



Office of Accessibility Resources

Karen Grella, Ph.D.
Accessibility Resources Coordinator—Auburn and Fulton Campuses
315-294-8633 (Auburn)
315-593-9323 (Fulton)
karen.grella@cayuga-cc.edu

Jeanne Shaw
Instructional Assistant—Auburn Campus
315-294-8422
jeanne.shaw@cayuga-cc.edu

Heather Crofoot
Instructional Assistant—Fulton Campus
315-593-9323
hcrofoot@cayuga-cc.edu

Confidential Self-Disclosure Form

Cayuga Community College offers every student with a documented disability appropriate and reasonable accommodations in accordance with the Americans with Disabilities Act of 1990 and Section 504 of the Rehabilitation Act of 1973. Individualized services and accommodations for students with disabilities are coordinated through the Office of Accessibility Resources.

To ensure the provision of reasonable and appropriate academic accommodations and services, students must submit documentation of their disability to the Office of Accessibility Resources. Students with disabilities are highly encouraged to provide current and complete documentation as early as possible to secure accommodations and services in a timely manner.

This confidential self-disclosure form is for **initial notification purposes only** regarding a student's disability. Reasonable accommodations and services will be determined based upon a review of the student's disability documentation, followed by a meeting with the student and the Accessibility Resources Coordinator.

Student Information

Student Name: _____ Date: _____

Preferred Name (*if not first name*): _____ Date of Birth: ____/____/____

Cayuga Student ID Number: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Student Phone Number: _____ Additional Phone Number: _____

Personal Email: _____ Cayuga Email: _____

Student Status: _____ Prospective student for: Fall Spring Summer Year: _____
_____ Currently enrolled student
_____ Transfer student or currently attend another institution

Campus Attending (select all that apply): Auburn Fulton Online

Disability-Related Information

Please describe your disability: _____

Please list any accommodations you are seeking: _____

- Do you receive assistance from ACCES-VR? Yes No Not Sure

Documentation of Disability

- Have you submitted documentation of your disability to our office? Yes No Not Sure
- Do you have or can you obtain documentation of your disability? Yes No Not Sure
- Did you receive accommodations in high school (IEP or 504 Plan)? Yes No Not Sure
- Have you utilized accommodations at another college? Yes No Not Sure

A link to Documentation Guidelines for students with disabilities can be found at the College's website at <http://www.cayuga-cc.edu/cas/services/documentation-guidelines/>.

Student Signature _____

_____ Date

Please mail, fax, or email this completed form to the campus you will be attending. If you are an online student, you can return this form to either campus.

Auburn Campus

Cayuga Community College
Office of Accessibility Resources
197 Franklin Street
Auburn, New York 13021
Fax: 315-294-8594
Email: karen.grella@cayuga-cc.edu

Fulton Campus

Cayuga Community College
Office of Accessibility Resources
11 River Glen Drive
Fulton, New York 13059
Fax: 315-593-0769
Email: karen.grella@cayuga-cc.edu

For Office Use Only:

Form Received By: _____ Date Received: _____

Documentation Provided by Student: Y / N Documentation Guidelines Provided to Student: Y / N