



# CAREER TRAINING

BUSINESS  
CASAC 350-HOUR CERTIFICATE  
COMPUTER TECHNOLOGY  
HEALTHCARE  
INDUSTRIAL MAINTENANCE  
ONLINE TRAINING  
SECURITY GUARD TRAINING

# PERSONAL ENRICHMENT

ARTS  
CULINARY CLASSES  
CULTURAL SPEAKER SERIES  
DRONE TECHNOLOGY  
PHOTOGRAPHY

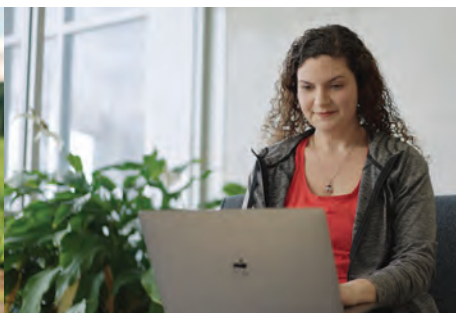


**CAYUGA**  
COMMUNITY COLLEGE

Community Education  
and Workforce Development  
[www.cayuga-cc.edu](http://www.cayuga-cc.edu)

FALL 2023 CATALOG





**Cayuga offers the career and technical education programs included in this catalog and at [www.cayuga-cc.edu](http://www.cayuga-cc.edu)**

It is the policy of Cayuga not to discriminate on the basis of age, race, color, national origin, sex or disability in its career and technical education programs, services, and activities, including employment policies and practices. Cayuga will take steps to assure that the lack of English language skills will not be a barrier to admission and participation in Cayuga's career and technical education programs.

**For information regarding nondiscrimination policies, please contact:**  
 Paul Smith, Assistant Director of Human Resources & Title IX Coordinator  
 197 Franklin Street  
 Auburn, NY 13021  
 315-294-8580  
 Psmith37@cayuga-cc.edu

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**Office of Community Education & Workforce Development**  
 197 Franklin Street, Auburn, NY 13021 **(315) 294-8841**

To VIEW A FULL LISTING OF CLASSES ONLINE VISIT:  
[www.cayuga-cc.edu/community](http://www.cayuga-cc.edu/community)

## ARTS

### ADOBE PHOTOSHOP® AND LIGHTROOM®

All photographic images can be improved with post-production! We'll use Adobe Photoshop® and Lightroom® to improve your images. We will work with Adobe Camera RAW to edit and improve your images, and you'll learn how to take a great image and make it outstanding. Taught by E. Bruce Walter.

5 hours      \$119  
11/1, 11/8    W      6-8:30pm      Auburn

### LET'S PAINT!

In this fun one-night class you will paint fall scenes and receive all the materials to complete two pieces of work. Taught by Bonnie Beckeman.

2.5 hours      \$45  
10/2            M      5:30-8pm      Auburn  
11/13          M      5:30-8pm      Auburn

### PAINT YOUR WORLD

Acrylic, watercolor, or poured paint, your choice! Paint sunsets, flowers, landscapes, and other items. Taught by Bonnie Beckeman. Supply fee of \$30 due to instructor day of class.

7 hours      \$89  
10/16-11/6    M      6-7:45pm      Auburn

### TAKING GREAT PHOTOS

Learn how to take great images with your DSLR. We'll take the mystery out of the dials and settings, discuss how to get great exposures, tack sharp focus, why you shoot with RAW files, and the most important compositional elements that create great images. Taught by E. Bruce Walter

5 hours      \$119  
10/18, 10/25   W      6-8:30pm      Auburn

## BUSINESS

### A GUIDE TO ORGANIZING

Organizing helps to track and utilize skill sets acquired to optimize efficiency in your professional and personal life. This course will guide human efforts by arranging key resources in a way that identifies objectives in a clear order of completion. Taught by Trixie Jupin.

3 hours      \$29  
10/18          W      6-9pm          Auburn

### ACCOUNTING FUNDAMENTALS

The core principles of accounting have significant importance in both your professional and personal life. This course will introduce you to the basics of accounting fundamentals. Taught by Trixie Jupin.

6 hours      \$69  
11/1, 11/8    W      6-9pm          Auburn

### NOTARY PUBLIC WORKSHOP

This course provides a comprehensive view of the notary public office and preparation for the New York State test. The reference guide and textbook, "Notary Public Handbook: A Guide for New York," is included with your registration. Instructor Al Piombino will disperse the books at the start of class.

3.5 hours      \$125  
10/17          T      9am-12:30pm      Auburn  
12/14          Th     9am-12:30pm      Auburn

### NYS NOTARY LAW UPDATE BRIEFING

Attendance at this 2023 New York State Notary Law Update Briefing is a must for every notary public to properly execute the authority, duties and responsibilities of a New York State Notary Public

## BUSINESS *Continued*

Commission. This practical and fast-paced program helps experienced notaries public to handle varied notarial duties as well as provides an overview to the 2023 updated requirements. This all-inclusive training program provides two best-selling books written by the speaker – “Notary Public Handbook: A Guide for New York” and “Notary Public Register and Recordkeeping Protocols.”

3.5 hours \$125  
10/27 F 9am-12:30pm Auburn

# COMPUTER

## COMPUTER ABC'S

After this class you will be able to use the computer to prepare word documents, view information on the Internet, send/receive emails, use a basic spreadsheet, and prepare a PowerPoint® presentation. There will be a \$5 book fee payable to the instructor on the first night of class. Taught by Kathy O'Neill.

3 hours \$35  
9/18 M 5:30-8:30pm Auburn

## INTRO TO IPAD® BASICS

Bring your charged iPad® or iPhone® ready to go! This class is for owners new and old at any level of experience. You will learn to use apps and basic functions like Calendar, Camera, Contacts, and Mail. We will venture into Safari, as well as learn to “surf” the Internet! Taught by Margie Creamer.

4.5 hours \$39  
9/12-9/26 T 2-3:30pm Auburn

## BEYOND IPAD® & IPHONE® BASICS

This course is a continuation of “Intro to iPad® Basics.” Explore iBooks, iTunes, Maps, and the Apps store. Learn more about Safari and its advanced features and techniques. Taught by Margie Creamer.

4.5 hours \$39  
10/17-10/31 T 2-3:30pm Auburn

## MICROSOFT® EXCEL® 2021/365-LEVEL 1

This beginner's course introduces you to spreadsheets generally used for creating worksheets, using formulas, manipulating data, creating charts, and output. Taught by Kathy O'Neill.

6 hours \$74  
9/25-10/2 MW 5:30-7:30pm Auburn

## MICROSOFT® EXCEL® 2021/365-LEVEL 2

The course covers tables and summarizing data, along with creating advanced worksheets, advanced charting, PivotTables and PivotCharts, and advanced charts. Textbook included. Taught by Kathy O'Neill.

6 hours \$74  
10/16-10/23 MW 5:30-7:30pm Auburn

## MICROSOFT® EXCEL® 2021/365-LEVEL 3

In this course you will continue learning more advanced features of Excel®, including automation common tasks, auditing workbooks to avoid errors, creating macros, analysis, and exporting Excel® data. Textbook included. Taught by Kathy O'Neill.

6 hours \$74  
10/30-11/6 MW 5:30-7:30pm Auburn

**COMPUTER** *Continued***MICROSOFT® WORD®  
2021/365-LEVEL 1**

Learn to create, edit, and print documents using Microsoft® Word® 2021/365. Textbook included. Taught by Kathy O'Neill.

6 hours      \$74

11/13-11/20    MW    5:30-7:30pm    Auburn

**MICROSOFT® WORD®  
2021/365-LEVEL 2**

In this class you will learn to manage documents, customize formatting, modify pictures, create customized graphic elements, mail merges, and sharing documents. Textbook included. Taught by Kathy O'Neill.

6 hours      \$74

11/27-12/4    MW    5:30-7:30pm    Auburn

**CULTURAL SERIES****A KNIT OF IDENTITY**

Join us as Chris Motto discusses her inspiration and progression of writing her first novel, "A Knit of Identity." This novel takes readers on a journey of the rollercoaster of Danny Fletcher's life, addressing topics of gender identity and trauma. Before her novel was released, Motto was published in *So to Speak Journal* and *Waxing and Waning Literary & Arts Journal*. She earned a Master of Fine Arts from George Mason University and taught for 22 years in SUNY Oswego's Department of English and Creative Writing. She previously taught at American University, George Mason University and Syracuse University.

Free, registration recommended

9/25	M	4-5pm	Fulton
10/2	M	4-5pm	Auburn

**IN-LAWS AND OUTLIERS:  
THE RADICAL LIVES OF THE  
STANTON WOMEN**

When Elizabeth Cady married Henry B. Stanton in 1840, she could not have imagined how profoundly her life was about to change. Her marriage positioned Elizabeth within the forefront of social reformers, including her husband's own trailblazing family. While many of us are familiar with the work of Elizabeth Cady Stanton that began with her demand for women's voting rights at the Seneca Falls Convention in 1848, few are aware of how profoundly her personal life and the lives of her new in-laws influenced and shaped Stanton's budding reformism. This presentation looks into the private life of Elizabeth Cady Stanton and some of the lesser-known women of her husband's family who courageously challenged the gendered restrictions of their time. Presented by CCC Associate Professor of History Dr. Linda Frank.

Free, registration recommended

10/16	M	4-5pm	Auburn
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## DINE WITH US



### **BRIGHT LEAF VINEYARDS WINE DINNER**

Bright Leaf Vineyards is located near the shore of Cayuga Lake and seeks to create a small, welcoming environment dedicated to producing unique flavorful wines. Donna and Mike Wilson, co-owners, will share their journey of opening a winery and creating delectable wines utilizing local vines. Luke Szabo from Scratch Farmhouse Catering will provide a perfectly paired meal for participants to enjoy while sampling the wines.

**\$59**  
11/2 Th 5:30-7:30pm Culinary Arts Institute

### **CELEBRATE OKTOBERFEST with FLEUR DE LIS BREW WORKS**

Fleur De Lis Brew Works combines quality ingredients to produce small batches of craft beer full of flavor. Learn about how the Partee family turned their generational farm into an amazing brewery experience. Chef Patrick Leibacher will pair Fleur De Lis Brew Works highlighted brews with delicious Oktoberfest cuisine.

**\$49**  
10/17 T 6-8pm Culinary Arts Institute

### **FAMILY PIZZA NIGHT**

Join us for a family fun night at the Culinary Institute! Everyone will make their own personal pizza with their favorite toppings! Enjoy the pizza fresh out of the oven or bring home with you. There will be activities for the kids while the pizza is baking. Ages 6 and up are able to register and must be accompanied by an adult. Up to 4 registrations per family.

**\$20** first registration  
*(\$10 each additional registration)*  
9/28 Th 5:30-7pm Culinary Arts Institute

### **SILVER TREE FOREST FARM DINNER**

Silver Tree Forest Farm is a permaculture nursery and forest farm located in Owasco. Learn about the mission and vision of the farm and enjoy a delicious meal prepared by Scratch Farmhouse Catering that incorporates the produce that is grown on Silver Tree Forest Farm.

**\$39**  
10/5 Th 6-7:30pm Culinary Arts Institute

*Lebanese-American Award-Winning Celebrity Chef,  
Bestselling and Award-Winning Author,  
PBS Culinary Star and Television Host*

# Julie Taboulie

*Learn the art of authentically  
preparing deliciously decadent  
sweets from Julie Taboulie's  
Lebanese Kitchen.*

**December 6 & 13, 2023**

**5:30pm-7:30pm**

**Culinary Arts Institute**

*\$99 per person per event;  
\$129 with cookbook included*

***Our exclusive event includes:***

- 2-hour interactive culinary class & technique instruction
- Sampling of specialty sweets, coffee & hot chocolate
- Take home your hand-crafted and freshly baked baklava
- Personally signed copies of Julie Taboulie's bestselling and award-winning cookbook *Julie Taboulie's Lebanese Kitchen: Authentic Recipes for Fresh and Flavorful Mediterranean Home Cooking* will be available for purchase.



# 350 HOUR CASAC CERTIFICATE

For careers in chemical dependency counseling



## TRAINING TOPICS INCLUDE:

- Alcoholism & Substance Abuse Counseling
- Treatment Planning
- Case Management
- Clinical Evaluations

Offered by Cayuga Community College, this community-based training series supports participants who are interested in careers in chemical dependency counseling to help those in need in our communities.

Participants will engage with field professionals and instructors to complete the 350 hours required by New York State's Office of Addiction Services and Supports (OASAS). The four modules combine classroom instruction and interactive discussion to develop the skills needed to be an effective chemical dependency professional.

After completing the series, participants are eligible to apply for the Credentialed Alcoholism and Substance Abuse Counselor Trainee designation (CASAC-T). Upon earning the CASAC-T designation, participants may also apply credit toward the Cayuga Community College Human Services AS degree.

**PROGRAM REQUIREMENTS:** Proof of high school diploma or equivalency, a personal statement, and program application must be submitted to the Office of Community Education and Workforce Development.

350 hours \$2,996

The next cohort begins April 2024

For further details, call 315-294-8841



## DRONE TECHNOLOGY

### DRONE PHOTOGRAPHY

This course introduces students to using small unmanned aircraft systems (drones) in aerial cinematography. Federal Aviation Administration (FAA) rules and regulations covering the safe operation of drones will be covered. Students will learn to safely operate drones for use in photography, videography and cinematography. Taught by Steve Keeler.

15 hours \$69

8/28-10/16 M 3-5:05pm Auburn

*No class on 9/4, 10/9*

### DRONE LICENSE PREP

This course prepares students to take the FAA Drone Certification Test (Unmanned Aircraft General – Small). Drone operators must have an FAA Remote Pilot Certificate in order to fly drones for commercial uses. Please note the certification tests are only given at FAA-approved Knowledge Testing Centers and that the centers charge a fee for the test. The centers nearest to the college are in Rome and Ithaca.

15 hours \$69

10/23-12/4 M 3-5:05pm Auburn

## FOOD SAFETY

### SERVSAFE® FOOD HANDLER CLASS

This class will discuss basic food safety, personal hygiene, cross-contamination, allergens, time and temperature, cleaning and sanitation to prepare for the ServSafe® Food Handler assessment. Each participant will receive the ServSafe® Food Handler guide and will take the assessment at the end of the class. Participants must earn a grade of 75% or higher to be awarded the ServSafe® Food Handler Certificate of Achievement.

2.5 hours \$40

10/14 5 9-11:30am

Culinary Arts Institute

### 16-HOUR SERVSAFE® MANAGER CLASS

This class will cover all of the required components to the 16-hour manager content. Upon completion of the class, participants will complete the assessment and must earn a score of 70% or higher to be awarded the ServSafe® Food Protection Manager Certificate of Achievement. This class includes the book and online exam voucher.

16 hours \$175

10/23-11/13 M 5-9pm

Culinary Arts Institute

# RAISE YOUR SKILLS TO THE NEXT LEVEL

Take individual courses or earn the electro-mechanical systems fundamentals microcredential



**PLEASE NOTE:** All classes are a combination of in-person and online coursework. For each class listed, the first online date is for Auburn classes and the second online date is for Fulton classes.

## PROBLEM SOLVING

30 hours	\$349		
8/7, 8/9, 8/14, 8/16	6-9pm	Auburn	
9/12, 9/14, 9/19, 9/21	6-9pm	Fulton	
8/7-8/16, 9/12-9/21		Online	

## WORKPLACE COMMUNICATIONS

30 hours	\$349		
8/21, 8/23, 8/28, 8/30	6-9pm	Auburn	
10/24, 10/26, 10/31, 11/2	6-9pm	Fulton	
8/21-8/30, 10/24-11/2		Online	

## MEASURING INSTRUMENTS

20 hours	\$199		
9/11, 9/13, 9/18, 9/20	6-9pm	Auburn	
9/26, 9/28, 10/3, 10/5	6-9pm	Fulton	
9/11-9/20, 9/26-10/5		Online	

## INTRODUCTION TO ELECTRO-MECHANICAL CONTROL SCHEMATICS

30 hours	\$349		
9/25, 9/27, 10/2, 10/4	6-9pm	Auburn	
10/10, 10/12, 10/17	5-9pm	Fulton	
9/25-10/4, 10/10-10/17		Online	

## INTRODUCTION TO BASIC PNEUMATICS

30 hours	\$349		
10/16, 10/18, 10/23, 10/25	6-9pm	Auburn	
11/7, 11/9, 11/14, 11/16	6-9pm	Fulton	
10/16-10/25, 11/7-11/16		Online	

## INTRODUCTION TO BASIC HYDRAULICS

30 hours	\$349		
10/30, 11/1, 11/6, 11/8	6-9pm	Auburn	
11/21, 11/28, 11/30	5-9pm	Fulton	
10/30-11/8, 11/21-11/30		Online	

## INTRODUCTION TO ELECTRICAL MOTOR CONTROLS

30 hours	\$349		
11/13, 11/15, 11/20, 11/27	6-9pm	Auburn	
12/5, 12/7, 12/12, 12/14	6-9pm	Fulton	
11/13-11/27, 12/5-12/14		Online	

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## FUNDING OPPORTUNITIES MAY BE AVAILABLE!

Contact the Office of Community Education and Workforce Development for more details  
**(315) 294-8841**

## GENERAL

### INTRO TO PODCASTING

Are you interested in hosting a podcast? This class teaches you basic tips and techniques to get your podcast uploaded and online. Taught by Jeff Szczesniak. (To purchase podcast equipment, call 315-294-8841).

4.5 hours      \$50  
10/11-10/25    W      6-7:30pm    Auburn

### TikTok® WORKSHOP

This workshop will teach you the tips you will want to know about using TikTok®. Topics will include the TikTok® basics, making videos, growing your following and monetizing on the platform. Bring your cell phone to each class. Taught by Marianne Mancini. Marianne is a popular content creator with approximately 10 million monthly views on TikTok® and across other social media platforms. Notably, she has created content for Netflix®, Disney+®, The Sound of Music®, Elizabeth Taylor's Estate®, and Turner Classic Movies®.

4 hours      \$99  
10/12, 10/19    Th      6-8pm      Auburn

## HEALTHCARE

### CHILD ABUSE IDENTIFICATION AND REPORTING SEMINAR

You will learn the knowledge and skills necessary to effectively report child abuse or maltreatment/neglect to the NYS Child Abuse and Maltreatment Register; evaluate situations to determine whether there is reasonable cause to suspect child abuse or maltreatment; and identify the physical and behavioral indicators commonly associated with child abuse. The course is approved by the New York State Education Department. Bring your professional license, permit (if applicable), and Social Security number. Course instructor is Cheryl Foster, RNC, MSN, PNP.

2.25 hours      \$30  
9/14              Th      3-5:15pm      Auburn

Call (315) 294-8841 for Fulton date.

### INFECTION CONTROL AND BARRIER PRECAUTIONS

This course meets NYS Education and Public Health Law requirements to apply for licensure and registration in nursing and health-related professions. This program assists health professionals in understanding how blood-borne pathogens are transmitted in the work environment, applying accepted infection prevention and control principles to their work environment, and minimizing the opportunity for transmission of pathogens to patients and healthcare workers.

3 hours      \$35  
8/28-12/1      Online

## HEALTHCARE *Continued*

### MEDICAL CODING SPECIALIST FOR HEALTHCARE PROFESSIONALS

This offering focuses on individuals currently working in the field who are interested in additional training in medical coding. Course topics include, but are not limited to: medical terminology, anatomy and physiology, types of insurance plans, source documents and coding guidelines, coding procedures (CPT, Coding Diagnoses for ICD-10-CM), billing and claim forms, electronics claims

processing, working with insurance companies, handling reimbursements, and records management. Students will receive a certificate of completion. Taught by Emoy Goodridge, MED, CPC-I, CPMA, CRC, COC, CPC, CBCS, CEHRS. Prerequisite: Students must be at least 18 years of age and hold a high school diploma or its equivalent.

**180 hours**                      **\$3,280**  
**1/23/24-5/3/24**              **Online**

**Zoom classes from 6-8pm on:**  
**Jan. 23, Feb. 6, Feb. 20, March 5, March 19,**  
**April 2, April 16 and April 30**

## SECURITY GUARD

### SECURITY GUARD TRAINING: 8-HOUR PRE-ASSIGNMENT

The 8-Hour Pre-Assignment course for security guards will teach you the role of a security guard, including: legal powers and limitations and how to handle emergencies, communications and public relations. All security guards are required to complete an 8-Hour Pre-Assignment Training Course prior to applying to the New York State Department of State for a Security Guard Department Registration card. This course is approved by the New York State Division of Criminal Justice Services (DCJS). You must attend 100 percent of the course and pass an examination to receive your certification of completion. Contact the Office of Community Education and Workforce Development for refund details.

**8 hours**                      **\$79**  
**10/24, 10/25**    **TW**              **5:30-9:30pm**    **Fulton**  
**11/14, 11/15**    **TW**              **5:30-9:30pm**    **Auburn**

### 16-HOUR ON-THE-JOB TRAINING COURSE FOR SECURITY GUARDS

This is a 16-hour course that must be completed within 90 days of employment as a security guard. The course provides detailed information on the duties and responsibilities of a security guard. Topics covered in this course include: the role of the security guard, legal powers and limitations, emergency situations, communications and public relations, access control, ethics and conduct, incident command system, and terrorism. The passing of an examination is required for successful completion of this course. This course is approved by the New York State Division of Criminal Justice Services (DCJS). You must attend 100 percent of the course and pass an examination to receive your certification of completion. Contact the Office of Community Education and Workforce Development for refund details.

**16 hours**                      **\$120**  
**Please call (315) 294-8841 for details.**

## POLICIES

### REGISTER EARLY

Many classes fill up quickly. Please register at least one week in advance so we can make class enrollment decisions. We accept registrations as long as room is available.

### REFUND POLICY

Requests for refunds prior to the first class meeting will be granted. Due to the short-term nature of most credit-free programs, refunds will not be granted on or after the day of the first class meeting. The Director of Community Education and Workforce Development will review requests for refunds due to extenuating circumstances on a case-by-case basis. Classes cancelled by Cayuga Community College will result in a full refund by mail or by credit card. Please allow two weeks for processing. Refunds of payments made by check or cash will require the student's Social Security number. A DCJS-approved security guard training school cannot assess any non-refundable registration fees, cancellation fees, or deposits. Please contact Emily Cameron regarding complaints at (315) 294-8527 or [emily.cameron@cayuga-cc.edu](mailto:emily.cameron@cayuga-cc.edu) or students may contact the NYS Division of Criminal Justice Services at (518) 457-2667.

### CANCELLATIONS

You will be notified if the course is full, cancelled, or if the starting date is changed. The college reserves the right to cancel a course when registration is less than the minimum required.

### OFFICE OF ACCESSIBILITY RESOURCES

Federal laws, Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, protect qualified individuals with disabilities from discrimination on the basis of disability and guarantee equal opportunity for access to programs and services. Cayuga Community College complies with all applicable federal, state, and local laws and regulations regarding reasonable and appropriate services and accommodations for students with documented disabilities. Accommodations and services accessed through the Office of Accessibility Resources may include but are not limited to: interpreters, notetakers, time extensions for tests, alternative test sites, technology to assist reading and writing, magnification devices, and physical accommodations such as special classroom seating or architectural accessibility. Services and accommodations for all students with disabilities are coordinated through the Office of Accessibility Resources, located within the Learning Commons-Academic Support. In order for the College to provide appropriate and timely services and accommodations, students with disabilities must provide current and complete documentation as early as possible.

## FOUR EASY WAYS TO REGISTER

### 1. ONLINE

The fastest and easiest way to register! With our user-friendly system you can register yourself for all classes. A confirmation email is sent automatically upon registration.

Visit [www.cayuga-cc.edu/community](http://www.cayuga-cc.edu/community)

- Select: Workforce Development
- Select: Search Courses

### 2. CALL (315) 294-8841

**Regular hours are**  
Monday-Friday, 8am-4:30pm

**Summer hours are**  
Monday-Thursday, 9am-4pm  
and Friday, 9am-12:30pm

- Register with your VISA, MasterCard, Discover Card

### 3. BY MAIL

**Mail your registration with a check or money order to:**

Cayuga Community College  
Office of Community Education  
and Workforce Development  
197 Franklin Street  
Auburn, NY 13021-3099

Please complete one form per person. Make checks payable to Cayuga Community College. (No cash payments please). Please do not send supply fees that are payable to the instructor. You will be enrolled as soon as we receive your registration and payment. There will be a \$20 fee for checks returned for any reason. Refunds of payments made by check or cash will require student's Social Security number.

### 4. IN PERSON

Visit our office at  
Cayuga Community College,  
197 Franklin St., Auburn, NY.

**Regular hours are**  
Monday-Friday, 8am-4:30pm.

**Summer hours are**  
Monday-Thursday, 9am-4pm  
and Friday, 9am-12:30pm.  
No cash payments please.

**PURCHASE ORDER:** Companies/ organizations enrolling staff for training may complete registration forms and attach company memos or purchase orders for payment confirmation.



**CAYUGA**  
COMMUNITY COLLEGE

**Office of  
Community Education  
and Workforce Development**  
**(315) 294-8841**  
**[www.cayuga-cc.edu](http://www.cayuga-cc.edu)**

**AUBURN**  
**Cayuga Community College**  
**197 Franklin Street**  
**Auburn, NY 13021**

**FULTON**  
**Cayuga Community College**  
**11 River Glen Drive**  
**Fulton, NY 13069**

## MAIL REGISTRATION FORM TO:

Cayuga Community College  
 Office of Community Education and Workforce Development  
 197 Franklin Street  
 Auburn, NY 13021-3099

Name \_\_\_\_\_

Address \_\_\_\_\_

City State Zip

Phone (Evening) \_\_\_\_\_ (Day) \_\_\_\_\_

Email \_\_\_\_\_ Date of Birth \_\_\_\_\_

DATE	COURSE TITLE	FEE
<b>TOTAL</b>		
<p><b>Please make check or money order payable to Cayuga Community College.</b></p> <p><input type="checkbox"/> Check                      <input type="checkbox"/> Money Order</p>		