

RESERVES

Faculty may reserve print, media, and other types of instructional-support materials in the Library for special use by students enrolled in their classes.

- Reserve materials may be items owned by the Library or items from a personal collection.
- Faculty should notify the library when materials are no longer needed for a course and should be removed from the reserve collection.
- Specific lending policies for items may be specified by the instructor, such as in-library use only, overnight loan, or two-day loan.
- According to New York State privacy laws, the Library cannot provide information about patron use of materials to others, including course instructors.
- Students using reserve materials must have a valid library card

For more information, or to place materials in the Reserve Collection:

Auburn campus: Sharon Farrar ext. 2290
Fulton campus: Diane Holbert ext. 3018

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Cayuga Community College

Bourke Memorial Library
Fulton Learning Commons

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