

**Cayuga County Community College
Auburn, New York**

Minutes of the regular meeting of the Board of Trustees held **Thursday, July 22, 2021.**

Present via Zoom: Ms. Alaina Bates, Trustee
Ms. Stephanie Hutchinson Trustee
Dr. Linda Van Buskirk, Trustee

Present: Ms. Marian Brown, Chair
Mr. John Camardo, Trustee
Mr. Tony Franceschelli, Trustee
Ms. Tricia Kerr, Trustee
Mr. John Klink, Secretary
Ms. Angela Winfield, Trustee

Dr. Brian M. Durant, President
Dr. Ron Cantor, Provost/VP of Academic Affairs
Mr. Thomas Corcoran, Director of Human Resources
Dr. Keiko Kimura, Vice President, Workforce Dev. & Partnerships

Mr. Andrew Poole, Media and Public Relations Associate
Dr. Cathy Dotterer, Dean of Students
Ms. Marie Nellenback, CFO

Ms. Brown called the Meeting to order at 8:00 a.m.

Ms. Brown welcomed Trustee Kerr and Trustee Winfield to their first in-person meeting and noted it was nice to see people in person again. Ms. Brown acknowledged and welcomed three trustees attending by Zoom.

Ms. Brown Announced that this is our annual meeting.

1.0 COMMENTS FROM THE PUBLIC
None

2.0 CONSENT AGENDA

Ms. Brown presented the Board Minutes from the June 24, 2021 meeting and asked if there were any comments or corrections. Hearing none, Ms. Brown asked for a motion to approve. A motion to accept the minutes was made by Mr. Camardo, seconded by Ms. Kerr, and carried with a unanimous voice vote.

3.0 COMMITTEE MEETING NOTES

3.1 Finance & Audit Committee - No July Meeting Held

3.2 Governance & Planning Committee - No July Meeting Held

4.0 REPORTS

Dr. Durant repeated Ms. Brown's sentiments that it was nice to be able to hold in person meetings again and stated Zoom meeting would continue as it allows for maximum flexibility and convenience. He stated he did not have any formal college updates to deliver at this time, as the focus of the meeting was the annual meeting. He stated there would be a Board

5.0 OLD BUSINESS
None

6.0 NEW BUSINESS

6.1 2021-22 Slate of Officers presented by Nominating Committee

Ms. Brown stated that she, Mr. Klink and Ms. Hutchinson make up the Nominating Committee. Mr. Klink Reported that the committee was prepared to present the 2021-22 Slate of Officers and made a motion to approve the slate as follows:

Board Officers:

Chair	Marian Brown
Vice Chair	Tony Franceschelli
Secretary	Tricia Kerr

Governance & Planning Committee:

Chair	Linda VanBuskirk
Vice Chair	John Camardo

Finance & Audit Committee:

Chair	Stephanie Hutchinson
Vice Chair	Angela Winfield

Ms. Brown stated past president was to take a roll call vote. The motion carried with nine (9) yes roll call votes.

6.2 2021-22 Board and Committee Meeting Schedule

Ms. Brown presented a draft of the 2021-22 Board Meeting Schedule. She noted one change to be made to the calendar as presented. April 2022 Committee date was incorrectly listed and should be corrected to read April 21, 2022. A motion to accept the schedule with noted change was made by Dr. Van Buskirk, seconded by Mr. Franceschelli, and carried with by unanimous voice vote.

6.3 Draft 2021-22 Trustee Attendance at Cayuga County Legislature Meetings

Ms. Kerr asked about the practice of Trustees rotating through the County Legislative meetings. Several Trustees spoke about the value of attending legislative meetings and noted it is a positive way to maintain an open relationship, show support to the President and engage in dialog and on matters related to the college. Dr. Van Buskirk noted the Student Trustee was not listed on the rotation schedule and expressed the opinion that the student should be included. All agreed with the sentiment, however at this time, the student trustee is not known. (Ms. Bates term will be ending) It was agreed to add the TBD Student Trustee to the October meeting slot to coincide with the County Student Government Day.

Noting this change, Ms. Brown made a motion to adopt the 2021-22 Cayuga County Legislative Meeting schedule. Ms. Hutchinson seconded, and the motion carried by unanimous voice vote.

7.0 COMMUNICATIONS

Thank you note from scholarship recipient, Josh Hart was read and acknowledged by the Board.

8.0 INFORMATION

- 8.1 2020 - 2021 Trustee Attendance at County Legislature Meetings
- 8.2 Board of Trustees Contact List
- 8.3 Video & Phone Conference Procedure for Board of Trustee Meetings
- 8.4 2020 - 2021 Board and Committee Meeting Dates
- 8.5 Acronyms and Their Meanings
- 8.6 Open Meeting Executive Session Law

9.0 EXECUTIVE SESSION

None.

10.0 ADJOURNMENT

With no further business to discuss, Ms. Brown made a motion to exit the annual meeting at 8:14 AM. Mr. Kink seconded the motion which carried by unanimous voice vote.

Recorded & transcribed by:

Respectfully submitted:

Annette LeFever
Secretary to the Board

John Klink
Secretary, Board of Trustees