The motion to amend the resolution was made by Mr. Runkle, seconded by Mrs. Bowen and carried following a unanimous roll call vote.

ADJOURNMENT

Mr. Klink moved to adjourn the meeting, seconded by Mrs. Bowen and carried by unanimous voice vote. The meeting adjourned at 4:05 p.m.

Respectfully submitted:

Pamela Heleen	John J. Klink,
Secretary to the Board	Secretary, Board of Trustees