

Cayuga County Community College
Auburn, New York

Minutes of the regular meeting of the Board of Trustees held Wednesday, April 17, 2013,
in the Business Industry Center, James T. Walsh Regional Economic Center on the Auburn Campus

Present: Mr. John M. Camardo
Mrs. Melina Carnicelli
Mr. Kevin D. Coleman
Hon. George C. Fearon
Mr. John J. Klink
Dr. Linda P. Van Buskirk

Excused: Mrs. Jane Bowen
Mr. John A. Karpinski
Mr. Stanley J. Kott
Mr. Jeffrey Edwards

Also: Dr. Daniel P. Larson, President
Dr. Anne J. Herron, Provost & Vice President of Academic Affairs
Diane L. Hutchinson, Vice President of Administration & Treasurer
Jeffrey E. Rosenthal, Vice President of Student Affairs
Maggie Killoran, Associate Vice President of Fulton Campus
Jeffrey Hoffman, Executive Director of College Foundation
Cheryl Anderson-Lindsay, Dean of Enrollment Management
Margaret Spillett, Director of Public Relations and Institutional Communications
Scott Whalen, Director of Human Resources
Members of the Faculty Association
Members of the Administrative/Professional Group
Members of the Educational Staff Professionals
Members of the Maintenance/Custodial Staff
Neighbors from surrounding area
Carolyn L. Guariglia, Secretary to the Board

Mr. Camardo called the meeting to order at 6:04 p.m.

Mr. Camardo asked for a motion to add *Resolution of Congratulations* under 6.1 New Business. Motion to approve made by Mr. Fearon, seconded by Ms. Carnicelli and carried following unanimous voice vote.

Mr. Camardo also noted that 3.3.2 and 3.3.3 were pulled from today's agenda.

Mr. Coleman arrived at 6:10 p.m.

1.0 COMMENTS FROM THE PUBLIC

Rosina Wilczek, 220 Franklin Street, Auburn, NY stated that in the 20 years she has lived on Franklin Street she has never attended a board meeting until now with the proposal of the dormitory project on the Auburn campus. Where the proposed project is being planned and how the College is going about it will have a huge impact on safety, equity in our homes and quality of life. Also discussed was the impact on the wild life, and the local economy. Ms. Wilczek remarked about Dr. Larson's presentation to the County Legislators and how it will be a mandate for freshmen to live in the dorms.

Mr. Fearon stated that it is his understanding that student housing is optional and would never be a mandate for students to live in student housing. It is an overstatement that all students will be required to live in student housing.

2.0 CONSENT AGENDA

Mr. Camardo presented the Consent Agenda which consisted of the March 20, 2013 Board Meeting Minutes, the March 2012 Budget Statement, March 2013 Budget Statement, the March 2013 Monthly Bills totaling \$1,209,452.73, the 2012-2013 Stipend Lists #15 & #16, #17 totaling \$216,435.73.

Motion to accept and approve the Consent Agenda made by Mr. Klink, seconded by Mr. Coleman. Mr. Camardo asked that the minutes reflect he excused himself from the litigation portion of discussion during Executive Session.

Motion carried following voice vote with Mr. Camardo abstaining because of the two payments to Hancock Estabrook, LLP. (Appended 2.1, 2.2, 2.3, 2.4)

3.0 COMMITTEE RECOMMENDATIONS FOR BOARD APPROVAL

3.1 Buildings and Grounds

Dr. Van Buskirk gave a brief Building and Grounds update.

Mr. Camardo stated that until the College gets through their budget crisis he would suggest that no monies be spent on the dorm project or the athletic facility.

3.2 Finance

Mr. Klink presented the following Fees Resolution and moved its approval.

3.2.1 Fees Resolution

WHEREAS, the Board of Trustees of Cayuga Community College has endeavored to maintain tuition and fee rates at the lowest possible levels, and;

WHEREAS, the Board of Trustees of Cayuga Community College must establish tuition and fee rates which will insure the fiscal stability of the College and;

WHEREAS, the fee rates must be established at this time to allow students and their families the opportunity to plan accordingly, now, therefore be it

RESOLVED, that the Cayuga Community College Board of Trustees does hereby set the following fee rates for 2013-2014:

Fitness Center Fee \$15 per course
Nursing Fee \$20 per credit hour
Records Fee (12 or more credit hours) \$10 per semester
Records Fee (1-11 credit hours) \$4 per semester
Science lab fee \$25 per course with an accompanying lab
Technology Fee (over 19 credit hours) \$100 per semester
Technology Fee (12-19 credit hours) \$90 per semester
Technology Fee (1-11 credit hours) \$9 per credit hour
SUNY Learning Network Fee \$10 per credit hour

Motion seconded by Dr. Van Buskirk and carried following a roll-call vote with Ms. Carnicelli, Mr. Coleman, Mr. Fearon, Mr. Klink, and Dr. Van Buskirk voting "yes" and Mr. Camardo voting "no".

3.0 COMMITTEE RECOMMENDATIONS FOR BOARD APPROVAL (continued)

3.2 Finance (continued)

3.2.2 In-State Tuition Rates for Veterans

Mr. Klink presented the following resolution and moved its approval.

WHEREAS, the mission of Cayuga Community College includes being academically, financially, and geographically accessible to a diverse student population and to serve as a valuable asset to the development of our local, regional, and global communities; and,

WHEREAS, the core values of Cayuga Community College include accessibility: making post-secondary education available to all who may benefit; and,

WHEREAS, the enrollment of veterans at Cayuga Community College continues to increase, and, the College recognizes their service to our country;

NOW, THEREFORE, BE IT RESOLVED, the Board of Trustees of Cayuga Community College hereby authorizes veterans with honorable discharges in New York State, whose legal residence is out-of-state, to pay in-state tuition effective Summer 2013.

Motion seconded by Mr. Coleman and carried following unanimous roll-call vote.

3.3 Personnel

Mr. Fearon presented the following personnel item and moved its approval.

3.3.1 Civil Service Termination:

RESOLVED, that the termination of Roman Lakota, as Custodian be accepted effective March 27, 2013.

Motion seconded by Dr. Van Buskirk and carried following unanimous voice vote.

4.0 REPORTS

4.1 President's Report

4.1.1 President: Dr. Larson stated the Trustees received a copy of his activities for March/April and gave the following President's report:

- Enrollment highlights - Summer classes begin on Wednesday, May 22. Summer FTE is down 5%.
- Approximately 400-500 10th graders were on campus participating in workshops sponsored by Cayuga Works.
- Traveled to Albany on Wednesday, April 10 for a Presidents budget meeting. Three million dollars targeted for community colleges.
- Waiting to hear about capital funding regarding the outdoor athletic facility.
- Graduation is Sunday, May 19. Students Catherine Fanning and Brian Knapp will be this year's commencement speakers.
- The next Board meeting will be held on May 22 at the Fulton campus beginning at 5:00 p.m. If anyone would like a ride, please let Dr. Larson know.

4.0 REPORTS (continued)

4.1 President's Report (continued)

4.1.2 Provost and Vice-President for Academic Affairs: Vice-President Herron gave the following report:

- Third Annual Criminal Justice Professional Day was held on the Auburn campus.

4.1.3 Vice-President for Administration: Vice-President Hutchinson gave the following highlights:

- Has been keeping in touch with Trustee Kott to update on finances.

4.1.4 Vice-President for Student Affairs: Vice-President Rosenthal gave the following report:

- The Retention and Completion Report will be brought to the Board after being distributed to the College community.

4.1.5 Foundation Executive Director: Executive Director Hoffman gave the following Foundation report:

- The pre-campaign committee has been put on hold for the time being.

4.1.6 Fulton Associate Vice-President: Associate VP Killoran gave the following report:

- Web-based commercial for the Fulton campus.
- Art show on May 3, 2013 from 4 to 8 p.m.

4.1.7 Deans:

4.1.7.1 Dean of Community Education and Workforce Development: No report.

4.1.7.2 Dean of Enrollment and Retention: Dean Anderson-Lindsay made the following presentation.

- An enrollment report was presented.

4.1.7.3 Dean of Technology: No report.

4.1.8 Student Trustee: Mr. Coleman highlighted the following:

- Changes to the SGO Constitution.
- Blood drive.

5.0 OLD BUSINESS

None.

6.0 NEW BUSINESS

6.1 Resolution of Congratulations

WHEREAS, Lisa Marsh Ryerson, an alumna of Wells College, did serve as its Seventeenth President from February 1995 until May 2013; and,

WHEREAS, during her tenure as President of Wells College, she led College efforts that resulted in substantial improvements to the campus; the revitalization of commercial properties in the Village of Aurora; a successful transition to coeducation; the launch of the endowed Center for Business and Entrepreneurship; expanded programs and opportunities for students; and, increased enrollment by 32 percent; and,

WHEREAS, during her presidency, Ms. Ryerson showed genuine commitment to and concern for the well-being of Wells College and especially to its students; and,

WHEREAS, President Ryerson served diligently as board member and officer for many community as well as national organizations and groups; and,

WHEREAS, President Ryerson's accomplishments have earned her the admiration and respect of her fellow colleagues throughout the education communities; now, therefore, be it,

RESOLVED, that this Board of Trustees on behalf of Cayuga Community College hereby congratulates President Lisa Marsh Ryerson on her retirement from Wells College and wishes her a happy, healthy retirement.

Motion to approve made by Ms. Carnicelli, seconded by Mr. Klink and carried following unanimous voice vote.

7.0 COMMUNICATIONS

None.

8.0 INFORMATION

Mr. Camardo announced that the terms of the current Board Officers will expire on June 30, 2013. A nominating committee will need to be formed at the May meeting in order to bring a slate of officers to the June meeting for a vote.

9.0 EXECUTIVE SESSION

Mr. Camardo announced that the Board needed to adjourn into Executive Session to discuss pending/current litigation and collective bargaining.

Motion to adjourn into Executive Session made by Mr. Fearon, seconded by Mr. Klink and carried by unanimous voice vote.

The Board adjourned into Executive Session at 7:20 p.m.

For the portion of the meeting that litigation was discussed, Mr. Camardo excused himself from the Executive Session.

At 8:35 p.m. a motion was made by Ms. Carnicelli to return to regular session, seconded by Mr. Camardo and carried unanimously.

10.0 ADJOURNMENT

Mr. Fearon moved to adjourn the meeting, seconded by Mr. Klink and carried by unanimous voice vote. The meeting adjourned at 8:36 p.m.

Recorded and transcribed by:

Respectfully submitted:

Carolyn L. Guariglia
Secretary to the Board

Stanley J. Kott,
Secretary, Board of Trustees

5/2013