

Do you need a Certificate of Residence? For all Cayuga courses except Leisure Learning or Business/ Industry Center Workforce courses * :

- If you have resided in Cayuga County for less than 6 months or live in a New York State county other than Cayuga, you must either enclose a Certificate of Residence with your tuition payment or pay double the tuition rate.
- The Certificate is issued by the treasurer of your county, not by Cayuga Community College. You must submit the application below with proper documentation to your county treasurer's office, according to that office's rules.

*Note: For any Leisure Learning or BIC/Workforce course coded PE or SAC, a Certificate of Residence is needed for new residents and non-residents of Cayuga County.

Application for Certificate of Residence

(Pursuant to Sec. 6305 of the Education Law in connection with community college attendance)

County of _____, State of New York _____ does hereby
(applicant name)

swear/affirm that s/he resides in the city/town/village of _____

at _____, County of _____, State of New York;
(number and street)

that s/he now is, and has been for a period of _____ months within the six months immediately prior to the date of this affidavit/affirmation and application, a resident of the County of _____ and that s/he has lived at the following places during the year immediately prior to the date of this affidavit/affirmation and application:

Addresses	Dates
_____	_____
_____	_____

Applicant further states that s/he plans to enroll at Cayuga Community College and that this Affidavit/Application is made for the purpose of securing from the Chief Fiscal Officer of the County a certificate that the applicant has met the residence requirements of Article 126 of the Education Law.

Applicant's signature _____ Social Security Number: _____

Sworn before me this _____ day of _____ 20 _____

Notary Public/Commissioner of Deeds Signature _____ Date _____

For use by the County's Chief Fiscal Officer only: Certificate issued not issued

NOTE: DO NOT SEND THIS FORM TO THE COLLEGE. YOU MUST SUBMIT IT TO YOUR COUNTY TREASURER.
(See addresses below or contact your county treasurer's office.)

County treasurers' offices for Cayuga and neighboring counties

Cayuga County Treasurer
County Office Building
160 Genesee Street
Auburn, NY 13021

Ontario County Treasurer
Ontario County Municipal Building
20 Ontario Street
Canandaigua, NY 14425

Tompkins County Treasurer
Tompkins County Courthouse
125 East Court Street
Ithaca, NY 14850

Cortland County Treasurer
Cortland County Courthouse
60 Central Avenue
Cortland, NY 13045

Oswego County Treasurer
County Building
46 East Bridge Street
Oswego, NY 13126

Wayne County Treasurer
16 William Street, PO Box 8
Lyons, NY 14489

Onondaga County Treasurer
John H. Mulroy Civic Center
15th Floor, 421 Montgomery Street
Syracuse, NY 13202

Seneca County Treasurer
1 Dipronio Drive
Waterloo, NY 13165