

**Cayuga County Community College
Auburn, New York**

Minutes of the regular meeting of the Board of Trustees held Wednesday, January 21, 2015 in the Business Industry Center, James T. Walsh Regional Economic Center on the Auburn Campus.

Present: Ms. Jane Bowen
Mr. John M. Camardo
Ms. Melina Carnicelli
Mr. Jeffrey L. Edwards
Mr. John A. Karpinski
Mr. John J. Klink
Mr. Joseph L. Runkle
Dr. Richard P. Stankus
Dr. Linda P. Van Buskirk

Excused: Mr. Kenneth R. Morhiser

Also: Dr. Gregory T. DeCinque, Interim President
Diane L. Hutchinson, Vice President of Administration & Treasurer
Dr. Anne Herron, Vice President of Academic Affairs
Jeffrey Rosenthal, Vice President of Student Affairs
John Lamphere, Interim Associate Vice President of the Fulton Campus
John Kaftan, Dean of Instructional Technology
Kevin Drayer, Director of Capital Projects and Facilities
Robert Frame, Director of Theatre Operations/President AP Group
Patricia Hamberger, Senior Typist/Registrar's office
Jo Ann Harris, Office Manager, Fulton campus/ESP co-president
Dale Lamphere, Custodian/President/AFL-CIO
Deborah Purcell, Senior Typist/CEWD
Joshua Rogalski, Network Technician
Teresa Rogalski, Senior Typist/Financial Aid/Co-President ESP
Scott Whalen, Director of Human Resources
Carrie Chantler, The Citizen Reporter

Mr. Edwards called the meeting to order at 6:00 p.m.

Mr. Edwards asked for a motion to add **6.2 "Approve Resolution for Compass Consulting"** to the agenda. Motion to approve made by Mr. Klink, seconded by Ms. Carnicelli, and carried unanimously.

1.0 COMMENTS FROM THE PUBLIC
None.

2.0 CONSENT AGENDA
Mr. Edwards presented the Consent Agenda which consisted of the December 17, 2014 Board Meeting Minutes, the December 2013, December 2014 Budget Statements, Monthly Bills totaling \$1,217,947.19, the 2014-2015 Stipend List #9, #10 totaling \$10,313.72.

Motion to accept and approve the Consent Agenda made by Mr. Runkle, seconded by Mr. Karpinski.

Motion carried following unanimous voice vote. (Appended 2.1, 2.2, 2.3, 2.4)

3.0 COMMITTEE RECOMMENDATIONS FOR BOARD APPROVAL

3.1 Buildings and Grounds

3.2 Finance

Mr. Runkle stated that the College is on budget.

3.3 Personnel

Dr. Van Buskirk presented the following personnel items and moved their approval.

3.3.1 Administrative/Professional Appointment:

RESOLVED, that Jeanne Shaw of 72 Cottage Street, Auburn, NY be appointed to the position of Instructional Assistant at an annual salary of \$38,243 (Administrative/Professional Grade 2) effective January 26, 2015. This position is due to a vacancy in the CAS.

Motion seconded by Ms. Carnicelli and carried following unanimous roll-call vote.

3.3.2 Civil Service Appointment:

RESOLVED, that Mary Brooke Oropallo of 4135 State Route 41A, Moravia, NY be appointed from a Cayuga County Civil Service Commission certified list to the permanent position of Account Clerk Typist in the Financial Aid Office at an annual salary of \$38,056, effective February 16, 2015. This position is vacant due to a retirement.

Motion seconded by Ms. Carnicelli and carried by unanimous roll-call vote.

3.4 Educational Services & College Development

No report.

4.0 REPORTS

4.1 Presidents Report

4.1.1 President: Dr. DeCinque gave the following report:

- Cayuga and Oswego Counties have met separately on regionalization. Both counties have appointed committees to assess.
- Faculty and staff have to hold the line on spending.
- Final report from Anderson Strickler will be here on Friday. The report will be shared with neighbors.
- Phone conversation with Clarke Patterson Lee regarding the Master Plan. Everyone will have full participation.

4.1.2 Provost and Vice-President for Academic Affairs: Dr. Herron's report was shared with the Board.

4.1.3 Vice-President for Administration: Vice-President Hutchinson's report was shared with the Board.

- 4.1.4 **Vice-President for Student Affairs:** VP Rosenthal gave the following report.
- A marketing video was shared the Board. The video will be running on the television.

4.1.5 **Fulton Associate Vice-President:** Interim Associate VP Lamphere shared his report.

4.1.6 **Deans:**

4.1.6.1 **Dean of Community Education and Workforce Development:**
No report.

4.1.6.2 **Dean of Technology:** Dean Kaftan's report was shared with the Board.

4.1.6.3 **Dean of Enrollment and Retention:** No Report.

- **Student Trustee:** No report.

5.0 **OLD BUSINESS**

5.1 **Presidential Search Committee update:**
Update was given.

6.0 **NEW BUSINESS**

6.1 **Appointments for Health Care Consortium:**

RESOLVED, that the Director of Business Services; Comptroller, Marie A. Nellenback and Eric A. Zizza, be appointed as representatives to the Board of Directors of the Health Care Consortium and that John A. Karpinski, member of the Board of Trustees of Cayuga Community College be appointed as an alternate to said Board.

Appointments are for a one-year term January 1, 2015 to December 31, 2015.

Motion to approve made by Mr. Klink, seconded by Mr. Runkle and carried following unanimous voice vote.

6.2 **Resolution to Approve Compass Consulting (for Presidential Search):**

WHEREAS, the Presidential Search Committee of Cayuga Community College recommends to the Board of Trustees engaging the firm of Campus Consulting, Inc. to review and screen applications in the search for the next president of Cayuga Community College; and

WHEREAS, it is the desire of the Board of Trustees of Cayuga Community College to authorize the execution of a contract for the services of the firm Compass Consulting, Inc. to include the scope of services as outlined in the attached proposal; therefore let it be

RESOLVED, that the Board of Trustees of Cayuga Community College hereby authorizes and directs the College administration to sign on behalf of the Board of Trustees a contract with the fee of \$28,000 plus reasonable travel, meal and lodging expenses, as well as any out-of-pocket expenses for consulting services, with the firm of Compass Consulting, Inc.

Motion to approve made by Mr. Klink, seconded by Mr. Runkle and carried following unanimous roll-call vote.

7.0 COMMUNICATIONS
Noted.

8.0 INFORMATION
Noted.

9.0 EXECUTIVE SESSION

Mr. Edwards announced that the Board needed to adjourn into Executive Session to discuss employment of a particular person.

Motion to adjourn into Executive Session made by Ms. Carnicelli, seconded by Mr. Runkle and carried by unanimous voice vote.

The Board adjourned into Executive Session at 7:02 p.m.

At 7:35 p.m. a motion was made by Mr. Runkle to return to Regular Session, seconded by Ms. Carnicelli and carried unanimously.

10.0 ADJOURNMENT

Mr. Karpinski moved to adjourn the meeting, seconded by Dr. Van Buskirk and carried by unanimous voice vote. The meeting adjourned at 7:36 p.m.

Transcribed by:

Carolyn L. Guariglia
Secretary to the Board

Respectfully submitted:

John J. Klink,
Secretary, Board of Trustees